

Douglas County Board of Commissioners

Meeting Agenda



Steven J. Thaler, Chairman, District 2
Barry Penzel, Vice Chairman, District 5
Nancy McDermid, District 4
Larry Walsh, District 3
Dave Nelson, District 1

Lawrence Werner, County Manager

Kathy Lewis, Clerk-Treasurer

Thursday March 15, 2018

1:30 PM

**Tahoe Transportation Center
169 Highway 50, Stateline, Nevada**

MISSION STATEMENT

Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.

Copies of the finalized agenda are posted at the following locations prior to the meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, Nevada. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated "for possible action" shall include discussion and possible action to approve, modify, deny, take "no action," or continue the item.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and who are unable to attend the meeting are requested to send an email to clerk@douglasnv.us at the Douglas County Clerk's Office at least 24 hours prior to the convening of the Commission meeting.

Copies of supporting material can be requested in person from the Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling 775-782-9013. Supporting material can also be found at <http://douglascountynv.iqm2.com>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA – STATELINE, NV

March 15, 2018

1:30 PM

Call to Order

PLEDGE OF ALLEGIANCE – Vice-Chairman Penzel

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

Board of County Commissioners - Regular Meeting - Feb 1, 2018 10:30 AM

ADJOURN AS BOARD OF COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

LIQUOR BOARD

1. For possible action. Discussion to approve the On-Site Intoxicating Liquor Producer License and Packaged Retail Liquor License for CPB Holdings LTD, dba Bently Heritage represented by owner Christopher Bently and General Manager Jason Tollman, contingent on the issuance of a Certificate of Occupancy. Christopher Bently and Jason Tollman have both signed a Waiver of Notice of Hearing. Bently Heritage is located at 1617 Water Street, Minden, Nevada. (Sergeant Bernadette Smith) 5 Minutes

2. For possible action. Discussion to approve the On-Site Retail Unrestricted Liquor and Unrestricted Catering Liquor License for 100 Proof Bar Service, LLC dba 100 Proof Bar Service, operated by owner Daisy Bankofier. (Sergeant Bernadette Smith) 5 Minutes

ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COMMISSIONERS

DOUGLAS COUNTY PRESENTATIONS

Presentation on persistent problems related to wildlife and trash issues in the City of South Lake Tahoe, portions of El Dorado County, and Douglas County located within the Tahoe region. (Catherine Cecchi, Clean Tahoe) 10 Minutes

Presentation by the Tahoe Douglas Visitors Authority regarding a project update on the design and development of the proposed South Tahoe Event Center at Stateline, Nevada. (Lisa Granahan, Carol Chaplin & Lew Feldman) 30 Minutes

Presentation on activities, projects and programs underway from the Tahoe Prosperity Center. (Lisa Granahan and Heidi Hill Drum) 15 Minutes

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items **A - I**

FINANCE

A. For possible action. Discussion to accept the Quarterly Grant Report through the Second Fiscal Quarter for all County funds. (Kathy Kaiser)

B. For possible action. Discussion to accept the auditor's report of Douglas County's general ledger balances through February 27, 2018 per NRS 251.030. (Geoff Bonar)

COUNTY MANAGER

C. For possible action. Discussion to approve a contract with ARMAC Construction for the North Kingsbury Trailhead Site Improvement Project for a new pre-manufactured bathroom building, in the amount of \$143,000, and authorize the County Manager to approve contract change orders by up to 10% for any required added scope of services. (Scott McCullough)

DISTRICT ATTORNEY

D. For possible action. Discussion to approve the Board of County Commissioners' ratification of the prior allocation of 911 User Fees among the members of the Emergency Response Council from Fiscal Year 2009-10 through the present. (Douglas Ritchie)

CLERK-TREASURER

E. For possible action. Discussion to accept the January 2018 Douglas County Investment Report submitted per Douglas County Code 3.02.040. (Kathy Lewis)

F. For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by the Hard Rock Hotel and Casino for the 2018 AMA National Snow Bike Series, scheduled for March 24, 2018, from 12:00 p.m. to 10:30 p.m., to be held at the Hard Rock Hotel and Casino, Parking Lot C, 50 Highway 50, Stateline, Nevada. (Kathy Lewis)

