

Approved June 7th, 2018

The Special Meeting - Budget of the Douglas County Board of County Commissioners was held on April 4, 2018 in the meeting room of the County Administration Building, 1616 8th Street, Minden, NV, beginning at 1:00 PM. ***The minutes below were transcribed.***

Call to Order – Meeting called to order at 1:00 PM

Commissioners Present:

Steve Thaler, Chairman
Barry Penzel, Vice Chairman
Nancy McDermid, Board Member
Larry Walsh, Board Member
Dave Nelson, Board Member

Commissioners Absent:

Staff Present:

Doug Ritchie, Chief Civil Deputy District Attorney

PLEDGE OF ALLEGIANCE – Led by Chairman Thaler

Chairman Thaler speaks:

Ok, let's call this meeting to order, please. I am bringing together the Douglas County Board of commissioners, today is April 4, 2018. All five commissioners are here, and if I could get my mouse to work, we'll be set. So, we are going to move to the Pledge of Allegiance. I think I get to lead that today, so please join me in the pledge to our flag.

Chairman Thaler speaks:

Okay so real quick, some couple housekeeping items. And the first housekeeping item is for all of us up here that sit up this desk. We have, I am not sure if everybody knows, we have new software and that software records not only records our voices but then turns it into actual words on pages. And so what happens is, if your mics on and only one of us is speaking the software works phenomenal and our clerk has less to do going back and correcting, punctuating, and all that stuff. The issue comes is when, if your mics not on and you're still speaking, then the software picks up everybody speaking and kind of blends everybody together. So that our clerk that has to go in there and figure out who's talking, yeah and she's trying to be clairvoyant so we have to reinforce the rule. Mic on speak, if mic on is off don't speak because when you speak even though your mic is not on the software still picks it up. Because if Barry is talking or Nancy's talking my mic still brings it and so we got to really stick to that rule because there's a whole lot of words on a page and it's our fault. So we got to really hold ourselves accountable to that. Now that I've done

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working on that let's talk about what we have, to work on. So we will today start with community development, and then we will move to senior services. This is our goal, we'll move to the Public Guardian project management and then the court clerks. Hopefully we'll have that all done by four o'clock hopefully cross our fingers that's our goal and at four o'clock we have judicial services coming in. Judicial services include District Court one, District Court two and then the East Fork Justice Court and the Tahoe justice court. From there we will backup and most likely our day will end because of. Let me see Lisa you are, I'm going to get to that here in a minute. So, because we forgot that one let me back-up here. So we are going to talk about the, back that that truck up. We are going to go; community development, community services, and then we will work in the Public Administrator, Public Guardian. So I think Lisa you probably oh, and public Guardian project management economic development. That's the one that was missing on the here and then we will move into the court, so most likely economic development will precede the 4 o'clock. That's when the judges will come over and we have a little bit of flexibility. We do have a stop time of 5:45. My hopes is to get out here by five, but the longest we can go is 5:45 so whatever we don't get done today, gets moved to Tuesday. Hopefully Tuesday will be our last day, it will Tuesday, will be posted before tomorrow morning so we meet all the deadlines. Most likely Tuesday will include the District Attorney's Office and anything we don't get done today and we will allow enough time because, I think the majority of the time on Monday will be the capital improvement plan and all the supplemental requests. Tuesday, did I say Monday? Tuesday. So on Tuesday, and I think we're talking about maybe start at nine, but that'll come out when we actually publish it. So that's kind of our order of business. Keeping that in mind, and I'm going to now open this up for public comment. Initial public comment is, okay you want to go before public, okay, go ahead Nance.

Commissioner McDermid speaks:

I have one question on the scheduling. Did Brian Fitzgerald finish everything, so when would that you didn't mention that.

Chairman Thaler speaks:

That would be under Senior Services. So he's got two items left from yesterday.

Commissioner McDermid speaks:

Yes, when?

Chairman Thaler Speaks:

We will fit it in right after community development, Commissioner Walsh.

Commissioner Walsh speaks:

Where is community development in our packet? Where did it come from, I have not gotten it.

Commissioner McDermid speaks:

I will show you.

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PUBLIC COMMENT

Chairman Thaler speaks:

Yes, so I will now open this up for public comment. No, thank you. Public comment is now open, public comment, is limited to any item that is not on today's agenda. You have three minutes, if you want to come up to the podium. There should be a clipboard up there where you get to write your name down and the Vice Chair up here is our official timekeeper. The clock starts out green and you want to turn that on just in case we get public comment. And then when it goes to yellow it means you have 30 seconds left. When it goes to red means we give you the hook and your time is up. So, public comment is now open. Seeing none public comment is now closed. I will be looking for approval of the agenda for today. So we have a motion by Commissioner McDermid, a second by Commissioner Penzel all those in favor signify by saying aye; opposed none. So, motion carries unanimously.

APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nancy McDermid, Board Member
SECONDER:	Barry Penzel, Vice Chairman
AYES:	Thaler, Penzel, McDermid, Walsh, Nelson

Chairman Thaler speaks:

And let me read in the item number and I am going to steal your computer for a minute. Okay bear with me for a minute. You know what I will have you do Nancy, can you read into the record Item number one? It's a technical error here.

ADMINISTRATIVE AGENDA

- 1. For possible action. Discussion on the Fiscal Year 2018-2019 tentative budgets for Douglas County and Douglas County Redevelopment Agency Funds. Tentative Schedule of funds to be discussed: General Fund, Law Library Fund, Justice Court Administrative Assessment Fund, and China Spring Youth Camp Fund. (Julie Andress)**

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Commissioner McDermid speaks:

Item number one for possible action discussion on the fiscal year 2018-2019 tentative budgets for Douglas County and Douglas County redevelopment agency funds. Tentative schedule of funds to be discussed: general fund, law library fund, justice court administrative assessment fund, China Springs youth camp fund and any items that were not completed yesterday.

Chairman Thaler speaks:

Thank you, so Mimi I think you are up first.

Mimi Moss Community Development speaks:

Thank you Mr. Chairman. Mimi Moss Community Development, so I did have PowerPoint presentations originally, but the Board's direction is to go through the performance workshop worksheets. I will let you know that we have projected about 1.2 million in revenue for this next fiscal year. It's up slightly from the prior year and our budget for expenses is about 2.4 million for this next budget season. Under administration is the first, and I'll go through each one, administration, that is essentially the four staff members.

Commissioner Walsh speaks:

Excuse me Mimi, I need to find it in my book.

Chairman Thaler speaks:

Okay so bear with me here. It's going to be, if you go to the look for the five, here I will tell you in a second. The 511 tab, Community Development admin.

Commissioner Walsh speaks:

I have the tab but is it April second, third, fourth or fifth?

Chairman Thaler speaks:

Oh we are still in yesterday, April.

Ms. Moss speaks:

It was originally scheduled for Tuesday's meeting this week.

Chairman Thaler speaks:

Correct, which would've been yesterday. Bear with us.

Ms. Moss speaks:

511, 512, 513 and 514 are Community Development.

Commissioner McDermid speaks:

My April third, only goes to through redevelopment. It does not have, it does not have either Parks and rec or any of that. I'm talking what I downloaded off of the County website for the agenda for April 3.

Chairman Thaler speaks:

It's, it's not going to be on there so what we're going to do is just refer to the budget worksheet report, which is tab 511.

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Commissioner McDermid speaks:

I have that, what I don't have is the.

Chairman Thaler speaks:

That's all we are going to have for Community Development.

Commissioner McDermid speaks:

Nobody has anything else?

Chairman Thaler speaks:

Nope, so go ahead Mimi.

Ms. Moss speaks

Thank you Mr. Chairman, members of the Board. So, starting with the department 511 which is Community Development administration. Administration covers four employees: myself, administrative services manager assistant, office assistant and then the code enforcement officer. So the salaries are reflected there. Essentially they have gone up based on the COLA and merit potential increase for the next fiscal year. We do for services and supplies, we do identify some advertising monies, maintenance, office equipment, software program maintenance. So what I'd like to do is go through at least the ones that have been really adjusted in this last year of reference. Software program maintenance has been adjusted slightly in rents and leases. For rents and leases, as you know, we are required to pay for own leases on our computers. That has taken a bite out of the department budget over the years and so that has gone up as well as well as the cost for our scanning equipment has also increased, since for, from prior years. So, the reason for the adjustment there. We are looking at, under licensing item 521.55, we are look, this is a supplemental request for the admin department. This is for the ACELA licensing program. When we came forward to the Board a year or so ago and the Board approved a contract with two point solutions for the ACELA program for permit tracking because the AS400 permit tracking system will be going away in another year. We started planning ahead two years ago, for that in order to help pay for that contract. But in this case we did not know what the cost for licensing would be until we actually joined up with Washoe County and Reno, the city of Reno. That was done last fall; we anticipated that this would be the cost for the full fiscal year. We do anticipate that we're going to have 48 licenses, which is going to be just a little bit less than this 4300. We may get a couple more, but that's the cost that was provided to us so that is our supplemental request for this year. The only supplemental request under administration.

Chairman Thaler speaks:

Real quick Mimi, you meant 43,000, because I thought that was a huge budget cut.

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Ms. Moss speaks:

So it's not this is this is a new item, we will.

Chairman Thaler speaks:

Hold on Commissioner McDermid.

Commissioner McDermid speaks:

Thank you, Mimi doesn't TRPA use ACELA also.

Ms. Moss speaks:

They do but they also have a new program now that it works with ACELA. So we believe we can still coordinate with them the way we anticipated originally. And we do, we are looking at coming forward with a resolution to adjust our fees and include a technology fee to help pay for this permitting system on a yearly basis. We will likely come forward in another month or so. That will include other fees for planning, engineering, and also building department fees are looking at being increased. We have not increased fees planning fee since 2008. Based on the Board direction during the recession, we need to start rethinking how much we collect in our development related fees and billing permit fees. So that should help offset this cost. Cell phones have gone up quite a bit because we are now with the ACELA program, we're going to be buying the cell phones for the building inspectors. Currently they use their own cell phones, which causes a problem, so we will be set buying those as well as paying for those every month and so when you have a number of employees, the admin pays for all cell phones for the entire department all divisions. So that's the reason for that going up as well as the maintenance. Train education there's some fluctuation there in some of these services, professional service remains the same. Health division and Environmental health has gone up and that is based on the contract with Carson City health. This is the third year of that contract and is increased about 20,000. We will have to renegotiate that contract coming come next year, but we are committed based on that contract to pay for these services and previously it was the state service. We thought about taking it on ourselves. We may look at doing that again in the coming year, based on discussions with the County manager's office, but right now it's worth just paying that amount. For whatever reason it was placed under community development a couple years ago. It used to be in the 410 fund, you talked about the 410 and we had money set aside in the 410 for this ongoing project, wasn't sure where to put it ended up putting as a line on item under community development.

Chairman Thaler speaks

So, real quick what's the tipping point where you make that decision on whether to do, obviously, this is the health inspector, the health inspections. What becomes that tipping point that you make that decision and I will get to you next Barry.

Ms. Moss speaks:

It will have to reevaluate the cost of the employees, all the benefits, the area where were going to house them. The vehicles are not provided by the county.

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They are provided by Carson City, you have to look at all those costs, computer, phones ,all of that in incorporating those costs. Then, considering the revenue that's collected every year, does that offset most those costs. In this case the revenues do offset some of our costs, but this is kind of what's left in terms of needing to pay for that full contract because right now it's like 207,000 and the revenues to offset that right now and they will continue to do that.

Vice Chairman Penzel speaks:

I have asked before why this is under community development, because we have now a County health board. They have everything, but this. It seems to me logically that they should be associated there and they also have a contract with Carson and it's doing the same thing. Every time we have an initial contract with Carson, the next year we get and each year after that it just becomes more and more expensive. I think the chairs question is apropos for that and I think it's also it's good to have that anything to do with health in the health department. We also sit on the health board, so it makes it easier though for us to translate some these things the health department, and specifically the executive director of the health board talked about. So I don't know if you've talked with the Karen or not, Ms. Beckenbauer about that but it just seems like it's a logical association and should be out of their funds I think.

Ms. Moss speaks:

We have had those discussion Commissioner Penzel and because a lot of people come forward and submit plans for review for new restaurants for change out under building permit. I think that's why it ended up in community development because we also review those plans as well, and we do collect some revenue associated with that. Yeah it's certainly something we do need to discuss before we move forward with extending the contract or adjusting the contract for next fiscal year. Right now we're tied to the contract we have today, but I agree with you, it needs to be discussed further.

Commissioner McDermid speaks:

Well I believe saying that when we sign a contract with Carson it seems to go up every year, I will tell you that when the state was doing this it went up a lot more every year and we've had better relationship through the Carson City, then we ever had through the state. But we contemplated whether we should have our own health department. I think now because of what we've done at the community center with the nurse and everything, and the fact that we are at the Board of Health. I think it needs to be analyzed over before we renew that contract because I always believed we would end up having our own health and environmental department.

