



P.O. Box 218, Minden, NV 89423
775-782-9821 FAX: 775-782-6255

Douglas County Board of Commissioners

Meeting Agenda

Barry Penzel, Chairman, District 5
Steve Thaler, Vice Chairman, District 2
Nancy McDermid, District 4
Larry Walsh, District 3
Dave Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

Thursday July 20, 2017

1:30 PM

**Tahoe Transportation Center
169 Highway 50, Stateline, Nevada**

MISSION STATEMENT

Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to clerk@douglasnv.us at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling 775-782-9014. Supporting material can also be found at <http://douglascountynv.ig2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

**DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FINAL AGENDA – STATELINE, NV
July 20, 2017**

1:30 PM

Call to Order

INVOCATION

PLEDGE OF ALLEGIANCE – Steve Thaler

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

Board of County Commissioners - Regular Meeting - Jun 15, 2017 1:30 PM

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed

at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items A - I

FINANCE

A. For possible action. Discussion to accept receipt of the auditor's report on Douglas County's general ledger balances through July 3, 2017. (Vicki Moore)

CLERK-TREASURER

B. For possible action. Discussion to accept receipt and filing of the cumulative voucher sheets for checks issued for the 6/23/17 Payroll, 6/28/17 Payroll, 6/23/17 Payables, 6/26/17 Payables, and 6/30/17 Payables. (Kathy Lewis)

ASSESSOR

C. For possible action. Discussion to accept the report of the use of the Assessor's Technology Fund as required pursuant to NRS 250.085 (4). (Doug Sonnemann)

DOUGLAS COUNTY LIQUOR BOARD

D. For possible action. Discussion to approve the addition of Daniel Fuller and Christopher Green to the existing Unrestricted On-Site Retail Liquor License for Brinker Nevada, Inc. dba Chili's Grill & Bar located at 3784 Highway 395, Carson City, Nevada. Mr. Bryan McCrory has been removed from the Liquor License. Mr. Fuller and Mr. Green have signed a Waiver of Notice of Hearing. (Sgt. Bernadette Smith)

E. For possible action. Discussion to accept quote #87301 from GameTime with Great Western Recreation to purchase playground equipment for the Ranchos Aspen Park Playground Project #17P02 in the amount \$77,739.39 as previously budgeted in FY 2017-18. (Travis Lee)

F. For possible action. Discussion to accept \$34,875 in Title III-B funds from the State of Nevada Aging and Disability Services Division for the Homemaker Program, grant number 04-000-02-LX-18. The County's grant match for the Title III-B Fixed Fee grant is \$5,231.00 which has previously been budgeted in the Senior Center Budget. (Travis Lee)

G. For possible action. Discussion to accept \$53,044 in Independent Living funds from the State of Nevada Aging and Disability Services Division for the Senior Transportation Program in the Valley and the Lake areas of Douglas County, grant number 04-000-10-LX-18. (Travis Lee)

PUBLIC WORKS

H. For possible action. Discussion to approve a Cooperative Agreement with Nevada Department of Transportation (NDOT) for Douglas County to maintain the new pedestrian activated rectangular flasher beacon at Lake Shore Boulevard. (Jon Erb)

REPORT OF FEES

I. For possible action. Discussion to accept June 30, 2017 Report of Fees from the Recorder's Office. (Karen Ellison)

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

COUNTY MANAGER

- 1.** For possible action. Discussion to enter into a Memorandum of Understanding (MOU) with Nevada Rural Housing Authority (NRHA) to support and develop affordable housing opportunities and initiatives for the citizens of Douglas County. (Mimi Moss) 15 min
- 2.** For possible action. Discussion on Senate Bill (SB) 471 creating the Douglas County Lake Tahoe Sewer Authority and the County's interaction with the new Sewer Authority and to discuss areas of mutual interest. (Chairman William B. Penzel - 10 min.) 15 min
- 3.** For possible action. Discussion to appoint one member of the Board of Commissioners as a trustee to the Douglas County Lake Tahoe Sewer Authority per Senate Bill 471 (SB471). (Mimi Moss) 10 min

SOCIAL SERVICES

- 4.** For possible action. Discussion to approve Douglas County Social Services to enter into the intrastate interlocal agreement with the Department of Health and Human Services, Aging and Disability Division, for the County's payment of the non-Medicaid portion of Nursing Home and community-based waiver costs for Douglas County residents, not to exceed \$428,433 in FY2017-18 and \$435,645 in FY2018-19. (Karen Beckerbauer) 5 min

DISTRICT COURT

- 5.** For possible action. Discussion to accept a State of Nevada Public & Behavioral Health Sub-Grant to China Spring Youth Camp in the amount of \$127,188. (Wendy Garrison) 10 min

CLERK-TREASURER

6. For possible action. Discussion to approve the reclassification of a Deputy Clerk Treasurer to a Senior Deputy Clerk Treasurer and a Clerk to the Board to a Deputy Clerk Treasurer at a cost of \$4,971 to be funded from salary savings during FY 2017-18. (Kathy Lewis) 5 min

DISTRICT ATTORNEY

7. For possible action. Discussion to evaluate the contract with BHC Consultants, LLC for the County Manager services performed by Lawrence A. Werner. This discussion may also include a review of the performance of Mr. Werner and may determine the process and course of action the Board of County Commissioners should use to select a County Manager once the current contract with BHC Consultants, LLC expires. (Wendy Lang - 10 min.) 30 min

COUNTY MANAGER

8. For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. 10 min

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

ADJOURNMENT