



P.O. Box 218, Minden, NV 89423
775-782-9821 FAX: 775-782-6255

Douglas County Board of Commissioners

Meeting Agenda

Barry Penzel, Chairman, District 5
Steve Thaler, Vice Chairman, District 2
Nancy McDermid, District 4
Larry Walsh, District 3
Dave Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

Thursday February 16, 2017

1:30 PM

**Tahoe Transportation Center
169 Highway 50, Stateline, Nevada**

MISSION STATEMENT

Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.

On this same day, the Board of Commissioners will convene for a work session at Kahle Community Center, Tallac Room, 236 Kingsbury Grade, Stateline, Nevada beginning at 11:30 a.m. The public is invited to attend.

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to lpenny@douglasnv.us at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling 775-782-9013. Supporting material can also be found at <http://douglascountynv.iqm2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA – STATELINE, NV

February 16, 2017

1:30 PM

Call to Order

PLEDGE OF ALLEGIANCE – Dave Nelson

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

Board of County Commissioners - Special Meeting – January 23, 2017

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed

at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items A - I

FINANCE

- A.** For possible action. Report on general ledger balances through January 30, 2017 per Nevada Revised Statute (NRS) 251.030. (Caroline Chieffo)
- B.** For possible action. Discussion on the adoption of **Resolution 2017R-009**, Douglas County, which augments fiscal year 2016-17 budgets by \$20,786,846. (Gohar Barsegian)
- C.** For possible action. Discussion on the adoption of **Resolution 2017R-010**, Town of Gardnerville, which augments fiscal year 2016-17 budgets by \$ 534,581. (Gohar Barsegian) 5 minutes
- D.** For possible action. Discussion on the adoption of **Resolution 2017R-011**, Town of Genoa, which augments fiscal year 2016-17 budgets by \$ 63,147. (Gohar Barsegian)
- E.** For possible action. Discussion on the adoption of **Resolution 2017R-012**, Town of Minden, which augments fiscal year 2016-17 budgets by \$ 816,864. (Gohar Barsegian)
- F.** For possible action. Discussion on the adoption of **Resolution 2017R-013**, Redevelopment Agency, which augments fiscal year 2016-17 budgets by a debit of \$1,497,589. (Gohar Barsegian)
- G.** For possible action. Discussion on the adoption of **Resolution 2017R-015** amending **Resolution 2016R-066** establishing an updated list of petty cash funds for departments of Douglas County. (Vicki Moore)

CLERK-TREASURER

- H.** For possible action. Discussion to approve the receipt and filing of the cumulative voucher sheets for checks issued for the 1/6/17 Payroll, 1/12/17 Payroll, 1/20/17 Payroll, 1/6/17 Payables, 1/13/17 Payables, 1/20/17 Payables, 1/27/17 Payables and 1/30/17 Payables. (Kathy Lewis)

COMMUNITY SERVICES

- I.** For possible action. Discussion to approve an additional \$13,134 grant award from the Nutrition Services Incentive Program (NSIP) from the Aging and Disability Services Division, Grant Number 04-000-57-NX-17, to reimburse Douglas County for food purchased by the Senior Center. (Travis Lee)

ADMINISTRATIVE AGENDA

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

COUNTY MANAGER

- 1.** Presentation on a brief overview by the Tahoe Prosperity Center regarding its regional Dig Once Initiative (Chris Fajkos) 10 min

2. Presentation on Assembly Bill (AB) 43 (Bill Draft Request (BDR) 32-441), a bill to revise provisions governing the partial abatement of taxes levied on residential and other property. (Mary Walker, Walker and Associates) 10 min

DISTRICT COURT

3. For possible action. Discussion to approve a request by the Ninth Judicial District Court for funding pursuant to Nevada Revised Statute 172.205 to engage the services of professionals required by a Grand Jury and to pay other associated costs in the estimated amount of \$100,000. (Bobbie Williams) 5 min

DISTRICT ATTORNEY

4. For possible action. Discussion on the introduction of **Ordinance 2017-1480** amending Douglas County Code, Title 3, Chapter 3.70 – Transient Lodging License Tax, Sections 3.70.020, 3.70.030, 3.70.070, 3.70.110, and 3.70.120, to impose an additional 1% Transient Lodging License Tax on all transient lodging businesses within the Lake Tahoe Township effective May 1, 2017, for the purpose of studying the feasibility of, planning for, and/or funding economic redevelopment projects within the Lake Tahoe Township, and providing for other properly related matters. **(1st Reading)**. (Zach Wadlé) 15 min