Ms. Moss speaks:

And then under, I mentioned professional services; this is a line item under admin and to cover any contract. Small contracts that may come forward during the year, if we need survey work, if we need a design engineer to do something regarding storm water drainage. That is the area where we pay for

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that. Office supplies has essentially remained the same. It is fairly high, it used to be \$20,000 when we had more people within the department that has come down over the years and no change that right now. So that is really the admin section of it. Not a lot change, one supplemental request for the license 43,000.

Chairman Thaler speaks:

Any questions regarding department 511, Commissioner McDermid.

Commissioner McDermid speaks:

Mimi, under your salaries and wages which are, we don't have the sheet tells us how many employees are under this.

Ms. Moss speaks:

There are 24 employees within the department, actually 23.75 or 25. One of the truck engineers and technicians is partly public works and partly community development, but I think we got the better end of the deal.

Commissioner McDermid speaks:

You can do all that for 286,000.

Ms. Moss speaks:

This is just, this is administration yea. As we go through each of these divisions. Each division is about a \$600,000 cost, for everything, whether you have seven employees are four employees and it really is based on salaries.

Chairman Thaler speaks:

So we will move on to 513.

Ms. Moss speaks:

Okay, thank you.

Chairman Thaler speaks:

Or excuse me, not 513 it would be 512. So as you are moving there we are going to talk about the building department.

Ms. Moss speaks:

Okay, so building department, department 512. Really not much changed from the prior year. About the same, they just adjusted amounts within the column some adjustments in training. Training remains the same. They have seven employees, so few more employees in admin. They do have a professional services line item for structural engineering. If there's a project that requires a separate review by a structural engineer we're not equipped to do that in-house. So no know settlement requests. Not a lot of change. If you have any questions, I'm happy to answer.

Commissioner Walsh speaks:

Mimi, what are the titles of the people who work as employees.

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Ms. Moss speaks:

Well we have the billing official, we have three building inspectors, we have one lead building inspector, a plans examiner and a counter front person or technician.

Chairman Thaler speaks:

Any other questions, so I have one I should have asked you before. Do you project building permits to kind of give an idea what you're building inspectors next year may look like and if so how do you do that.

Ms. Moss speaks:

We do, we're not at a point where we need to look at increasing staffing levels. It's been fairly consistent throughout the last three years in terms of number of residential building permits and the commercial adjust every year a little bit, but we been able to stay on that with those inspectors and so were in a good position in terms of building department.

Chairman Thaler speaks:

And could you just guess at those numbers that are consistent, just residential.

Ms. Moss speaks:

We're still looking at about 150-160 a year. So that really hasn't changed. Maybe up a bit slightly, 170 for the last year, but it's been around that number for the last three years.

Chairman Thaler speaks:

And are commercial going up or down.

Ms. Moss speaks:

Commercial is about the same, about the same. We had a lot of smaller permits, reroofs. A lot of people are adding on. Based on the recession and just staying in place so they add a garage, they add a patio, they reroof, and they do improvements to the property. We see more of that today than we ever have seen.

Vice Chairman Penzel speaks:

This always is an interesting question. Many permits, in terms of following the sustainable growth initiative, how many permits were are issued annually right now.

Ms. Moss speaks:

They're in the 2000 range in terms of total permits but for single-family residential its about 160 a year.

Vice Chairman Penzel speaks:

Okay and when you say 2000 you're talking about the backlog.

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Ms. Moss speaks:

We're talking about, were not talking about residential were talking about total permits issued by the department. There still is about a 3000 unit, kind of backlog if you want to say that, where projects haven't move forward through the building permit process. Some of those for the most part their vested and they do have allocations assigned to them are given to them as part of the growth management ordinance.

Vice Chairman Penzel speaks:

And how many permits have lapsed, where they're outside of that grandfathering.

Ms. Moss speaks:

There's been a number of projects I don't have that number in front of me but the draft master plan shows those new numbers in terms of how many projects have gone by the wayside that were vested and are no longer vested and they will need to request a building permit allocation when they move forward. Because we don't have that large demand, it's not an issue right now because we have, as you know we have access allocations to handle that if need be. Whether it's an individual allocation or project allocation.

Commissioner McDermid speaks:

When you talk about excess allocations. That's because they weren't used in the year that they were designed to be used in so they rolled over. So how many excess do you have.

Ms. Moss speaks:

I think we calculated in the master plan update, at least 800 and maybe more than that. Okay, so going on to ready going onto the planning division. So planning division report essentially remains the same in terms of service and supplies has not changed. Bottom line, there's been some adjustment in some of the items. Of importance is always the master plan expenses in this line item 521.107, that changes essentially yearly, depending on what's going on. This last year, for example, the expenses for master plan were the noticing everything for noticing comes out of that everything that's printed out comes out of that and so there were there's a slight adjustment in that. And looking forward to the printing of the master plan when we do get it finished next year, so we've adjusted these numbers a little bit under service and supplies, it still remains the bottom line same number in order to compensate for those additional costs for printing those documents. Public noticing is always our largest service and supply line item. This is for all noticing of all projects that go forward. It's, we've had it added 10,000 amount every year since I can remember. Some years it fluctuates a little bit it's a little less than that. But for the most part were covered because of the unknown.

Commissioner Walsh speaks:

Mimi did I hear you say that the master plan would be completed next year.

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Ms. Moss speaks:

No, the hope is that well, the hope is that it will be completed next fiscal year and next fiscal year but were working with therefor the adjustment and that line item slight adjustment.

Chairman Thaler speaks:

That is a good pick up there, I was going to go there as well. I am going wow, I know were slow but that would be really slow.

Ms. Moss speaks:

Sorry, whenever I'm referring to next year, I mean next fiscal year.

Chairman Thaler speaks:

That's like turtle slow. So I have a question, we don't see this quite often, or haven't seen but your salaries are actually going projected to go down. Did you have a re org or what is.

Ms. Moss speaks:

We are actually fully staffed and so I was a little taken aback by that as well and we've had some new people come in probably hired at the minimum. Where the mid is budgeted and that's probably the reason for that adjustment. Alright thank you, and then moving on to engineering department 514. Essentially salaries remain the same except for merits and COLA's. There's been no change to the number of employees in engineering. We have made some adjustment over the years for professional services, training and education is always required. They have their own advertising that's necessary and software cost but you will probably note. I'm trying to show this for, we do have, let me see if I can find this. The stormwater, how come this is not on there? So we did have adjustment last year at the end of the budget season for this fiscal year current, where there was 66,000 added to a line item for engineering. This actually it went into my professional services in error and then we moved it as a line item to engineering stormwater maintenance and therefore it's reflected in the correct location that it should be, and that's under 532.117. It's now at 66,817. We do have a supplemental request to increase that by 21,000 to complete that to approximately 80,000 a year. This is for Lake Tahoe TMDL monitoring and maintenance. We talked about this last year when the board approved the budgeted item 66,000 amended the budget saying that this current fiscal, this next fiscal year. The matching funds grant funds that we had received previously will no longer be available, and so we're going to have to budget for that and there is a supplemental request for that.

Chairman Thaler speaks:

So my question, I'm going to fast-forward a little bit because we have talked about what we're going to do next Tuesday and that supplemental request or CIP. As we look for funds to stick into stormwater, regardless of what we come up with is this a place that we would then throw it so that you could then do stormwater projects or would it be a combination of this and the CIP.

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Ms. Moss speaks:

Well this item is just for Lake Tahoe TMDL. It doesn't refer to any other area for maintenance and the County manager may have some thoughts on that and where that may end up in the future, on how that moves ahead in the stormwater utility.

Chairman Thaler speaks:

So it would be, of course I say this and then finance is going to give me the look. We may want to create another line item for the valley, if we choose to want to do projects. I just don't want that to go unnoticed and am sure that my Vice Chair is probably going to say something here. So before I get that it's kind of, we are going to go right down so Commissioner Penzel.

Vice Chairman Penzel speaks:

Omniscient, completely omniscient. I would prefer if we can get this line item properly titled as Lake Tahoe or Lake Tahoe TMDL and then have at least a placeholder account for stormwater in the Valley. Because eventually we'd like to fill that, like this year. I am done thank you.

Commissioner McDermid speaks:

Oh yes, Thank you Mimi. So the grant funding has gone out correct.

Ms. Moss speaks:

That's correct.

Commissioner McDermid speaks:

So \$21,000 is enough to oversee maintain whatever items in the Tahoe basin having to do with the TMDL.

Ms. Moss speaks:

That would be in addition to the 66,000 that is projected today that was adjusted last year, this last fiscal year.

Commissioner McDermid speaks:

So you think it's going to be 80,000 total for Tahoe.

Ms. Moss speaks:

Approximately 80,000, a little over, yes. Right now that's what we're saying yes.

Commissioner McDermid speaks:

So there's nothing in this 532.117 for anything outside of the Tahoe Basin.

Ms. Moss speaks:

That's correct, the board designated for Lake Tahoe.

Commissioner Walsh speaks:

The 2018 actual is 26,406, do you plan on spending the 40,000 before the end of the fiscal year.

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Ms. Moss speaks:

That's correct. We do have some maintenance coming up on some of the areas so will be using those funds. We will have to wait and see how that that flushes out but we do have things lined up for maintenance for the rest of this fiscal year. And it's always and just so you know it's always worse come springtime with any runoff. So, we kind of wait through the winter months to see how it's going before we start that.

Chairman Thaler speaks:

And of course, things could change by the end of the week who knows, so okay any further questions. Do you want to move on?

Ms. Moss speaks:

Erosion control is the last item. I don't have the expense coming on the sheet. This is the revenue, so is there a second tab. I'm sorry okay, sorry about that. Okay so in terms of the erosion control, we had talked about this last year at some points regarding the amount of reserves in the line item. Currently we have about 179,000 in that item. There are several categories, some of it is for warrior way. 5000 a year is for warrior way and what we're looking at doing is setting aside and either another revenue sheet setting aside about 70,000 for this next fiscal year of those reserves to help pay for the maintenance of two basin stormwater basins on U.S. Forest Service land. We have special use permit approval on forest service land for a number of basins and we are looking at trying to, the total cost is about 150,000 for two basins and we have to have matching funds half of 50% matching funds for those if we get those grants approved. So we like to earmark 70,000 of that reserve for those two potential projects coming up this next fiscal year.

Vice Chairman Penzel speaks:

You're going quicker than we can absorb all the numbers, or at least I can. When you talk about TRPA mitigation, that's funding from TRPA for mitigation was is mitigation.

Ms. Moss speaks:

TRPA mitigation throughout the year, we have projects that come forward and in the basin and we asked TRPA to help fund those projects and we go through the process. It goes to the board of commissioners to say we want to ask TRPA to use some of those TRPA mitigation funds. Those are air-quality and water quality funds that they set aside that they collected for Douglas County. They hold those until we come forward and ask to use those funds for a specific project. In this case, we had a couple of projects move forward and we've asked for those funds and those funds do come in and it's a capital project essentially, help pay for our match those grants for those projects so we utilize those funds. That is something that comes forward to the board as part of a request and then the TRPA governing board. So there is an adjustment, Kathy may want to speak to that, an adjustment as that revenue comes in when we request it and then it's used for the project.

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Vice Chairman Penzel:

Okay the obvious questions probably, a little more than I needed. The obvious question is, if we have in the other fund, 514 I guess. Whichever one we just did. We had TRPA there, why can't we use mitigation funds in TMDL.

Commissioner McDermid speaks:

Okay, so air-quality and water quality mitigation requirements. When a project in Tahoe basin in Douglas County, when the private sector does project it there sometimes required to pay. They can't mitigate everything regarding air-quality or water quality. They pay into the mitigation fund that is for Douglas County. Then when a project comes in and there is, for instance, a lot of this I think was used on Planning to use on Kahle drive. The Kahle basin that Eric Nielsen if you remember presented to us with he had to use the forest service grant before the end of September. So we applied to TRPA for those funds so it's only when a project has the ability to mitigate, to improve environmental quality either air and/or water. They can apply to get the funds released from TRPA to use in that project. So it is not for TMDL it's specifically for air quality and water quality mitigation only.

Chairman Thaler speaks:

So that cleans that up, go ahead.

Ms. Moss speaks:

And so this 410,000 in here is set aside for the Kahle basin that is being designed psych 50% design and working with a consultant on that project and so therefore there's a reflection of that. So that that happens periodically, as those projects are identified and there is mitigation funds available and we request that either from the Board's approval and the governing board.

Chairman Thaler speaks:

So if we just, in a minute you are going to fast-forward to the expenses, you see that on the expense side, it's just not going to be expensed because you don't know if those projects are going to come forward or not correct.

