



P.O. Box 218, Minden, NV 89423  
775-782-9821 FAX: 775-782-6255

## Douglas County Board of Commissioners

### Meeting Agenda

Barry Penzel, Chairman, District 5  
Steve Thaler, Vice Chairman, District 2  
Nancy McDermid, District 4  
Larry Walsh, District 3  
Dave Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

**Thursday May 18, 2017**

**1:30 PM**

**Tahoe Transportation Center  
169 Highway 50, Stateline, Nevada**

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#### MISSION STATEMENT

*Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.*

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to [lpenny@douglasnv.us](mailto:lpenny@douglasnv.us) at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Clerk/Treasurer's Office, 1616 8<sup>th</sup> Street, Minden, Nevada or by calling 775-782-9013. Supporting material can also be found at <http://douglascountynv.iqm2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

**DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**FINAL AGENDA – STATELINE, NV**

**May 18, 2017**

**1:30 PM**

**Call to Order**

**INVOCATION – Father Doroteo Rojas-Serrano from St. Gall Catholic Church**

**PLEDGE OF ALLEGIANCE – Barry Penzel**

**PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

**APPROVAL OF AGENDA**

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

**DOUGLAS COUNTY AWARD PRESENTATIONS**

Ceremonial presentation of **Proclamation 2017P-038** designating the month of June 2017 as Lake Tahoe Basin Wildfire Awareness Month. (Fire Marshal Guevin and Ann Grant) 5 min

## **CONSENT CALENDAR**

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items A - F

### **FINANCE**

**A.** For possible action. Discussion to approve receipt of the auditor's report on Douglas County's general ledger balances through May 2, 2017 per NRS 251.030. (Caroline Chieffo)

**B.** For possible action. Discussion to approve receipt of the Quarterly Grant Report for the Third Fiscal Quarter for all County funds. (Kathy Kaiser)

### **CLERK-TREASURER**

**C.** For possible action. Discussion to approve the receipt and filing of the cumulative voucher sheets for checks issued for the 4/28/17 Payroll, 4/18/17 Payables, 4/21/17 Payables, 4/24/17 Payables and 4/28/17 Payables. (Kathy Lewis)

**D.** For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by Epic Tahoe Adventures, for the Rock Tahoe Half Marathon, scheduled for June 17, 2017, from 8:00 a.m. to 2:00 p.m., to be held in the parking lot and the private post-race pool party at the Hard Rock Hotel & Casino, 50 Highway 50, Stateline, Nevada. (Kathy Lewis)

### **HUMAN RESOURCES**

**E.** For possible action. Discussion to approve revisions to Douglas County Policy 100.16 to comply with federal drug and alcohol testing compliance requirements. (Wendy Lang)

### **DISTRICT COURT**

**F.** For possible action. Discussion to approve a contract with CTI Conference Technologies, Inc. to perform audio/visual upgrades to District Courtrooms, Departments I and II at a cost of \$65,145.13. (Bobbie Williams)

## **ADMINISTRATIVE AGENDA**

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.

- (5.) Public comment will be allowed and is limited to three minutes per speaker.  
(6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

## **CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION**

### **PUBLIC WORKS**

1. For possible action. Discussion to approve the reorganization of the Public Works, Buildings/Fleet, Vehicle Maintenance and Roads Division to include the creation of a Roads Manager, Fleet and Facilities Manager, and Fleet Services Apprentice positions and the addition of a Maintenance Specialist Senior for a net increase in one (1) full-time employee position. (Carl Ruschmeyer - 10 min) 20 min

### **COUNTY MANAGER**

2. For possible action. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed appropriate by the Board of County Commissioners. (Larry Werner) 10 min

3. For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. 10 min

### **CLOSING PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

*THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.*

### **ADJOURNMENT**