



P.O. Box 218, Minden, NV 89423  
775-782-9821 FAX: 775-782-6255

## Douglas County Board of Commissioners

### Meeting Agenda

Barry Penzel, Chairman, District 5  
Steve Thaler, Vice Chairman, District 2  
Nancy McDermid, District 4  
Larry Walsh, District 3  
Dave Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

**Thursday April 20, 2017**

**1:30 PM**

**Tahoe Transportation Center  
169 Highway 50, Stateline, Nevada**

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#### **MISSION STATEMENT**

*Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.*

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to [lpenny@douglasnv.us](mailto:lpenny@douglasnv.us) at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Clerk/Treasurer's Office, 1616 8<sup>th</sup> Street, Minden, Nevada or by calling 775-782-9013. Supporting material can also be found at <http://douglascountynv.iqm2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

**DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FINAL AGENDA – STATELINE, NV**

**April 20, 2017**

**1:30 PM**

**Call to Order**

**PLEDGE OF ALLEGIANCE – Nancy McDermid**

**PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

**APPROVAL OF AGENDA**

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

**APPROVAL OF PREVIOUS MINUTES**

Board of County Commissioners - Special Meeting - March 21, 2017

**CONSENT CALENDAR**

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed

at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items A - I

### **FINANCE**

**A.** For possible action. Discussion to accept the auditor's report on Douglas County's general ledger balances through April 4, 2017, per NRS 251.030. (Caroline Chieffo - 5 minutes) 5 Minutes

### **CLERK-TREASURER**

**B.** For possible action. Discussion to approve the receipt and filing of the cumulative voucher sheets for checks issued for the 3/31/17 Payroll, 3/24/17 Payables, 3/28/17 Payables and 3/31/17 Payables. (Kathy Lewis)

**C.** For possible action. Discussion to approve the Report of the March 29, 2017 Property Tax Sale and affidavit of the Clerk/Treasurer of publication of notice of sale per NRS 361.595. (Kathy Lewis)

**D.** For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by Wanda Macioszek, Artist to You, for the Round Hill Arts & Crafts Shows, scheduled for various dates beginning May 26, 2017 through September 30, 2017, from 10:00 a.m. to 6:00 p.m., to be held at Round Hill Square, 212 Elks Point Road, Zephyr Cove, Nevada. (Kathy Lewis)

**E.** For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by the Hard Rock Hotel & Casino for the Rock Party, scheduled for every day beginning June 2, 2017 through September 1, 2017, from 12:00 p.m. to 10:30 p.m., to be held in the Guitar Plaza on the Highway 50 side of the Hard Rock Hotel & Casino, 50 Highway 50, Stateline, Nevada. (Kathy Lewis)

**F.** For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by the Hard Rock Hotel & Casino for six Summer Concert events, scheduled for various dates beginning June 10, 2017 through August 26, 2017, from 5:00 p.m. to 11:00 p.m., to be held in the Stage area placed in the back parking lot of the Hard Rock Hotel & Casino, 50 Highway 50, Stateline, Nevada. (Kathy Lewis)

### **DISTRICT COURT**

**G.** For possible action. Discussion to approve acceptance of a State of Nevada - Mental Health Block Grant to China Spring Youth Camp in the amount of \$606,846. (Wendy Garrison)

**H.** For possible action. Discussion to adopt **Resolution 2017R-026** to approve the donation of the barn at China Spring Youth Camp to the Nevada Department of Corrections (NDOC) to be used by Silver State Industries (SSI) NDOC's Industries Vocational Program. (Wendy Garrison)

**I.** For possible action. Discussion to approve a contract between Douglas County, China Spring Youth Camp and Dr. John R. Holman and Nurse Shari Dixon to provide wellness program services for juveniles at the China Spring Youth Camp, effective April 1, 2017, through March 31, 2018, in an amount not to exceed \$20,000. (Wendy Garrison)