Ms. Moss speaks:

That's correct. Right now it's in revenue because it's earmarked for those items and this is a pretty much a safe fund. I guess you would say because it's like a it's a like a capital fund or construction fund for these specific projects for erosion control and so that's why we need to make sure that we have those in that fund to cover those costs as that project moves ahead, but for the most part, there hasn't been a lot of change in this fund. The erosion control fund was set up years ago. It was mostly the reserves that are in it, as I explained last year, the reserves that are in there are result of many grants that have been administered by the County and those funds have been set in this in this line item for some of those for many years and just rolling over. The board talked about well why don't you earmark projects and use some of this reserve. This reserve doesn't build any longer. It's pretty much there. We have some funds minimal funds coming in, but it's pretty much set and so we should be using those funds for projects as there identified. I think that's what the

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board's direction was last year to say what kind of projects can we use it for. We certainly can't use them for road infrastructure. It has to be at Lake Tahoe has to be water quality improvements.

Commissioner McDermid speaks:

So I think that one of the erosion control projects was warrior way and when the TMDL came in the way that Nevada is handling it versus California is totally different. California is on permit from Lahontan, in Nevada in NDEP is working with the County, who then works with the GID's in order to, through a memorandum of understanding, that we will maintain and operate the projects once they are completed. That our responsibility, so we have a very good working relationship with in NDEP regarding TMDL. But you just need to know that with every new project that improves water quality, there is a requirement that we will operate and maintain that in perpetuity. So this particular project, the Kahle basin that is with the Forest Service. They are funding most of it I believe it's over \$2 million project, so that we will have to when it's done. It will be our responsibility to maintain that particular project.

Ms. Moss speaks:

So, is there any other questions on erosion control, because that finishes the revenue side.

Chairman Thaler speaks:

I do, just on the expense side, so if on the revenue side, we have sitting in the bank the 410,000 correct.

Ms. Moss speaks:

That's earmarked for a project, Kahle basin.

Chairman Thaler speaks:

It's in the bank, so why isn't it part of the ending fund balance with next year. I'm just trying to follow that. Did we just overlook because we don't show it. Normally if it's a revenue and I know were not planning on spending it yet, but why wouldn't it be part of your ending fund balance or reserves, Ms. Kaiser.

Kathy Kaiser Senior Budget Analyst speaks:

So whatever's not used out of that money that is budgeted on the expense side as well, will fall to fund balance and be adjusted with the adjusted opening fund balance midyear.

Chairman Thaler speaks:

So you'll adjust this at midyear.

Ms. Kaiser speaks:

That's correct. If there's anything left over.

Chairman Thaler speaks:

So that finishes up erosion control and community development, any final comments.

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Ms. Moss speaks:

Mr. Chairman, I know that there were some questions yesterday regarding the 410 fund. I just wanted to let you know and community development was mentioned as having project within the 410. We periodically do that because we have projects that extend over one year. We can't just put in a line item it may go one, two and three years. Transportation plan is one of those items, the master plan update, the Johnson Lane area drainage master plan, Martin Slough trail. Which has not been constructed yet, we have funds earmarked for that. A more recent one is the ACELA permitting program where the department set aside over 300,000 in that fund over a course of three years and the way we funded that was that we set aside. We did set aside salary savings and that went forward through the process and we also set aside general fund revenues that exceeded the projected revenues for building department, especially during a couple those years and so we captured those. Went to the board as an augmented approved to set aside that for our future needs for that permitting system and so as we see these projects move forward and a lot of times community development gets, I guess you would say kind of stuck with stormwater projects that have been brought forward or board member requested us to look at certain designers certain changes. Culverts on a street, Virginia Ranch our Virginia culvert crossing we upsize those culverts from Muller Parkway. That contract was approved but we set aside some of our professional service monies, to help pay for that and we have engineering as well as administration professional services. If we can't cover that, then we ask the Board for assistance and will set those funds aside under the 410 because there essentially reserved for that use. And they don't fall away at the end of the year because if we're committed through a contract, then we have to have those funds available and committed and set aside. So we have done that over the years. It is worked well for us. The clearing of snag, you the East Fork Carson River. When Greg Lynn was a board member, the department committed 6000 of our professional services funds that we had available because it was about this time of year to say we can use some of those funds for that project. So once they are moved out of that and into the 410 to serve that contract they're saved and secure to help pay for that. And so it's worked well for us. We've got 16 projects on the books, 14 of them are still open as there's probably about five that can be closed but there outstanding in their year-to-year. Until we get those projects done, you didn't know we did that, but we do.

Chairman Thaler speaks:

That's all behind the scenes work so, thank you Mimi. I wasn't sure if we wanted to reopen that 410 account.

Ms. Moss speaks:

But we do get Board approval, we do go to IRC meeting, we go through that process.

Chairman Thaler speaks:

Thank you, any questions for Mimi before we let her get back to work. So thank

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you. Great presentation, again, this is a learning process for everybody as we move through our budget. So keeping that in mind, I think I'll have Mr. Fitzgerald come up and we'll finish up the last two items from yesterday. Then we will move into what we really came here for, and that's today's agenda. So Brian you're up. And just in case there's anybody here that thinks they're going to hear a total accumulation of supplemental requests. That'll happen on Tuesday, not today, so just in case. Mr. Fitzgerald, you have the floor.

Brian Fitzgerald Community Services Assistant Director speaks:

So, good afternoon, good morning, what day is it. Brian Fitzgerald, Assistant Director Community Services. While I pull up my information, I want to share with you that this is my fourth day out of five days of public hearings. I am a recreation professional; I'm running out of ties. I told people I'd pursue a career in Parks and Recreations, so I wouldn't have to wear a tie every day. I'd say I'd say put it on for weddings and funerals. Now, its weddings, funerals and budget hearings.

Chairman Thaler speaks:

Keep talking, you're digging that hole buddy.

Mr. Fitzgerald speaks:

So, where we left off yesterday, we were talking about the room tax fund. Remember, multi-fund department. With department numbers 801 through 815, so what we're going to pull up here is the PowerPoint I just had a slide or two be for we get into line item budgets. I want to remind you, that this was a presentation that was originally the packet Tuesday, March 27. We are well into the PowerPoint now so I'm on slide 44 of our PowerPoint presentation. And then I need to find our line item budgets.

Commissioner McDermid speaks:

So the community center door counts that you had up there. That was from when to when.

Mr. Fitzgerald speaks:

So yeah I did want to share these line item budgets with you. I'm sorry the door counts is the last complete fiscal year 16-17. We count them coming in and going out. So, half of those numbers would indicate one person, but the numbers I think it's refreshing to see and of course keep in mind that we have two entrances here at the Valley facility. So we have a door count at the gym side facility and second one at the senior center side facility and then we also have the door counts that we maintain up at Kahle Community Center. Assuming we don't have some kid dancing in front of the sensor, these numbers are pretty accurate. And you'll see what makes sense a lot times with the months where were having a lot more people down in the valley in, particular, the months of March and May are when we have some very active youth sport programs going. Youth basketball in March, youth volleyball in May. There's also a number of the special events in there, if you think about the showcase put on by Carson Valley Chamber of Commerce and Got to dance. Some of those fundraising events that take place in the facility. Those

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are going to drive those numbers as well. We'll circle back to that slide in a second.

Chairman Thaler speaks:

So when you start out Brian just remind us what fund. I know we are on fund 234 but what department you're to be going to.

Mr. Fitzgerald speaks:

So, yeah for the benefit of people in the audience now, here's slide that we're just talking about. These are the door counts for both the Valley facility and Kahle Community Center. And again I just want to show that to you before we get in the line item budgets because the two departments that we didn't get to yesterday, are department 813 and department 815. These are basically two parts of the budget for the Valley community center. So I'm going to go to those now and if you recall yesterday is when we covered the revenue side of this operation. So we're just on the expense side of the community center operations, so I am now on a sheet that starts with 813. So the salaries and wages positions within this portion of the budget are only staff dedicated to the Valley community center. There also staff in the 815. These are all part-time personnel and again the increases from current fiscal year to next fiscal year are basically tied to the COLA and merit increases. We do not have any increases in FTEs for the operation of the community center. You're also seeing pretty consistent numbers in the benefits yesterday were talking about the self-insurance and how our workers comp has gone down a little bit and so you're actually seeing a reduction in the benefits part of this particular budget. But before getting into the services and supplies are there any questions on the personnel.

Chairman Thaler speaks:

No, it doesn't look like. I would say though, this is pretty lean because there a real low amount of increases on your salary. And you actually went down your benefits, which is unusual. You don't see but we can't predict how people are going to pick and choose their cafeteria plan on the medical side. So it's pretty lean.

Mr. Fitzgerald speaks:

It is and again because the staff part-time, actually, we really have no dollars. I think well there's one employee in there that does get a health benefit, but majority of the staff are part-time. And just real quick a follow-up question from yesterday, Commissioner Penzel asked me how many employees we have; yesterday I announced there's about 60 people in recreation division but for the entire department, we have 146 authorized positions. So, getting into the services and supplies. If you look at the bottom line of services and supplies we're really in tune with current fiscal year budgets. I think even the actual expenses are quite in line with what we budgeted. Think one of the expense accounts that we've been playing with or watching closely is utilities. When we put the budget together for this operation. We kind of looked at what we were spending in utilities at Kahle community center and figured well heck this facility is three times larger. So we at onetime budgeted nearly 3 times what we

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were spending at Kahle. Well Kahle community center was built a long time ago and this particular facility was a lot more energy efficient. So we've been able to actually over the years scale back little bit on what we've had budget for utilities for this facility because it operates quite efficiently. So are there any questions on the services and supplies for 813.

Chairman Thaler speaks:
Seeing none continue on.

Mr. Fitzgerald speaks:
So, 815 and again the difference between 813 and 815. If you recall when we showed you the cost recovery yesterday of the facility, we kind of look at this facility in three parts. There's a gymnasium, part of the operations. There's the activity rooms and preschool part of the operations and the third part is, we'll be talking about shortly which is a senior center side. So we divvy up the staff. That's why you see some staff reflected here in 815, as well as an 813 we kind of figured out that as far as tracking expenses, we want to dedicate some staff. And of course, some the questions from yesterday's. You know if you want to look at it as a whole you do combine these two divisions to kind of get an indication of what we're spending entirely for the recreation part of the operation. And that was reflected in the cost recovery sheet that I shared with you yesterday.

Vice Chairman Penzel speaks:
Mr. Fitzgerald going back to the 813, I'll probably see it on 815, but you went quicker than I was reading. And you talk about concession supplies and those would be resale items.

Mr. Fitzgerald speaks:
That is correct so you do see concession supplies on the expense side and you will only see it in 813 because that's the Reflex the counter. The front counter on the gymnasium side operation, you will see similar titled revenue account into 234.000 where we show that revenue.

Vice Chairman Penzel speaks:
And just off the top, can you tell me what that revenue is or do you have to go back to the account.

Mr. Fitzgerald speaks:
Excuse me; actually I've got it right in front of me.

Vice Chairman Penzel speaks:
Good, because if I have to go through these pages again.

Mr. Fitzgerald speaks:
Almost there.

Vice Chairman Penzel speaks:
Take your time. We've got nothing but time. You have to have another tie

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though.

Mr. Fitzgerald speaks:

Concessions for the Douglas County community senior center is \$22,000 in revenue.

Vice Chairman Penzel speaks:

So markup is fairly small on these.

Mr. Fitzgerald speaks:

It is, it is something that we do take a look at. Depending on what types of products are in demand and keep in mind a lot of our items are really low cost to \$.50 even dollar items.

Vice Chairman Penzel speaks:

Because of the kids?

Mr. Fitzgerald speaks:

Correct. So I am now back on the 815 line item budgets, a very similar explanation on the temporary staff and again there's really not much movement if you look at the bottom line. The increases again are tied to the merits and the COLA's. There's no increase in FTEs similar thing with the benefits of the Worker's Comp. Due to self-insurance has gone down, and so we are seeing a reduction in the total benefits. So, before I go to service and supplies. Any questions on personnel.

Vice Chairman Penzel speaks:

Yeah, in 511.189 this the first time I've seen this account cell phone stipend. So you pay people to use their personal cell phone.

Mr. Fitzgerald speaks:

Correct. So in this particular budget we do have one recreation coordinator that is partially funded out of 815 and so we do have certain levels of personnel that we do. If they choose to and apply for it, we do have a cell phone stipend.

Vice Chairman Penzel speaks:

Is that paid on their paycheck, and that's more efficient than just having cell phones you own.

Mr. Fitzgerald speaks:

Yes, it is.

Vice Chairman Penzel speaks:

I would imagine that this stipend goes with that job.

