



P.O. Box 218, Minden, NV 89423  
775-782-9821 FAX: 775-782-6255

# Douglas County Board of Commissioners

## Special Meeting Agenda

Barry Penzel, Chairman, District 5  
Steve Thaler, Vice Chairman, District 2  
Nancy McDermid, District 4  
Larry Walsh, District 3  
David Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

**Thursday March 30, 2017**

**3:00 PM**

**Douglas County Historic Courthouse  
1616 8<sup>th</sup> Street, Minden, Nevada**

### **MISSION STATEMENT**

*Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.*

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to [lpenny@douglasnv.us](mailto:lpenny@douglasnv.us) at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Clerk/Treasurer's Office, 1616 8<sup>th</sup> Street, Minden, Nevada or by calling 775-782-9013. Supporting material can also be found at <http://douglascountynv.iqm2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

**DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FINAL AGENDA – MINDEN, NV**

**March 30, 2017**

**3:00 PM**

**Call to Order**

**PLEDGE OF ALLEGIANCE – Dave Nelson**

**PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

**APPROVAL OF AGENDA**

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

**ADMINISTRATIVE AGENDA**

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

**1.** For possible action. Discussion to approve the FY2017-2018 tentative budgets for Douglas County and Douglas County Redevelopment Agency Funds. (Vicki Moore) 4.5 hrs

**CLOSING PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

*THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.*

**ADJOURNMENT**

**Douglas County Board of County Commissioners**

**AGENDA ACTION SHEET**

**Title:** For possible action. Discussion to approve the FY2017-2018 tentative budgets for Douglas County and Douglas County Redevelopment Agency Funds. (Vicki Moore)

**Recommended Motion:** Approve the FY2017-2018 tentative budgets for Douglas County and Douglas County Redevelopment Agency Funds.

**Financial Impact:** Various

**Prepared by:** Vicki Moore, Accountant

**Meeting Date:** March 30, 2017      **Time Required:** 4.5 hours

**Agenda:** Administrative

**Background Information:** This is the fourth public hearing on the FY 2017-2018 budget. The Board of Commissioners is required to hold budget hearings in accordance with NRS 354.596. This meeting may contain an overview of the budget development process and may include specific discussions on any of the following funds:

Tentative schedule of funds to be discussed:

- General Fund
  - Individual Departments
    - District Courts
    - Justice Courts
    - CASA
    - Animal Care & Services
    - Weed Control
  - Justice Court Administrative Assessment Fund
  - China Spring Youth Camp Fund
  - State Motor Vehicle Accident Indigent Fund
  - Assistance to Indigents Fund
  - Social Services Fund
  - Senior Services Fund
  - Room Tax Fund
  - Landscape Maintenance Districts Fund

Funds that may be discussed:

- General Fund
  - Individual Departments
    - County Commissioners

County Manager & General Services  
Finance  
Project Management  
Economic Development  
Technology Services  
Assessor  
Recorder & Records Management  
Human Resources  
Public Guardian  
Public Administrator  
District Attorney  
Douglas County Sheriff's Office  
Clerk/Treasurer  
Juvenile Probation  
Alternative Sentencing  
Constable  
Community Development  
Public Works

Stabilization Fund  
Extraordinary Maintenance Fund  
Ad Valorem Capital Projects Fund  
County Construction Fund  
County Debt/Other Resources Fund  
Redevelopment Agency Operating Fund - Valley  
Redevelopment Agency Capital Projects Fund - Valley  
Redevelopment Agency Operating Fund - Lake  
Redevelopment Agency Capital Projects Fund - Lake  
Risk Management Fund  
Self-Insurance Dental Fund  
Nevada Cooperative Extension Fund  
Airport Fund  
911 Emergency Services Fund  
Erosion Control Fund  
Solid Waste Management Fund  
Ridgeview Water Fund  
Regional Water Fund  
Sewer Utility Fund  
Carson Valley Water Utility Fund  
Lake Tahoe Water Utility Fund  
Motor Pool/Vehicle Maintenance Fund  
Road Operating Fund  
Tahoe Douglas Transportation District Fund

Regional Transportation Fund  
Western NV Regional Youth Fund  
Law Library Fund

**Agenda Item # 1**