## **ADMINISTRATIVE AGENDA**

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

### **CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION**

#### **PRESENTATIONS**

- 1.** For presentation only. Presentation on the 2017 Amgen Tour of California women's races on May 11 and 12, 2017. (Mike Frye, Lake Tahoe Visitors Authority - 10 min) 15 min
- 2.** For presentation only. Presentation regarding an update of Western Nevada Development District programs, projects and activities. (Lisa Granahan & Ron Radil - 10 min) 15 min
- 3.** Ceremonial presentation of the Best Tasting Water in Nevada award to the Douglas County Utilities Division. The Nevada Rural Water Association announced that the Cave Rock/Skyland Water System has won First Place for the State of Nevada's Best Tasting Water Award. (Bob Foerster, Executive Director of the Nevada Rural Water Association - 5 min) 10 min
- 4.** Presentation on an overview and update of the US 50 South Shore Community Revitalization Project. (Russ Nyguard - 10 min) 20 min

#### **COMMUNITY DEVELOPMENT**

- 5.** For possible action. Discussion to approve a reimbursement to Kingsbury General Improvement District (KGID) in the amount not to exceed \$76,881.20 to reconstruct a collapsed storm drain on Tramway Drive. The reimbursement is contingent on KGID receiving a Notice of Completion on Site Improvement Permits 752, 760, and 771 and a Certificate of Occupancy for Building Permit 46590. (Erik Nilssen) 10 min

## **COUNTY MANAGER**

6. For possible action. Discussion to approve the updated Douglas County Fiscal Years 2018-22 Strategic Plan. (Lisa Granahan - 10 min) 40 min

## **PUBLIC WORKS**

7. For possible action. Discussion on the adoption of **Resolution 2017R-030** "No Parking" with "Tow Away Zone" signs for the Cave Rock Trail Head parking that overflows onto Cave Rock Drive. (Jon Erb - 5 min) 10 min

## **DISTRICT ATTORNEY**

8. For possible action. Discussion to update the County Code to use updated references to the Nevada Revised Statutes and adopt **Ordinance 2017-1484** amending Douglas County Code, Title 10, Sections 10.04.030, 10.04.040, 10.04.060, 10.12.050, and 10.14.030, to conform with the revisions to Nevada Revised Statutes (NRS) Chapter 484 and providing for other properly related matters. **(2<sup>nd</sup> Reading)** (Zach Wadle) 5 min

9. For possible action. Discussion to adopt **Ordinance 2017-1480** amending Douglas County Code, Title 3, Chapter 3.70 – Transient Lodging License Tax, Sections 3.70.020, 3.70.030, 3.70.070, 3.70.110, and 3.70.120, to impose an additional 1% Transient Lodging License Tax on all transient lodging businesses within the Lake Tahoe Township effective July 1, 2017, for the purpose of studying the feasibility of, planning for, operating, and/or funding economic redevelopment projects within the Lake Tahoe Township, and providing for other properly related matters. **(2<sup>nd</sup> Reading)** (Zach Wadlé - 10 min) 10 min

## **FINANCE**

10. For possible action. Discussion to approve the Fiscal Years 2018-2022 Capital Improvement Programs. (Vicki Moore - 10 min) 1 hr

11. For possible action. Discussion to direct staff on the Fiscal Year 2017-2018 budgets for Douglas County and the Douglas County Redevelopment Agency Funds. (Vicki Moore - 10 min) 1 hr

## **COUNTY MANAGER**

12. For possible action. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed appropriate by the Board of County Commissioners. (Larry Werner) 10 min

**13** For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. These boards/commissions/meetings include but are not limited to the: Nevada Association of Counties; Carson Water Subconservancy District; Lake Tahoe Visitors Authority; Tahoe Regional Planning Agency; Law Library; NevadaWorks; Carson Valley Chamber of Commerce, Carson Valley Visitors Authority; Tahoe Douglas Visitors Authority; Lake Tahoe South Shore Chamber of Commerce; Western Nevada Development District; Regional Transportation Commission; Nevada Tahoe Conservation District; Nevada V & T Railroad Commission; Joint Powers/Waste Management; Tahoe Transportation District, and the Debt Management Commission. There will be no discussion or action taken on these reports/updates. 10 min

**CLOSING PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

*THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.*

**ADJOURNMENT**