Mr. Fitzgerald speaks:

Correct

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Chairman Thaler speaks:

So we do have a policy on that. So were just following the policy. So anybody that wants to use their own phone instead of the county on phone, I will tell you can either accept or for instance I do all my business on my phone but I don't accept it stipend. That's certainly a choice people make so when you see this it means that they're using, correctly if I'm wrong Brian, but they're using their own phone but they're getting a stipend for using their own phone.

Mr. Fitzgerald speaks:

That is correct.

Chairman Thaler speaks:

And that's the Douglas County policy. I do have a follow-up question. Yesterday we spent a little bit of time and that I wasn't sure if you had a chance to go back and research. Maybe not. That's okay if you didn't, but we talked about the risk management in your department. It seems to keep going up and everybody else's department was going down. I wasn't sure if you are able to follow up on that.

Mr. Fitzgerald speaks:

I have not I was going to have a hopefully have a follow-up discussion with finance department. So we have not gotten an answer yet. So services and supplies for 815 and again, these are the operations for activity rooms and preschool. We did talk about the preschool yesterday. I've gone now to the last slide of 815 where you do see the preschool expense account. This is where you do see a significant increase based on the growth of that program. If you recall, yesterday we had talked about supplemental request that has been included, where we increase \$65,000 on the revenue side as well as on the expense side due to the growth in that program that is really the explanation for the bottom line increase in services and supplies as well as risk management.

Chairman Thaler speaks:

I am going to give you a chance to highlight that real quick, so do you have a waiting list and can you just talk about it real quick.

Mr. Fitzgerald speaks:

So Andrew Erickson is our contractor that we use as preschool director. Came on board, about a year into our opening of the community center. It's been a gradual progress of enrollments. Frankly, I'm surprised at how fast it's grown, we are seeing a lot more families with younger kids in the community. There was a time we were seeing decline of families with younger kids, so I think the timing has been good with the opening of this particular program in the new center. She's got a lot of room to work with the will have taught time out in the gymnasium were actually the public can come out and enjoy. Just some activities in the gymnasium. I think the waiting list is short at this time but we do, we have filled basically families have an option Monday, Wednesday, Friday Tuesday, Thursday. If they, how they want to do it. We really don't have people to do it five days a week. Maybe just a couple, but we are looking at. I think I mentioned yesterday maybe expanding into an afternoon program. Because

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this is a part-time preschool, that usually operates from 8 to 12:30 each day and we do offer a few extended day opportunities a couple days a week. I talked to her just this week, and she told me is they have 75 students and I'm thrilled with that.

Vice Chairman Penzel speaks:

Could you flush it out a little more because I remember that the revenue was somewhere around 300K. The expenses are what 115 but how does that work if you have somebody working the program. Are they an employee or are they doing it as a franchise. So walk me through a little bit.

Mr. Fitzgerald speaks:

So basically that's a public process, where we put together a packet for request for proposals so we put out an advertisement for, that were looking for this contract. This is a contract employee, not a County employee and so part of what we expressed in that request for proposals what our expectations are of the program. If you recall, we emphasized that we wanted it to be a part-time program. That were very conscious of the fact that there, we don't want to necessary compete with the private sector. We felt that we do something different and so we do offer part-time program. These are really intended for people that still have parents at home. Not necessarily for people that are working and need to drop off their child all day so we were very specific about what we're looking for and how we want to operate the program. We go through that public process. Found our candidate and then we put a contract together and how the payment works is that the county receives the payment from the parents for their tuition. We turn around and pay back through the voucher program within finance department, to pay the contractor their negotiated share which if I recall, we had a five-year contract with Ms. Erickson and we started out really to help her get started with 95-5% split. She was given 95% of what was generated to give her an opportunity get the program off the ground. Every year of that contract, we're getting a little bit more percentage back to the county. I believe we are at 90-10 right now, were out of the all the revenue generated. The county does retain 10% of those revenues.

Vice Chairman Penzel speaks:

Okay, so I just thought that the revenue far exceeded the cost here. Is there some other charge, is that is this the baseline charge. Or is this like for using the rooms that you have here at preschool. I don't have any of it broken down so I don't know what it is.

Mr. Fitzgerald speaks:

Just correct, the revenue is 120,000. So if you take 120 and you look at 90% of that.

Chairman Thaler speaks:

You might want to go off-line with the Commissioner up here. Anything else Brian?

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Mr. Fitzgerald speaks:

Just that if there's any other specific questions on the line items for 815.

Commissioner McDermid speaks:

Is this program comparable to the one at Kahle.

Mr. Fitzgerald speaks:

Yes and no. Only that when we set up the program up at Kahle, we actually made the staff county employees. So it does operate a little bit differently. If you know Shelley Martinez, who is our director up there, she basically is in a position of the recreation specialist and our staff that work with her in that program are recreation leader seniors. So it's operating a little bit differently than at the time we felt that was the best way to operate that particular program and there may be a time when we evaluate whether we would turn that into a contract operation. That working with the staff and how great they've been. It's an exceptional program and we just kind of let it roll.

Commissioner McDermid speaks:

Roots and wings right, they've won awards.

Mr. Fitzgerald speaks:

They have, they might be the only preschool in the state of Nevada that received a five star award through the state. Gosh, the department escapes me but the child services department, that they were also credited program which is very unique. So we operate at a very high level with that particular program and that one does have a waiting list.

Commissioner McDermid speaks:

And how many do you have, do you know.

Mr. Fitzgerald speaks:

I think that one's going to be closer to 40 or so youth.

Commissioner McDermid speaks:

And does the program pretty much cover its costs.

Mr. Fitzgerald speaks:

Just barely.

Chairman Thaler speaks:

Any other questions, so I'll take the opportunity to Brian, thank you for stepping in. I know your boss was unable to be here and it's always nice to see when you have the second-in-command or commander, whatever you want to call yourself. Come in and do a phenomenal job on your presentation. So thank you. We, I know it's sometimes a struggle when we change things midstream, but you laid it out there and really nice to see so thank you.

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Mr. Fitzgerald speaks:

Thank you, thank you appreciate the comments. I guess I'll just maybe go to the last slide that we had in our PowerPoint on room tax. Which was the, we talked about supplemental request yesterday, but there was a slide on capital improvement projects. I wasn't sure if there was any questions on that. We've laid out the variety of projects that most of these are actually already in the works. Just last month you approved the augmentation that brought a lot of these dollars forward that have been collecting over couple years through the transient lodges license tax. So a lot of these projects will be getting that funding but some these are actually also funded through the residential construction tax. For example, the paper pathway replacements and ballfield re-metering will be paid through residential construction tax, and then we also have some donations that have come in and working closely with the community services foundation. So the senior center enhancements includes the flagpoles of three flagpole system going in, as well as a climbing wall that's on the horizon, mostly donations paying for that and then there's a grant involved in the North Kingsbury trailhead improvements. If you recall this is a restroom facility that's going off at the end of Andrea way, upper Kingsbury. So there's a variety of funding sources for these projects, but I'm not sure if we are going to complete all of these in the next fiscal year, but a lot of them are already in the works. Any questions on the projects?

Vice Chairman Penzel speaks:

No, I just wanted to add a comment. It's great to know you can multitask, go from baseballs and footballs and volleyballs to dollars. I appreciate the ability to do that on a serious note.

Mr. Fitzgerald speaks:

Well there used to be seasons when we were busy. Now it's year-round.

Chairman Thaler speaks:

So real quick, Brian the three flagpole system. Obviously, United States flag, and then the Nevada flag and I'm assuming it's going to be the Marine flag after that, just checking.

Mr. Fitzgerald speaks:

I think we are going to go with the Douglas County flag there Chairman Thaler.

Commissioner Walsh speaks:

Hey Brain, could you leave your tie please at the front door.

Mr. Fitzgerald speaks:

Absolutely, that takes away about a quarter of my inventory.

Chairman Thaler speaks:

Unless you have anything further to add, we are going to move on to senior services, which is on your tab which would be hopefully a green tab. If they all match and it will be 680. We'll start with the revenue side.

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Mr. Fitzgerald speaks:

Thank you Commissioner Thaler, yes the next funding department is of fund 260 department 680. Again just like last yesterday I just want to highlight a few of our programs and just to show you some of the statistics that we've been tracking over the few years.

Chairman Thaler speaks:

Hang on just, we got to play catch up. So you got to go back about five or six tabs into yesterday. We need the lights to light up when we're all there when you see all the green light up we're good to go. Should be a yellow tab. Make sure you're on the revenue side, okay go ahead.

Mr. Fitzgerald speaks:

Just a couple quick slides of the statistics that really will jump off the page. When you can figure out when the communion senior center opened. These are the numbers for congregant dining going back to fiscal year, 09-10, and these are annual numbers showing of the meals served through congregate meal program going back 09-10, and giving for five years or so. Seen an average of 24-25,000 and now we are seeing a jump just in the last complete fiscal year 16-17, 39,817. If you divide that by the number of weekdays you're probably looking at an average of 150 meals per day that we operate the program. Of course we fluctuate that I know you walk in there today. You might see 100 or so, but we have special events and special days were celebrating birthdays were the numbers will spike, but the averaging about 150 per day. The next slide talks about her home delivered meals. Where you're actually seeing a bit of a reduction in the number of home delivered again tying in our transportation services with the operations of congregant dining at the center. You're starting to see more people coming to the facility for their lunch, rather than having to request the home delivered meals. And then DART transportation again you're seeing the big spike based on our ridership of people requesting a ride to the community center. So our programs all over the county and we're bringing people in, and I just want to share the statistics with you before we jump into the line item budget. So with that, I have to go back a few pages to senior services and we will start with the revenue. Which is fund 260, department 000, we're starting with the revenue. I just gave myself a paper cut. Sorry. Thanks, Julie.

Chairman Thaler speaks:

Just in case. For the public's edification. It's not your eyes. It is blurry and we'll try and fix that in the future regardless of how big you make it, or small.

Mr. Fitzgerald speaks:

Okay in the revenue side. The first section of revenue references the grant programs and we've become experts at keeping records because a lot of our programs are grant funded through the state or through federal grants and so this is where you see law that those collections most the grants come in for either transportation or for the congregant dining program. Couple things to point out is that you're seeing of the column of actual amounts for 2018. The very first line item there's 10,000+ that has come in the definition is a prior

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year grant. Revenue of basically federal grant cycles don't always line up with our fiscal year. So, there's little bit of overlap, and so this was the money that is coming in that will be amended before the end of this fiscal year to capture that. And then if you look at the bottom line of those particular section you're seeing a reduction and frankly grant applications have gotten more competitive. So we are seeing a decrease in what we expect by way of grants through, which one is it, the DOT Department of transportation and then we have moved. You're seeing zero dollars budgeted in the homemaker grant program that has been consolidated with the grants line item for independent indigent living. So you've seen one account bump from 53 to 87. Another one that used to be 34,000 is zero, so really the difference in the bottom line has to do with the expected reduction in grants from Department of transportation.

Vice Chairman Penzel speaks:

Is that going to cause you to raise the prices at the dining room.

Mr. Fitzgerald speaks:

No, basically if when we look at balancing the budget of senior services. Again, we have several revenue sources and we'll talk a little bit about some of the fees that are charged for programs but the meals, the price for meals won't go up but some of the prices for some recreational activities might go up and then we might look at having to increase the transfer in that they get from sales tax from PALS. Which then would have offset on the room tax side of the operation.

Vice Chairman Penzel speaks:

Okay, thank you.

Mr. Fitzgerald speaks:

So charges for services as a second category of revenue and again a lot of this stuff comes from dollars collected in the services that we provide. Whether it's a farebox on a DART bus or whether it's homemaker services. You're also seeing some program income in there and recreation fees. A lot of activities that we do, whether it's a senior trip or some classes that we contract with instructor and provide a service for cost. So you're looking at the pretty consistent. As far as what we've budgeted and have been achieving in actual numbers is what we project for next fiscal year. Miscellaneous revenue is really where we tie in some the donations that come in, we have a specific line item for young at heart. They are the fundraising branch of the senior services operation and so their fundraising events have actually gotten bigger and better so you are seeing a jump in our projection of donation to come from young at heart. If you think of some of their activities, like the craft fair around the holidays and young big momma's car show, trunk sales and craft sales, things of that nature. Their numbers with having more square footage to work with, we get a lot more people paying for booth space and were able to generate more revenues and then they just turn around and donate back into the senior programs.

Vice Chairman Penzel speaks:

I noticed going back to interest revenue, that you're zeroing it out for this year.

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We had had the clerk talk about the distribution of interest payments. Is there a reason that you don't put that in there? Of course she's changed out from BY melon(inaudible1:22:00).

Mr. Fitzgerald speaks:

I'd have to say that was just an oversight. Sometimes communicating with finance department on putting in the tentative budget, so I think the history that you're seeing from last fiscal year and year to date will be plugging a number into that between now and the final budget.