PUBLIC WORKS

G. For possible action. Discussion to approve the Public Works Intern job description at an A3 pay grade (\$16.58 per hour minimum to a maximum of \$24.87 per hour) for FY 2018-19. (Ron Roman)

TECHNOLOGY SERVICES

H. For possible action. Discussion to approve the purchase of county-wide Microsoft licensing for the upgrade of Exchange, Windows and Office products in the amount of \$146,152. (Sherri McGee)

COMMUNITY DEVELOPMENT

I. For possible action. Discussion to accept the Water Conveyance Advisory Committee's (WCAC) 2017 Activities Report. (Heather Ferris)

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

COUNTY MANAGER

1. For possible action. Discussion to approve sending a letter of support for the funding of a conservation easement surrounding the Dangberg Home Ranch Historic Park on property owned by Park Ranch Holdings, LLC, under Round 18 of the Southern Nevada Public Land Management Act (SNPLMA) program administered by the Bureau of Land Management, and endorse County Departments to also send letters of support. (Jacques Etchegoyhen & Lisa Granahan) 10 Minutes

2. For possible action. Discussion to approve sending a letter of support for funding of a conservation easement for the Dreyer Foothill Ranch on property owned by Kurt and Erica Dreyer, under Round 18 of the Southern Nevada Public Land Management Act (SNPLMA) program administered by the Bureau of Land Management, and endorse County Departments also sending letters of support. (Jacques Etchegoyhen & Lisa Granahan) 10 Minutes

3. For possible action. Discussion to approve sending a letter of support for funding of a conservation easement for the Schneider Ranch on property owned by Clear Creek OS LLC, under Round 18 of the Southern Nevada Public Land Management Act (SNPLMA) program administered by the Bureau of Land Management, and endorse County Departments to also send letters of support. (Jacques Etchegoyhen & Lisa Granahan) 10 Minutes

DISTRICT ATTORNEY

4. For possible action. Discussion to approve a \$1.85 million settlement with the Public Agency Compensation Trust (PACT) to resolve disputed worker's compensation premium payments to PACT from Douglas County for fiscal years 2005/2006 through 2015/2016. (Zach Wadle) 15 Minutes

FINANCE

5. For possible action. Discussion to approve the contract for professional auditing services with Piercy Bowler Taylor and Kern to conduct the independent financial audits for Douglas County, the Douglas County Redevelopment Agency and the Towns of Gardnerville, Genoa and Minden for a total proposed cost of \$129,350 for fiscal year 2017-2018. (Vicki Moore) 5 Minutes

6. For possible action. Discussion to adopt Resolution Number 2018R-006 which augments the Town of Genoa's Fiscal Year 2017-18 budgets by \$78,897. (Vicki Moore and Julie Andress) 5 Minutes

7. For possible action. Discussion to adopt Resolution Number 2018R-006 which augments the Town of Minden's Fiscal Year 2017-18 budgets by \$4,893,219. (Vicki Moore and Julie Andress) 5 Minutes

8. For possible action. Discussion to adopt Resolution Number 2018R-004 which augments the Redevelopment Agency's Fiscal Year 2017-18 budgets by \$651,907. (Vicki Moore and Julie Andress) 5 Minutes

9. For possible action. Discussion to adopt Resolution Number 2018R-003 which augments the Douglas County Fiscal Year 2017-18 budgets by \$15,456,541. (Vicki Moore and Julie Andress) 5 Minutes

10. For possible action. Discussion to approve a new policy to the Douglas County Administrative Policies and Procedures Manual documenting Douglas County's Budget Augmentation and Transfer procedures. (Vicki Moore and Julie Andress) 20 Minutes

COMMUNITY DEVELOPMENT

11. For possible action. Discussion and direction on potential changes to Title 5, Chapter 5.40, Vacation Home Rentals in the Tahoe Township, including discussion on the allowance of Vacation Home Rentals outside the Tahoe Township. Staff is also requesting direction on increased permit and inspection fees, revenue collection processes, and hiring a third party consultant to provide enforcement services. (Mimi Moss) 60 Minutes

HUMAN RESOURCES

12. For presentation only. Presentation and discussion on the current status of Douglas County's self-funded worker's compensation program. (Wendy Lang) 10 Minutes

COUNTY MANAGER

13. For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. (Lawrence Werner) 10 Minutes

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

ADJOURNMENT