

PUBLIC NOTICE: This is only an **ACTION SUMMARY** that reflects the actions taken during the meeting. This should not be, in any way, used or construed as official minutes of the meeting. The official minutes are posted after being submitted to the Board of Commissioners for their approval. Audio recordings of the meeting are on file in the County Clerk's office and may be listened to by appointment (775-782-9013).

ACTION SUMMARY
DOUGLAS COUNTY BOARD OF COMMISSIONERS
August 3, 2017

1:00 PM

Call to Order.... 1:30

Commissioner Walsh Absent

INVOCATION- Steep Weiss, Christian Science Center

PLEDGE OF ALLEGIANCE- Chairman Penzel

PUBLIC COMMENT (No Action)- *HELD*

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda. ***APPROVED***

APPROVAL OF PREVIOUS MINUTES

Board of County Commissioners - Special Meeting - Jun 26, 2017 4:00 PM
***MOTION MADE TO PULL FOR APPROVAL AT 8/17/17 MEETING-
APPROVED***

Board of County Commissioners - Regular Meeting - Jul 6, 2017 1:00 PM
APPROVED WITH CHANGE TO PAGE 19 (mistakenly identified Chairman)

DOUGLAS COUNTY AWARD PRESENTATIONS

Ceremonial presentation of employee service awards to Nathan Almeida and Robert Duffy with the Douglas County Sheriff's Office, and Debra Gochenouer of 911 Emergency Services for 20 continuous years of service. 15 Minutes ***PRESENTATION GIVEN***

Ceremonial presentation on **Proclamation 2017P-054** recognizing Dan Doyle, Senior Library Technician, for 30 years of dedicated service to Douglas County. 5 minutes ***PRESENTATION GIVEN***

RECESS AS BOARD OF COUNTY COMMISSIONERS

CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

Commissioner Walsh Absent

PUBLIC COMMENT (No Action)- HELD

1. For possible action. Discussion on the election of the Chairperson of the Douglas County Liquor Board in compliance with Nevada Revised Statute (NRS) 244.350 (Kathy Lewis) 5 minutes **BARRY PENZEL ELECTED AS CHAIR TO LIQUOR BOARD.**
2. For possible action. Discussion to approve the addition of Denise Nicole Lowrance as the on-site Store Manager for Dolgen Midwest, LLC, dba Dollar General #13581, to the existing Packaged Retail Liquor License. Denise Nicole Lowrance has signed a Waiver of Notice of Hearing. Dollar General #13581 is located at 1257 Pit Road, Gardnerville, NV 89460. (Sergeant Bernadette Smith) 5 Minutes **APPROVED**
3. For possible action. Discussion to approve the addition of an Unrestricted Caterer's Liquor License to the existing Unrestricted On-Site Retail Liquor License for Brent Knittel, owner/operator of Cottonwood Spirits LLC, dba Cottonwood Spirits. Brent Knittel has signed a Wavier of Notice of Hearing. Cottonwood Spirits is located at 202 Genoa Lane, Genoa NV 89411. (Sergeant Bernadette Smith) 5 Minutes **APPROVED**

PUBLIC COMMENT (No Action)- HELD

ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

Motion to approve the Consent Calendar items A – J **APPROVED**

FINANCE

A. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger balances through July 17, 2017 per NRS 251.030. (Caroline Chieffo)

B. For possible action. Discussion to accept the Quarterly Grant Report through the Fourth Fiscal Quarter for all County funds. (Kathy Kaiser)

CLERK-TREASURER

C. For possible action. Discussion to approve, with conditions, the Outdoor Festival Permit submitted by the Town of Genoa for the Annual Genoa Candy Dance Arts & Crafts Faire, scheduled for September 23 & 24, 2017, from 7:00 a.m. to 10:00 p.m., Saturday; and 7 a.m. to 6 p.m., Sunday, to be held throughout the Town of Genoa, Nevada. (Kathy Lewis)

D. For possible action. Discussion to accept the cumulative voucher sheets for checks issued for the 7/7/17 Payroll, 7/7/17 Payables, and 7/14/17 Payables. (Kathy Lewis)

DISTRICT COURT

E. For possible action. Discussion to approve acceptance of the 2017 National CASA Grant award for FY 2017/18 received in the amount of \$5,400 from the National Court Appointed Special Advocates, ratifying the County Manager's signature as Governing Body Administrator for Grant Contract. (Bobbie Williams)

RECORDER

F. For possible action. Discussion to accept a report on the estimated proceeds and use of the Recorder's Technology Funds for FY 2017-18 as required pursuant to NRS 247.306. (Karen Ellison)

AIRPORT

G. For possible action. Discussion to approve the renewal of Building Lease 1150 Airport Road with Taildragger Cafe, LLC for five calendar years expiring on October 20, 2022, with the option of two (2) one-year extensions. (Bobbi Thompson)

H. For possible action. Discussion to approve the cancellation of Hangar Lease 2323BH with John Marsalis because the tenant has sold his aircraft and business equipment. In accordance with the terms of his lease, Mr. Marsalis provided the required Notice of Cancellation. (Bobbi Thompson)

I. For possible action. Discussion to approve amendment to Hangar 2323BH Aces Aircraft Maintenance Lease. This amendment would add an additional bay to the tenants existing lease for an additional amount of \$1240 per month. (Bobbi Thompson)

REPORT OF FEES

J. For possible action. Discussion to accept the Douglas County Constable's quarterly report of fees for April 1 thru June 30, 2017. (Paul Gilbert)

ADMINISTRATIVE AGENDA

PRESENTATIONS

1. Presentation of the 2017 Leadership Douglas County Project to bring awareness to the community of their project goal of forming a 5-9 member Advisory Committee to set up an Affiliate Fund through the Community Foundation of Western Nevada. (Sherri McGee) 15 Minutes

PRESENTATION GIVEN

COMMUNITY DEVELOPMENT

2. For possible action: Discussion to introduce **Ordinance No. 2017-1491**, a Zoning Map Amendment (ZMA) changing the zoning for two contiguous 1-acre parcels from “Light Industrial” (LI) to “General Industrial” (GI), APN’s 1220-11-001-058 & 1220-11-001-059, and all other properly related matters. The subject parcels are located at 1731 and 1737 Timber Court, Gardnerville, within the Old Sawmill Industrial Park in the East Valley Community Plan Area. The applicant is Campora Propane Service. Development Application (DA) 17-054. First Reading. (Steve Mason) 20 minutes **APPROVED**

COMMUNITY SERVICES

3. Presentation regarding the Feral Cat situation in Douglas County. (Linda Garmong, President of DAWG) 10 minutes **PRESENTATION GIVEN**
4. For possible action. Discussion to approve the Douglas County Weed Department Operations Manual including a revision to the Schedule of Charges for spray services, equipment rentals and chemical sales. (Scott Morgan) 5 minutes **PRESENTATION GIVEN**

DISTRICT ATTORNEY

5. For possible action. Discussion on the adoption of **Resolution 2017R-053** granting the County Manager the ability to authorize the District Attorney to file legal pleadings to protect the interests of Douglas County and its citizens. (Douglas V. Ritchie - 10 min.) 5 Minutes **APPROVED**

COUNTY MANAGER

6. For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. 10 minutes **REPORTS GIVEN**

CLOSING PUBLIC COMMENT (No Action)- HELD

ADJOURNMENT – MEETING ADJOURNED AT 2:54 PM