Vice Chairman Penzel speaks:

Well hopefully it will be higher because she's anticipating more.

Mr. Fitzgerald speaks:

That'd be great. So the last point of emphasis here on the revenue side is a transfer in. That is on the second page of the revenue sheets for senior services. There is a transfer in of \$612,000 and then just in the account referred to as transfer in and then there's a transfer in from the general fund of \$541,000. So the \$612,000 comes from the sales tax and utility operator fee that basically we talked about yesterday on the revenue side there's the marriage between TOT and senior services. So \$235,000 of that money comes from that source. You have 30,000 that comes from the Tahoe transportation District to assist with some of our transportation operations at the lake and then 347,000 comes from social services. Again, a marriage between these two divisions within the community services department. You have again a lot of tracking of some the clients that utilize senior services, programs and services that are eligible for indigent care and so there's a lot of tracking that goes on between social services and senior services. And we're eligible to get some of the indigent funds that are transferred in here to assist with those programs. Than on the general fund transfer in again, this is the assistance from the general fund to help, a lot of it has to do with the federal grants that we get and getting some assistance from the general fund. But again, here's a \$541,000 transfer in to support senior services operation.

Chairman Thaler speaks:

So let me stop you there real quick. On your current year 2018 amended you have about 461,000 in your opening fund balance and then you drop that down into the projected year of 147, 565. What's driving that?

Mr. Fitzgerald speaks:

So the amended budget for current year was part of the augmentation that just took place last month and again there is more than likely some mending fund balance dollars that came over from last year and I think part of what that is is we do have a trust fund that made a contribution to senior services. In the amount of \$350,000 and so we have spent some of that but the balance of what was unspent last year was carried over in augmentation. So a big chunk of that for 461 is more than likely that.

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Chairman Thaler speaks:

I actually saw that, because you have the 360 back in 17 actual so that was probably where that came from. Okay any questions?

Vice Chairman Penzel speaks:

Are you going to discuss the reserves on the expense side when you get down there to it. And that may account to the reason you have no interest there.

Mr. Fitzgerald speaks:

I'd be happy to. So on the expense side again fund 260 department 680, salaries and wages are flat again no increase in FTEs. You are looking at basically your COLA's and merits are the increases there. We did see a bit more of a reduction in the Worker's Comp, in the benefits part of this budget.

Vice Chairman Penzel speaks:

Once again, how many employees does this count? Is it on this slide?

Mr. Fitzgerald speaks:

I have that. We have a 20.77 FTEs so I'd probably say that equates to about 24 employees in the senior services division. Now the Worker's Comp rate for senior services is actually a bit higher. I might have to defer to finance on as to why but it might have some to do with the safety sensitive population. The Worker's Comp rates are typically higher for employees that work in this industry and so when we went to self-insurance, I think that's why you're seeing a little bit larger of a decrease in Worker's Comp than what you saw in some of our other divisions. So services and supplies have been kept flat, we had a discussion yesterday about cost allocation and really the really only difference in our bottom line in increases in services and supplies is about a \$27,000 increase in the cost allocation. Everything else is relatively flat. I am happy to answer any questions and Commissioner Penzel, maybe you're asking about the reserves at some point. Do you want to direct me to where you were looking? Where were you looking specifically, the ending fund balance? Or the restricted trust donation perhaps?

Vice Chairman Penzel speaks:

I don't know, that was my question.

Mr. Fitzgerald speaks:

So, where were you saw on the revenue side, the number that Chairman Thaler pointed out it was the 400,000+ increase in the reserves. This is where you see it on the expense side that very top line item which is the restricted trust donation. As I anticipated that is the \$304,000 that was brought back over in a contribution that we're going to hang onto and probably spend down a little bit every year until we expire.

Vice Chairman Penzel speaks:

So in essence you have no reserves?

Mr. Fitzgerald speaks:

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Well we are required, we don't have any reserves, but we are required to maintain the contingency and ending fund balance like every department. But we do not have reserves for this particular fund.

Vice Chairman Penzel speaks:
That's why that account would have no interest.

Mr. Fitzgerald speaks:
Correct.

Chairman Thaler speaks:
And can you speak of the trust or not. Is that what that was intended to be used for.

Mr. Fitzgerald speaks:
Actually there there's no stipulation. So it was a user of our facility, they actually not only supported senior services in Douglas County, they also made a contribution to senior services in Carson City and then they also supported animal services in Douglas County and Carson City. So the trust was basically split up four ways 350 for each of those sections went, so animal services also got 350,000 when we presented that budget. We're using the funds there actually to add another officer in the program, it will fund that particular position for 5 to 6 years and there's no stipulation in the senior services budget on and how this has to be spent. So a lot of times if were looking at the shortfall and then again if the grants, end up being a shortfall for us, we may turn to this fund to assist.

Commissioner McDermid speaks:
I noticed under 564.700, you have no projected expense for motor vehicles. Could you explain that?

Mr. Fitzgerald speaks:
Absolutely so the current fiscal year, we were able to budget another DART vehicle. That we, actually I believe the orders been placed. I'm not sure if we will get it before the end of the fiscal year. If not, purchase order will carry over. A lot of money we put in there, this current year is partially a match because we do get some grant funding to purchase vehicles so a lot of times we don't necessarily budget for the vehicles because we have to go through the grant process again, that would be a challenge for us to find dollars every year in a vehicle replacement program and so we kind of depend on the grant process to see what we may get through the Department of Transportation. In particular, grant have come through there and augment the budget later if we have a matching requirement. So that concludes senior services, we spoke yesterday quite briefly about the only supplemental request, which again is tied to grant to get a part-time driver and we'll talk about that at the appropriate time when supplemental requests are reviewed. Are there any more questions for anything related to room tax or senior services?

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Chairman Thaler speaks:

Doesn't look like it, thank you. So looks like we'll move on to today's calendar which we will be starting in our packet, which would be packet page 6. So let everybody catch up and then while we're doing that will go to the public administrator budget. So, I'm not sure whether finance or Claudette, who's going to take this on. You probably, this will be your swan song I imagine.

Claudette Springmeyer Public Administrator speaks:

I don't have any kind of a presentation and since this is a long budget that you probably want me to go through every detail on it. I just open it and ask I guess ask if you have any questions. The only thing that I think that Mr. Werner and I talked about before these were submitted was the fact that I think most of you know when I split the offices a few years ago and the public guardian came in, so to speak. There wasn't room at the end. And so I work out of my house and as you also know I'm not going to be running for office and I won't be doing this job. And guess what, they aren't going to work at my house. So we, I know that they are working on some options for that which aren't in here and Mr. Werner has addressed that. So I just, you can see there are no changes and I'm open for any questions.

Chairman Thaler speaks:

Any questions from the Board? Seeing none, I will take this opportunity to thank you Claudette. You've been here long time. 30 years, from public service to elected service and then beyond. I always say happy retirement, but someone said that to me once and it doesn't work so.

Ms. Springmeyer speaks:

It's not going to work for me either trust me, just something different.

Chairman Thaler speaks:

Your service throughout your career has been phenomenal to the County and I will just thank you, thank you and thank you and your testament to what you took this department to where will go in the future. So thank you.

Ms. Springmeyer speaks:

Appreciate your comments and really enjoyed all the years that I've been able to do this, met some amazing people along the way and worked for a lot of great people. So, made my job easier.

Chairman Thaler speaks:

Thank you so and, boy, that was one of the best departments we've done so we'll move on to the public guardian.

Nicole Thomas Douglas County Public Guardian speaks:

Good afternoon, Nicole Thomas Public Guardian for the record. So our salaries and wages include our small tiny office of three people. Who take care of currently around 30 protected persons. Are there any questions?

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Chairman Thaler speaks:

Questions from the board regarding public guardian? We might be playing catch-up. All in all done? So do you want to talk about your supplemental requests?

Ms. Thomas speaks:

I can, so we're requesting about \$5500 in order to adjust to the new law laws that were handed down this last July, October, and the largest of the laws came out in January. That lot requires us to. Let me open it up, it requires us to sell. If we are going to sell any personal property and the estate is over \$10,000, then we must petition the court in order to sell those and follow a sell sheet of posting in the newspaper for 14 days, removing it for seven, posted for 14 days, removing it for seven, posting it for 14 days, removing it for seven and then having the sale. If it's under \$10,000 and over \$100, we have to provide the court with an inventory of those items that are itemized and placed by value. We still have not been able to procure somebody who would be able to do a personal property inventory amount to actually itemize those things like coins and other larger assets like cars and houses. We obviously have the ability to utilize professionals in those services, but they are not really a set of people who go out and itemize couches that are used, and tables that are used and broken and so we have been utilizing what we believe is current eBay market pricing, current Amazon market pricing but that is a lot of extra work on our office in order to provide those inventories are required to go to the court within 60 days of a general guardianship appointment. So, after we do our initial, which could take 30 to 60 days. That 60 day appointment, we have 60 days in order to provide the inventory of some of these items to the court. Those, in the past four months we had inventories that you can imagine going to 1670 page items and some of our properties. So, NRS159.1535 talks about the publication of those items above \$10,000 between hundred and \$10,000. We are requesting from the court that we are capable of selling those on social media, so that we can decrease the amount of cost to our department and we will be running that social media page. We're getting up and running through Douglas County so there will be a public record of those items and then NRS159 requests us to store items through that 60 day period. Before the inventory is due and at least 30 days after. With sometimes, if you have a client who is an apartment and they're already in a facility they can't afford both their apartment rents and the facility rents. And therefore we have to store those items in either storage container, if they're larger items they end up in various County lots that we can access and were looking for more permanent home for that. But that would cover that storage, increase to storage that we will start seeing. Luckily, we haven't had in these first couple of months of this new law coming out. We haven't had an influx of a lot of clients because everybody's kind of trying to get used to the new laws and so guardianship referrals for our office have slowed a little bit and then the personal service requires that we provide the proposed protected persons Bill of Rights. Which is new for and a great thing that has come guardianship, which allows for a Bill of Rights for people who are dementia capacity, and allows for them to have the right to choose where they would like to live as long as for the safety and there's a list of them. The difficulty with that is that it also allows us to now take on liability

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that if we are not fulfilling those Bill of Rights. They now have the ability to come back and sue our office for not following those. Luckily we have instigated most of the way before the protective Bill of Rights came out and so we are not having a hard time following that bill but we do have to serve at least three documents by personal service which can get quite costly. A lot of our clients, because of our small area, live outside of our county and state. They live in Carson City, Elko, Fallon, Fernley. We have some clients in California, one client in California, one client in Idaho, one client in Florida. As facilities continue to be built around our area, we're hoping that they will increase. We need great facilities, those clients will continue to be either hospitals because one issue we have is when our hospitals are full here our clients get sent to Carson-Tahoe or Reno. And they might stay there for a long time before we can find placement and so we have to serve these documents to them all the way up in Reno. So we can't always just utilize the Sheriff's office. So we have started a contract with Reno Carson messenger, who's been giving us a pretty good deal. We are kind of working out the kinks and them understanding that our people do not like to be served at nine o'clock at night and so we are starting to build a relationship. We're lucky enough to have some funds in our professional services, which is where utilize this in order to start sending out those services sooner. So those are the \$5500 that we're requesting and that is, there were eight new laws enacted and we are already kind of taking on all those other items without requesting more finance for more funding. This is the only area in which we are requesting funding at this time.

Chairman Thaler speaks:

And here I was worried you had nothing to say.

Ms. Thomas speaks:

I always have something to say.

Chairman Thaler speaks:

It's a supplemental request, my question is, what if you didn't get that you'd have to find within your budget because you have to do it right.

Ms. Thomas speaks:

Well when we don't have the ability to do something we do it ourselves. So for instance, if we don't have funding for storage my house becomes storage.

Chairman Thaler speaks:

We don't want to do that so it's becomes a priority, I say as a part of our priority list. We just have to remember there some things that we don't like that get passed down from the State. My question and probably more towards directed towards finance. We don't have a contingency in this account because the revenues in the general fund. Is there reason why we couldn't put a contingency here? The reason I say that or do we just pull it out a contingency of the general fund and I guess what I'm saying is that for some reason it doesn't make the cut. Don't think that that's the last chance you get to, because even though there's a small amount sometimes small amounts fall to the bottom. But these are things that you have to do and I certainly don't want

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to hear that. If it doesn't happen in your garage becomes a store all that's hard for us in the County to swallow. So we'll just keep that in mind as we go through but don't think that it ends there because we do have because it's an unknown. Because you don't know based on your clientele so that generated some questions so Commissioner McDermid.

Commissioner McDermid speaks:

Thank you, so you said you have 30 individuals, but you said they they're not all in Douglas County.