5. For possible action. Discussion to introduce **Ordinance 2017-1484** amending Douglas County Code, Title 10, Sections 10.04.030, 10.04.040, 10.04.060, 10.12.050, and 10.14.030, to conform with the revisions to Nevada Revised Statutes (NRS) Chapter 484 and providing for other properly related matters. **(1st Reading)**. (Zach Wadle') 5 min

6. For possible action. Discussion to introduce **Ordinance 2017-1485**, amending **Ordinance 169** and **Ordinance 2012-1375**, granting to Tahoe-Douglas District the additional power to provide storm drainage and flood control services and providing for other properly related matters. **(1st Reading)**. (Robert Morris, Esq.) 15 min

7. For possible action. Discussion to direct the County Clerk of Douglas County to provide the notices required by Nevada Revised Statute (NRS) 308.070 and NRS 318.060 for a public hearing to review Tahoe-Douglas District's proposed modified service plan and new authority to provide storm drainage and flood control services pursuant to NRS chapters 308 and 318 and to direct the Tahoe-Douglas District to prepare an appropriate resolution for a public hearing on March 16, 2017. (Robert Morris, Esq.). 15 min

HUMAN RESOURCES

8. For possible action. Discussion to authorize the County Manager to provide notice of Douglas County's intent to withdraw from the Nevada Public Agency Insurance Pool and Public Agency Compensation Trust. (Wendy Lang - 5 min) 15 min

9. For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association ("DCSPA"). The proposed Fiscal Year 2016-17 labor contract will award a salary adjustment of 5.5% on each employee's anniversary, a change to shift differential premium, a change to overtime premium calculations, an increase in annual leave accrual rates and the creation of a bank to fund time spent on Association business in exchange for reducing some annual leave accrual rates. The total estimated fiscal impact for the proposed labor contract, as budgeted for all County Funds for FY 2016-17, is \$8,838,786 including a net increase of \$395,813 in salaries and benefits over FY 2015-16. (Wendy Lang - 5 min) 20 min

10. For possible action. Discussion to approve a labor agreement between Douglas County and the Douglas County Sheriff's Protective Association Sergeants' Bargaining Unit ("SBU"). The proposed Fiscal Year 2016-17 labor contract will award a salary adjustment of 5.5% on each employee's anniversary, an increase of 8% to the top of the salary range, a change to shift differential premium, and the creation of a bank to fund time spent on Association business. The total estimated fiscal impact for the proposed labor contract, as budgeted for all County Funds for FY 2016-17, is \$1,872,079 including a net increase of \$87,385 in salaries and benefits over FY 2015-16. (Wendy Lang - 5 min) 15 min

COMMUNITY DEVELOPMENT

11. For possible action. Discussion to approve a request for a major modification to the Glenbrook Unit 3 Planned Development and a Tentative Parcel Map to create one additional parcel, approximately 14,243 square feet in size. The subject property is located at 2070 Pray Meadow Road in the R-058 (Residential) zoning district in the Glenbrook Area Plan and within the Tahoe Basin Community Plan Area (APN 1418-10-510-001). The applicants are William and Susie Lurtz. Planned Development (PD 16-002) and Land Division Application (LDA 16-028). (Heather Ferris) 20 min

12. For possible action. Discussion to approve the award of a contract for construction services for the Virginia Canal Wing Walls Project to Curtis & Sons Construction Inc. in an amount not to exceed \$63,000, and authorize the County Engineer to approve contract amendments up to 10% of the contract amount. (Erik Nilssen - 5 min) 5 min

COUNTY MANAGER

13. For possible action. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed appropriate by the Board of County Commissioners. (Mimi Moss) 10 min

14. For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. These boards/commissions/meetings include but are not limited to the: Nevada Association of Counties; Carson Water Subconservancy District; Lake Tahoe Visitors Authority; Tahoe Regional Planning Agency; Law Library; NevadaWorks; Carson Valley Chamber of Commerce, Carson Valley Visitors Authority; Tahoe Douglas Visitors Authority; Lake Tahoe South Shore Chamber of Commerce; Western Nevada Development District; Regional Transportation Commission; Nevada Tahoe Conservation District; Nevada V & T Railroad Commission; Joint Powers/Waste Management; Tahoe Transportation District, and the Debt Management Commission. There will be no discussion or action taken on these reports/updates. 10 min

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

ADJOURNMENT