Ms. Thomas speaks:

They're all Douglas County residents so their intention before they were placed wherever they needed to be placed outside of our community, was to live in Douglas County.

Commissioner McDermid speaks:

So, there's someone that was a Douglas County resident that was in Idaho that had ended up being and there still there.

Ms. Thomas speaks:

We have no psychiatric facilities within the state of Nevada that service our clientele. Once our clientele, especially our geriatric population, has a psychiatric condition, they must go to facilities outside of Nevada because we do not have a facility within Nevada in order to handle that.

Commissioner McDermid speaks:

So then do you travel to Idaho to see this individual?

Ms. Thomas speaks:

Yes, ma'am I do. We request from the courts that we travel on a lower basis. We are supposed to our clients at least once per month. We request that we travel on a lower basis depending on the distance, so I do try to make it every three months depends on our schedule.

Vice Chairman Penzel speaks:

It is a big job and I would assume, as our population continues to age, your duties are going to continue to increase.

Ms. Thomas speaks:

Yes, sir. We are trying to take on more appropriate guardianship. I had some numbers for you. Since I came on in January 2016, we have been able to serve 60 clients and we projected that about 70% of our population, we're going to have around 10 to 20% increase every year as we move forward. But the idea in guardianship is that we're going to refer to lower levels of care where we can and so it's very under said that guardianship, especially public guardians are limited service. There's only so many of us in the state, and there's only so many clients that we can serve. So we are going to try to keep our numbers around 30. By utilizing private guardian's if it's appropriate, utilizing as many family members as we can find to serve in that capacity. And to make sure that

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there referred to a lower level care, but you are correct that our aging population is growing extensively. This is a need that continues to be larger than a lot of counties can handle and we're lucky because we have a phenomenal staff that we keep. Right now we currently have seven clients that stay at home that we service.

Vice Chairman Penzel speaks:

I was also going to remark that your concern about the county getting sued is a good concern and we know that very well, extremely well. So I appreciate your interest in protecting the county thank you.

Ms. Thomas speaks:

You're welcome. I don't know if you've heard of April Parks, who was a private Guardian in southern Nevada that is driving the current recommendation for increased guardianship, oversight, and I encourage you to look into it because it's a huge issue in our community and it's going to continue to grow.

Vice Chairman Penzel speaks:

She stepped over the line, but and that's one reason that we looked at funding your department before and it's a shame that the solution from the legislature is to pass a law and send the cost down to us. I just want you, don't feel alone in that regard, we get plenty of body cameras, is another one that I can just think of right off the top, thank you.

Chairman Thaler speaks:

Just when they do it to us, it's usually six or seven figures this year it just happens to be four. Do you have anything further to add?

Ms. Thomas speaks:

Just kind of want to plug our office since we started, I started in 2016 and we have driven 50,000 miles in service of our clients. We've attended over 2000 doctors' appointments, 3600 client visits and by doing the moves for clients ourselves, packing them in and out of facilities or in and out of their homes. We've been able to see the county over \$30,000 in hiring out to do that service. So I am very proud of our staff. We've also been involved in protecting at least two clients, who were in major explication cases and were able to bring over a million dollars back into their financial accounting. One case you've seen in the news lately. We were in the original investigation on that and were able to identify family members and the second one has not come out, but it is a, Canadian clients were taking money from a very sweet lady who is now protected under our care. So I'm very proud of our office, these ladies in the back are here today my case manager Casey Myers and my office assistant Sally Gonzales usually step out of their comfort zone and do things, that not normally would be required of their job title. And they work hours outside of a normal, 9-to-5 and very I am very appreciative of them because I couldn't do my job without them.

Chairman Thaler speaks:

You may or may not know that we received correspondence that your

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reputation precedes you in this community because we are getting some, of us have gotten some emails and highlighting you and your staff's expertise and what you do for the community. If you remember I think it was last year, maybe even the year before it was like who is this young lady before us and congratulations because you guys do a wonderful job.

Ms. Thomas speaks:
Thank you.

Chairman Thaler speaks:
Okay going to move to fund 101 – 123 which is project management. From there we'll go into the economic development, and right after that take a break after economic development. If that's okay? Mr. McCullough you're up.

Scott McCullough Project Manager speaks:
Thank you Mr. Chair, members of the board. Project management, here we are. My one person department which has one great employee and one mediocre employee. Right in the middle somewhere is where I'm at. As you know we've been doing projects for the county, also projects for the school district and swimming pool district. Projects keep coming and the workload is there and it is very rewarding and I enjoy what we do for the County districts and the districts. With that of available for any questions.

Chairman Thaler Speaks:
Your revenues went down, big time.

Mr. McCullough speaks:
Which is a funny point because we realized that I was not going to work 2080 hours last year, I chose to take off holidays and so that budget number included every hour of the year. Because it's all based on we take out vacation, holiday, sick time. So that's how that was built, an hourly rate multiplied by the maximum hours of the year. I did not work the maximum hours of the year so that way that's decrease is reflected in that.

Chairman Thaler speaks:
And then you still receive revenue from school district and then can you comment on those.

Mr. McCullough speaks:
You bet. And that's why you see on the actual that numbers only at 57 because quarters edited last month and those billings have not been done yet for all three of those entities. That's why that numbers a little off for this late in the fiscal year, but with the percentagewise I'm probably about 60% County. It'll be 30-35, with the school district and five to ten with the swim district. Swim district we finished a large project last year. We also have a RFP out for a locker room improvement project that we'll do this fall for this for the swimming pool district. Same thing with the school we are doing the Ajax Valley elementary school refresh and we just, we're going to award a contract to the next week to do a couple of single point entries. Major mechanical projects

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on some of the campuses, Pau Wa Lu and Scarselli.

Chairman Thaler speaks:

And do you cost allocate your time or is it just based upon.

Mr. McCullough speaks:

Everything is charged, so it's all tabulated and billed out hourly for the full amount of the time worked.

Chairman Thaler speaks:

Any questions from the board, seeing none I see you have no supplemental request or CIPs.

Mr. McCullough speaks:

So correct and my office materials I just like to limit the school district, I'm just going to grab a pen here.

Chairman Thaler speaks:

I can tell you I think your work is well perceived and known throughout the community because we see the work that's been done at the pool. If you happen to go the pool, we see the work that's being done at the school district and I hear nothing but the praises for how we've done this, remember couple years ago we didn't do it this way it was the other way and I think it's advantageous for us. So, seeing no questions. Thank you so we'll move to economic development and we'll take a break right after that.

Lisa Granahan Economic Vitality Manager speaks:

Good afternoon Mr. Chairman, commissioners for the record, Lisa Granahan economic vitality manager. With me is our overall economic vitality champion Bill Chernock. Before I start going over the budget worksheet report for economic development vitality budget. I'd like to provide some context for the board and those in the audience about why the County created the economic vitality program. Talk about recent successes and the heart of the program. That's our champion's team members and partner agencies through which we implement the program. I'd like to take you back a decade to 2008-2009 we were going through a pretty bad economic downturn. It was hard for businesses to keep their doors open. We were working well with the regional development Authority and NDA to attract new businesses, but the board wanted to do more for existing businesses and create a place where businesses and employees want to be. The Board adopted a strategic initiative that year to determine Douglas County's role in economic development, and hired a consultant who looked at prior studies all related to Douglas County that assessed challenges, opportunities, and made recommendations. The work identified 12 top projects that would create sociocultural and economic and environmental capital. Traditionally economic development was government led but given our limited resources we needed to assess new models. We determined that only bold partnerships among businesses, government, and the nonprofit sector can bring about change and the developing and capitalizing on physical and cultural amenities would be the key. In 2010, the

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Board determined that Douglas County's role in economic development would be leadership, cooperation, siltation, communication, and leveraging resources division to create a community to match the scenery inspired by our greatest natural assets. Our goal is to be recognized as one of the best communities to live, work, learn and play. We will achieve this goal by focusing our leadership and resources our resource commitment towards creating a thriving climate for business and learning capitalizing on outdoor recreation and lifestyle and developing distinctive downtowns to implement the program we shifted personnel around. I was the assistant to the County manager and became the economic vitality manager. The program we developed is unique, I'm not aware of any similar program in the rest of the nation. But that's not surprising. There is no other county as unique as Douglas County. Projects are implemented through public, private and non-pot profit partnership. We recognize that organizations don't get projects done, people do. Each of our projects is led by a champion someone who dedicates their time or that of their agency to get stuff done. In terms of accomplishments just in his last year we saw preliminary design and environmental review for the Tahoe event center. The opening of the 155 room Edgewood lodge, significant construction and sales at the Tahoe Beach club, the 710,000 square-foot expansion at the Starbucks distribution center adding 100 jobs, public restrooms adding 30,000 ft.² which will add 32 new plant employees to its current number of 67, VIP plastics on hay born is reporting that it's now at 73 employees from just 54 one year ago. Main St., Gardnerville added a net six new businesses last year for a net total of 77 new businesses since it was formed in 2008. With the creation of the Nevada Main Street Program Main St., Gardnerville is recognized as the first official Main Street program in the state. Gardnerville is moving forward with the renovation of the formal, former Eagle gas station with most of the funding coming from the \$539,000 CDBG grant. The announcement that the man's Amgen tour of California will be at Lake Tahoe and travel through parts of the Carson Valley, showcasing our scenic beauty to millions who watch the event. A toolkit developed with recommendations that next steps to create more active and connected businesses in the downtown. The construction of the Bentley Heritage estate distillery which will be in production by summer of this year, with testing the tasting room open soon thereafter, the project has already created 12 jobs. The Thunderbirds flying at last year's aviation Roundup, the Eastside hanger waiting less than 30,000 ft.² take that back 300,000 ft.² at the Minden Tahoe airport as the airport expansion continues. The wayfinding project in the Carson Valley just receiving \$23,000 thanks to the Carson Valley visitors Authority and travel Nevada and that's just this last year. These projects don't happen because or these projects happen because of the commitment of champion's teams and the partners we have in place. What you won't see in this budget sheet is a small army of partners, we leverage to make it all happen. Many of the champions and team members are here in the audience today. They include René Louie, Executive Director of the business Council of Douglas County and champion of accelerating advanced manufacturing. Steve Teixeira, Executive Director of the Tahoe chamber and champion of the Tahoe revitalization project. Linda May Hyberd and Bobbi Thompson co-champions of the aviation destination project. Denise Castle, Executive Director of Join and Molly Doll, Executive Director of entrepreneur

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network co-champions of the work-based learning project. Jacques Etechegoyen owner of legacy, land and water and champion of the historic pony express trail project. Steve Lewis with Cooperative Extension and Jack Jacobs, owner of Jacob's Berry farm co-champions of the aggrahoods project. Deborah Lang, general manager of Holiday Inn Express and Carlo Lurie with family Enterprises co-champions of outdoor experiences project. Assisted by our visitors Authority Carol Chaplin with LTBA and Jan Vander Made with Carson Valley VA. Debbie layer Executive Director of Main Street, Gardnerville, and Meredith Fisher honor of Eddie Street vintage market Street Gardnerville champions. Phil Ritger from the town, the town manager of Genoa and Louis Ray owner of the Pink house and VP of biofilm management Inc., team members of the Genoa destination project. Tom Dallaire, town manager of Gardnerville who works to help assisting in the downtown development projects and of course our overall economic vitality champion and open for business champion Bill Chernock. All of our teams are working on ongoing projects, you updated on each project at least once a year during regular board meetings you just heard from Main Street, Gardnerville last month and you'll hear from Tahoe revitalization at the lake meeting later this month. Also part of the partnership are the many entities we work with to support the business environment and develop quality-of-life projects. They include the Nevada small business development Center, the Tahoe prosperity center, the Western Nevada development District, The northern Nevada development Authority, the Carson Valley trails Association and the Tahoe Rim Trail Association, the school district, WNC and TMCC. As I start to move into the budget I wanted to mention there are three programs that we support. Economic development services support, that's memberships or contracts with many of the partner agencies and I'll go over that detail in the line item budget. Economic vitality program implementation. That's the bulk of the work we do. Implementing the economic vitality projects and this year we've included the strategic planning work I'm doing. 25% of my time is currently spent managing and implementing the county strategic plan. On the budget worksheet, what you don't see is here is 75,000 in funding for this department that is funded annually by the 1% lodgers license fee. So it's not all general fund funded and in terms of notable changes this year. 10% of my salary and benefits is in the RDA, compared to 20% last year and that due to the planned elimination of redevelopment area number one. In 2019, the economic vitality manager position is listed as a .90 FTE. 2018 showed it as a .80 FTE, both salary and wages and employee benefits are higher to reflect that change in the merit and COLA. I'll move down to expenses unless you have any questions on the salary and wages.

Chairman Thaler speaks:

Any questions so far, so I'm going to just take this opportunity. What you just read, that's the first time I've heard it by the way, that needs to go into like a magazine or something because that if you were to explain economic development in short, and I think it was probably two or three pages long. That pretty much addresses it all. And I learn something every day from you Lisa, Ms. Granahan. That was really impressive because it kind of pulled it altogether. So thank you as we move forward but yeah that needs to go someplace because, I get a lot of questions about what is economic

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development. What is it they do, what they do for the county and in short, I think you nailed it. So unless there are any other comments which I knew I would generate some will move on right down Commission Penzel.

Vice Chairman Penzel speaks:

Thank you for the presentation. I know you've got your army of supporters out here. So I'm going to choose my words very carefully. At the times you've presented, as you presented and even counted for these accomplishments, many times. My concern is what's the next level' where we go from here. Or do we just keep building another trail there and work. What's the future hold for us in economic development, what are our expectations of where we should go.

Ms. Granahan speaks:

In 2017, early on, you recall, we brought to you an updated economic vitality, strategic plan. We adopted it initially in 2010, we updated it in 2014 and as the teams continue to check things off. Consolidate projects that maybe aren't quite working right and retool things, we bring them back to you every few years. So there are eight project areas that our teams are working on and the idea is to continue to take those off. A lot of the focus area, check those off maybe take those off at some point.

Vice Chairman Penzel speaks:

Yeah I understand what you are saying but were using the same process. It seems to me in order to, I actually don't agree with government doing economic development. I think that's the sole purview of business and I don't see how we as a governmental agency can really move economic development forward. What you've done is organize people to provide for current businesses, which is good but I don't see the next level. Is there going to be a requirement for the County in general to put money or more money into this, and if so, how is that going to look and what are we really going toward. Are we going to just continue to have champions and everybody will say that's a great thing. But are we actually going to move forward in some other direction with some other thing, I don't know what that is. I'm not in business anymore in the County, so I don't know what the opportunities are within the County for additional businesses. If we were going to do something for economic development. I mean really do it, are we going to have a new industry are we going to have, are we going to supplant travel and leisure with something else. Is there an organization that would bring the entire County together or are we going to continue to have segmented versions. Do we have a plan or an idea or a concept, for those of you that are in business I some sure you've heard of kaizen, and that means continuous improvement and so that doesn't mean we just build a bigger trail or we get a bigger building. It means that we have expanded how were going to do something because we've accomplished that challenge and we are going to move onto the next challenge. So is there some kind of formulation on that.

Chairman Thaler speaks:

Who would like to answer that, Mr. Chernock.

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Mr. Chernock speaks:

I'll give a Alicia break for a moment, for the record Bill Chernock. I think Commissioner, what you have described is precisely how this program has moved forward. To a certain extent we are limited, by what we can do based on the macro situation for lack of a better phrase. If we had an opportunity right now and had six flex buildings sitting unoccupied in the industrial park, you can rest assure that our efforts, one of the target areas would be towards filling those buildings. We don't, we have essentially a zero percent industrial vacancy rate right now and the economy has not moved around to where people are looking to build or build to shoot as long as your vacancies in our neighboring areas. So along the way, one of the what I think is the strengths what makes this a good program for Douglas County is that we are able to apply effort from the public and private sector. Where it can actually move the needle, one of our sort of major efforts right now is in workforce development and that impacts every single industry in the County in terms of how we do a better job of attracting and recruiting and retaining employees. And I think the nimbleness of this program is that we can seek out opportunities and no we're not going to get, we are not going to land a Toyota plant. That is simply not going to happen in this County. The big game changer is not going to happen. The improvement will come incrementally with these frankly, smaller items and again when one is sort of wrapped up the general revitalization we move on, but it's the application of private side, knowledge, with the coordination and the backup support and the expertise in moving things through a government structure that we get from the economic vitality personnel that makes it all possible. It makes it work, it makes it unique and in terms of the future Commissioner if I was able to effectively predict at the level that I heard is the question, I'd be making a lot more money somewhere else.

Vice Chairman Penzel speaks:

Thank you for your explanation. I don't know anybody that can predict the future but to a certain degree, you can also control your future and that's kind of what I'm going with this, but I don't know. I don't know the answer to the question I posed. I'm not the economic developer. I do see that we have some issues that we are continually battling multifamily housing, affordable housing of for a workforce. I see that we have in fact at Tahoe there was a study just done by some come company Voigt Associates, it was just published in the paper. They said there is no affordable housing in Tahoe. So what we do, just say okay fine, no, no affordable housing. You know, we got to attack that problem, we're trying to attack it down here, but the limitation is the cost of land and the cost of I know it's not on the agenda but my point is, where is economic development going and are we moving it in the right direction. Okay and if that's the question because if we want to continue to fund it. Then we have to know that there is some point that we're going towards not the same old thing at the same old time doing the same old thing.

Mr. Chernock speaks:

Mr. Commissioner thank you, I think if you look at the structure of this program it goes to where the attention is needed. You know what we referred to collectively as the downtown revitalization, encompass many of those things.

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Including dealing with the affordable housing situation at the lake which has not existed at the lake for many, many years and the Voigt report was merely the other portion of what was presented by Nevada rural housing a couple months ago to you and to a Chamber function and everything else. We continue to work on that. We continue to be out there, you know doing what we can to influence the situation so that the affordable housing if you will actually comes into existence. I have taken lately to referring to where we are going in this county, not as the kind of thing you would call necessarily growth, but more maturation you know our housing is going to come from infill or housing is going to come from things that are slightly off the standard like the potential for an aggregate hood development. Again, we don't know, and that's why this program continually refreshes and why leveraging the intelligence of the market awareness that a Steve Teixeira, Carol Chaplin, Denise Castle, Carlo Lurie brings to the table allows us to apply approach apply the pressure and apply the resources where we can actually make a difference and that's what this programs strength is. I think you could pay a remedy or a weed out of Texas \$150,000 year to go in and chase around and take such lectures to launch. But if you don't have the dirt in the workforce, t simply doesn't matter.

Commissioner McDermid speaks:

Well, I think initially this program, when we hired Karen Craig to do this. Initially we had several economic development plans and things on shelves. She consolidated all of that and I believe initially we had 12 blocks, 12 squares were down eight. We've accomplished quite a bit in that eight years. We've revised it two or three times and I think we have incrementally achieved a lot of things. Given the fact that this Douglas County has high barriers to entry. We have high land costs, very little and we are not set up to be a Reno Tile industrial Park. We're not a Reno we're not the state capital Carson City we have done, I believe very well in working with the private sector to identify how we diversify our economy, how we take advantage of the natural resources that have and I don't know. You know I think it does require a partnership with the County and the private sector in order for a lot of these things to come to fruition. The airport is a good example. What's going on I mean, all of this. We're doing it, not just down here but we've been doing it diligently at Tahoe for a decade. We are just now beginning to see the fruits of that labor, and believe me it was intense labor. So you know where we go I think the people that are involved, thank God they're willing to be involved because their volunteers except for Lisa. Well I guess Bill gets a penance, but what I'm saying is, no one is getting paid to be involved in economic vitality or development for Douglas County outside of Lisa. We do partner with Tahoe prosperity center, NNDA, WNDD, with all these entities. First of all, I think given the cost of the program we get a great bang for the buck.

Chairman Thaler speaks:

Further questions, comments, Mr. Walsh, Mr. Nelson, I'll be brave. You can go. Maybe after me because I might stir up some more comments so I think the name itself speaks for itself. Economic development, communities have to develop or they die. They have to develop and I think it was said don't think we will ever get a Tesla or you name those big brands were not going to do that it's

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just not going to happen here. One, we have too much land that we conserve and second of all, I think what we do is we make the environment, the economy thrive and I think what you get when you thrive. Obviously you get employees, which then hopefully live here by here build here, maybe even have kids here and grandkids here when you look at that. You have to talk about that and who better to talk about it than that private public partnership because quite frankly, if Lisa didn't do it and I'm going to complement you, Lisa. I'm not sure who, would because you've got a whole bunch and I think Nancy pointed out and I had written it down. We pay your salary and then you go out and do your job but you got a whole lot of people out there doing your work for you for nothing, for free. I bet you if we were to add up all those, that free salary. This is probably half a million dollar program just in salaries but I'm not going to point out which one gets all the big money. But I'm looking at you, Bill. So when we talk about economic development. It's all about how do we continue to move that pointer forward, to where people want to bring the work here and it saddens me when I see office space close down or we don't. We don't have that, we know there's a lot of commercial office space out there. Not big, just the small stuff that's hard and it's like if we weren't trying to fill those spots sometimes I feel like there would be more close and so we need to highlight that and truly I'm a big fan of public-private partnerships and I look forward to the future. I do believe that there's more to be done. We talked about what you guys talked about earlier, I don't see this ever ending and if we end we're in trouble, if we can't develop the future for this community. I think we're going to die so I knew I would get him, so Commissioner Walsh.

Commissioner Walsh speaks:

Bill I'm not sure I understood, maybe, not to take your comment out of context but you said there was little land available. I think we have four or five industrial parks that are less than half-full. Is that correct?

Mr. Chernock speaks:

I specifically didn't say land Mr. Commissioner, I said build space, flex space, empty space and followed that up by saying that we right now are not very attractive as a build location because our neighbors, in Carson City, Dayton, Mound House, stagecoach wherever who either have the build space or have the dirt more readily available, and frankly a mechanism to get things done more quickly.

Commissioner Walsh speaks:

I know we've gone through NNDA about getting sites ready projects: exactly certified sites and we have one now I believe is that correct and by the way, we don't want Tesla we don't want a Toyota, we want a mom-and-pop industry in this County. Somebody like a Chris Tech or the guns folks and whatever those are really good companies so I applaud you and you guys for what you do. What's the plan for getting more mom-and-pop type companies into our industrial parks. I know I just said, we only have one certified site but is the holdup because there is not a lot of broadband available to these sites or what is the major holdup.

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Ms. Granahan speaks:

We have one of our teams is called accelerating advanced manufacturing and we go out and we talk with our local manufacturers. Cathy Huber is on the team and we talk about supply chain, workforce, infrastructure issues and any regulatory issues. What we find with the majority of manufacturers we talk to is that in soon or in the next couple years there looking at doing expansions. That might be there floor space, might be adding employees. When we find out that they have an expansion that could qualify for state incentives who work closely with an NNDA and that they make that happen. That I think right now is where real opportunity is at. You'll you remember Franklin Armory came before you last year. Starbucks came, there's another one I was just talking to the NNDA is getting ready to come forward here in about two months. We continue to really press on that advanced manufacturing industry and as Mr. Penzel was saying. What are we going to continue to do and he said to diversify and we have a real strong tourism and leisure base 33% of the jobs in Douglas County are in tourism and leisure, but that wage is only about \$32,000. We look at manufacturing almost 9% of our jobs are in manufacturing, that wage is \$64,000 average wage mind you, so if we continue to move the needle. Even if we can add 1% growth in our manufacturing jobs. That's where we can really affect a difference and we do look for opportunities in those industrial parks for small spaces as well to add people and we work with an NNDA whenever you know that is possible but where we see the greatest opportunity right now is with our existing companies because most of them are talking about expansions, their pain points are workforce and the workforce pain point is housing. So, continuing to address that and one other interesting thing I'll show you is it's a circle. So we talk to the manufacturers and they say you know we have a lot of clients and those clients we kind of wine them and dine them, we usually take them to Tahoe. But we are so excited about the Bentley Heritage distillery opening up and that will be one more thing for us to do and they like being able to take people to where it's kind of pedestrian friendly that downtown atmosphere and as we develop our downtown's more that helps with that 25 to 44-year-old target range in attraction workforce for the businesses, so it's a win-win. You downtown stuff, it benefits your manufacturers as well because more people want to live here and take advantage of that, so it's kind of an eco-circle.

Commissioner Walsh speaks:

Thank you, I appreciate that, the revitalization of downtown's very important. You bring in a company from Sunnyvale or Bay Area, wherever. Okay they are used to that and of course they love the scenery here. They would also like to see some social activity as well. So revitalization is also quite important.

Commissioner Nelson speaks:

Yeah I think one of the things I heard was that were very slow at getting things approved. You said it goes faster in other counties I believe, was I mistaken in that or did I mishear that.

Mr. Chernock speaks

We are continually held up against; you know the ridiculous levels set by

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Storey County. Nobody in the nation moves stuff like Storey County and that was, at least internally. What I was referring to. I can tell you, the County does not have a stellar reputation out there among the site selectors as a place where it is, easy would be misleading as we have a reputation as a place where it is more difficult than the others to get through the permitting process. We have a target area for that and we are we are working on that. Other things have occurred in the County manager's office and community development over the past year, but it's still very much on the radar to take a hard look at our permitting process and see how we can do it in a more efficient manner, but no, we are not noted as an easy place to come and in fact were sort of, at the other end of the spectrum in the greater world outside.

Commissioner Nelson speaks:

So that is one area I would like to see us really work hard at.

Mr. Chernock speaks:

That is a target absolutely Commissioner hundred percent agreement.

Vice Chairman Penzel speaks:

Mr. Chernock, when you when did you come down from the lake. You've been here for 20 years my point right.

Mr. Chernock speaks:

20 years at the lake, a few years away and came back to the valley in 08.

Vice Chairman Penzel speaks:

You and I have been here about the same amount of time. I've been down here in manufacturing, had my own businesses and the County has always been known as a difficult place to get permits and licenses and fees. Not difficult to get assessed, you know they have the assessor right out there, but that has been a continual problem and let's assume that we've worked on it a little bit. We still have that reputation. We need to somehow work through that and get that resolved. But I would also like to point out one thing in your testimony you said you brought in the term Honda and then the chair brought up another large organization and I wasn't ever referring to that. So I want to correct that and is Curt listening out there somewhere. I want to see it come back as a quote that I was saying to do that. I think that those things that have historically been a problem are still a problem. That's also a concern of mine that's not addressed in this particular meeting. I was actually addressing the future. Are we looking at 260,000, or whatever the cost is, for the rest of the time are we going to be able to move freely forward and rapidity is important to so I just pose those questions. I don't have those answers but certainly I think it deserves to be investigated by the group of folks. I love building trailheads wish we had that link to hat with the trail but you know I'm not going there. I'm just saying that we need to work on some these things so I'm done.

Commissioner McDermid speaks:

I don't have the answers either. But I do know that we have really dedicated people that are working on these things. Yes, we have been wanting to

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streamline the process of getting permits, etc., but I will say being a developer in other places, not here. If you have done your due diligence and you've done your research and you are, you know what your ROI is going to be. You know how, what your bottom line is going to look like. You are then motivated to jump through whatever hoop you need to in order to get your project in because one of the nice things about it being difficult is that it takes, it weeds out the lesser folk. The ones you really don't want to come in. So what it does do is those who are very knowledgeable and understand things like many of the businesses that come in here and that you're talking about expansion planning to expand. They did their due diligence. Yes, it may have took a little more time. It may have cost a little more money but they're happy that they're here and the fact that they're going to expand says that. The big challenge we have is having, and it's not just Douglas County. You may think it's great what Storey County did, but there is no place in Storey County for them to live. So every other County from Storey County is having to find housing and so the critical thing is you don't want to just over build housing. You want to build the right type of housing for the workforce that you want to attract for the businesses that you want here and that's you know that's the key. That is all what everybody is working on. I don't care if it's Tahoe, or Washoe why do you think they're doing a lands bill they need land to build on. That's why they're doing a lands bill. They may have approved projects near TRI but do they have water, do they have water. That's a big question so all of those things add up but we just need to be conscious of what we can do what we can change that is appropriate in order to attract the businesses and people that we want to be part of this community, which we said we wanted community to match the scenery. The scenery is still there. It's pretty immutable. We've protected it we got three conservation easements going forward. So we're doing a lot of things right, and there's nothing remember the tortoise ran the race and one against the rabbit. Slow and steady and that's how you need to move forward.

Mr. Chernock speaks:

When you look at ROI and you are the developer sitting wherever Chicago the Bay Area and you are looking at various locations we are never going to be the winner of that race. Land costs are land cost, so what we need are the people who are motivated and they want to be here and I can think of two examples that we've had one was Emco. They wanted to be here, the more the more accurate one is VIP, VIP rubber and plastics. They didn't, I mean they wanted to be in Nevada but they knew this valley and they've been coming in this valley for years and they said we want to be here and what creates that desire to be here are all of the other things were working on, all of the lifestyle enhancements, all of the downtowns that are friendly and attractive. The roadways that function, the water that's good, the air that's clean, the scenery that's breathtaking. Those are the people are going to come in and provide 50 or 75 really good jobs and make us move and guess just one more just for closing point. You know the people that are doing this that we've called out that that work on this, it's not an altruistic thing. Nobody's pushing for sainthood here. This is all about our educated self-interest. We would be doing this to stuff anyway, but we would not be doing it nearly as effectively, and in nearly as coherent a method if we didn't have this program as the touchstone.

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I've been involved in these types of efforts for a lot of decades and I can tell you that is for fact that is were the value of this comes from.

Chairman Thaler speaks:

Thank you and I'll just finally state before we move quickly into the budget real quick is that I've always said that were very unique. Douglas County is unique and we can like it that way were also the envy of a lot of Counties in the state and I think we want to keep it that way as well and I think that's why the businesses that we have seen come in there. They're the unique ones and I think the future is, will tell that we'll still be unique. So Ms. Granahan if you want to touch upon your budget real quick.

Ms. Granahan speaks:

Sure Mr. Chairman I'll go through some of the services and supplies, highlighting changes. So 520.064 travel was increased and 52.200 training and education was decreased. And that's just to more accurately reflect hotel, airline, and other travel portions of expenses relating to training and conferences. 720.170 membership was increased slightly to pick up some new membership costs with the new Nevada economic development Council and reflect the cost of the pull everywhere membership that we use to conduct the critical issues conference. 521.100 professional services was increased by a \$4000 to cover the cost of an update to the economic indicators report, which tracks progress in implementing economic vitality program in the economic development element of the master plan and actually this report was just picked up in a new NACO publication about performance, metrics, and counties. So we were highlighted there, I'm going to skip down on past WNDD and NNDA but come back to them. So 550.047 catalyst funds so you see it at zero and you may know, maybe not that, we do list this as zero and then we have been awarded contract with the business. So if they meet the terms of their awarded agreements. Then there is an augment, an amendment as the funds are processed from the state to the County to the business. There are two catalysts contract amendments on your agenda tomorrow. If you approve those and then in that 2018 line. You probably see that the \$41,000 approximately. If next year, both Bentley and Starbucks draw their funds, you'll see that the about \$134,000 but there's an augment that happens to offset that. Special events 550.034 that's our annual business Spotlight awards that I think are received very warmly by our business community. We do those at the critical issues conference. The bulk of our services and supplies, 78% supports many of our partner agencies like WNDD 6,875 and NNDA 25,000. Moving down to economic development 550.247 included here is the Main St., Gardnerville membership, the Tahoe prosperity center contribution, the Nevada small business development Center support of 5000. We also assist the town of Genoa with a very tiny amount \$1800 to help them offset the cost of that lease for the covered, Genoa covered wagon sign on Highway 395. There's 10,000 here to begin looking at implementing the recommendations in the main Street revitalization toolkit that was developed last year and 2000 to support economic forums and conferences such as the Nevada economic development conference and the Tahoe economic Summit. The balance issues for program cost meeting costs and NNDA breakfast Pioneer awards chamber events and

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small projects cost to help support the various economic vitality projects on a whole that bottom 1550.247 was decreased by 5000 to cover increases and other line items, and that I have no supplementals.

Chairman Thaler speaks:

Okay, thank you. Any further questions for Ms. Granahan, seeing none, thank you very much and Mr. Chernock you're always, your information provided is always top-notch. So thank you okay we are going to take a break. We will see the courts back here at 4 O'clock.

Chairman Thaler speaks:

Okay, I'll bring this meeting back to order. Looks like were right on schedule. So were going to go to fund 101 – 311 at least we are going to start with the court clerks and I'm not sure since we have every person in the judiciary here not knowing exactly who's going to speak or who's going to lead this. I'll leave it up to you judges, sir, but I do need to be up to the mic as we have this new fancy system that if that mics not on our clerk is having to figure out all those words on pages so thank you sir.

Tod Young District Court Judge speaks:

Well I'm used to words on pages, so thank you all but to address the court clerks we'll have our court administrator come up. We're all here in order to answer any questions so this is Ms. Bobbie Williams.

Vice Chairman Penzel speaks:

Isn't there a requirement that the one of you be in some other place just in case.

Chairman Thaler speaks:

Ms. Williams, you have the floor. Feel free we have our slides so just so you know we have our revenue which may or may not match up to the slides up on the big screen and we also have your budget preloaded as your budget workshop. So we are going to go to 311.

Bobbie Williams Court Administrator speaks:

Good afternoon Commissioners. I also have with me Lori Kroboth our Judicial Fiscal Management Analyst. On behalf of the judiciary department 311 is the District Court clerk's budget. The two budget requests that the district court clerks are bringing before the commissioners this budget season, are a storage facility fees increase of \$1000 for our evidence locker that we are using to maintain evidence off-site. The storage fees increased last year to that ,we are asking for the increase to cover the storage fees going forward, that's the only fee increase in the District Court clerk's office regard in regards to the services and supplies budget. There is COLA and merit increases that have been put into the system through finance. You will also see some line items in your presentation that looks like we don't have budget amounts for. I am prepared to answer your questions regarding that, we have deferred revenue that are restricted accounts to be used by the judiciary, pursuant to statute. Those funds are paid for through those restricted funds, they do not come out of the

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general fund. Specifically, for psychiatry and counseling professional services training and education, and travel.

Chairman Thaler speaks:

I hear that pause take it will open this up for questions from the board, any questions? Commissioner Penzel.

Vice Chairman Penzel speaks:

Perhaps maybe we should have a line item for psychiatry too. When you have these restricted funds, I assume they come in as revenue, but I don't see where they come in as revenue.

Ms. Williams speaks:

They come in through our filing fees. 14 years ago you would've seen it come into their through, you would have seen it set up a little different. The finance department has set it up now were these go into special funds and this is through the government financial accounting audit that happened. So now there set up in two deferred accounts and they are and we used to not, we used to pay any items directly through the restricted revenue. Now we have to pay it out of line item salaries and services. So now it goes, it comes into the revenue, we put into a deferred account. Then, if we want to spend that money that has to be done with judicial approval so then we have to charge it to a salaries and service, or services and supplies budget line item and then we augment that item with the deferred revenue.

Vice Chairman Penzel speaks:

I understand what you're talking about in terms of moving it around but I don't see that accounted for in terms of the there's no transfer in there's no transfer out.

Chairman Thaler speaks:

Yeah, I'll help you there. Remember, this is a general fund is as far as a fund. The department is 311 because it's a general fund all your revenues will be part of that stuff at the very beginning and unless the courts were to be able to put it up on the screen we'd have to flip back to the general fund and specifically find that offsetting revenue. So, and we leave that up to the departments whether it because it's either that or we start flipping back and forth, back and forth but your revenues go into the general fund, correct me if I'm wrong, with some specific line items we don't have authority over because they're specifically set up through the courts, restricted correct.

Vice Chairman Penzel speaks:

Mr. Chair I know you know this inside. I'm certainly not trying to correct you, but there would be a transfer in or transfer out would there not? Because it's all but she, using what you said or Ms. Williams said. She said that travel and a couple other professional services are psychiatric need. Those funds are restricted and how did they get to this point is my point. It should be a transfer in.

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Ms. Williams speaks:

There done on a year, well and you will see one transfer in. For example on the 2018 amended budget. You see the transfers going in to this account, to these 3 accounts you see the transfers going in on the amended budget.

Vice Chairman Penzel speaks:

We do have an amended budget line 2018. I don't see the transfer in, this is more of an accounting process.

Ms. Williams speaks:

This is an accounting process and the way that it's going to be set up in the future work that it will be changing. We were working finance and so that it will be a cleaner, there will not have to be the arguments going forward so that it will not have to be done this way. This was an accounting practice; it will be done the way that it was 14 years ago. So that you won't have to see this augments going in and out through amended budget, it will just be a clean transfer in and out. No one will be happier about that than me.

Vice Chairman Penzel speaks:

And that's the future going forward and the analyst tight? Thank you.

Commissioner Walsh speaks:

Ms. Williams in the budget presentation, not in the detail, but in the budget vision shows court fees district court \$113,000. Is that your restricted fees or what is that?

Ms. Williams speaks:

Those are our fees that we give to the County. Those are those of the projected. So when we collect fees and fines for the County, some are through filing fees that are paid when cases are open to the District Court. Some are through an administrative assessment fees and different fees through defendants as the court orders. These are then broken up to the end of the month and sent to the various agencies pursuant to statute. The \$113,000 that you see this is collected for the general fund.

Chairman Thaler speaks:

Any other questions okay seeing none do you want to just move through, or are we going to go back and forth, because now we are going to move to looks like 312 which is judicial services. Ms. Williams if you don't mind, we all I think know who the Court clerks are but when we talk about judicial services. Maybe you can start out by explaining how all and we know who the judges are, but there's some new terms that maybe you can just explain for us.

Ms. Williams speaks:

We would be happy to do that. We re-orged the judiciary, judicial all the judicial services department. We began this in 2012, we kind of created we finished the reorg around 2014. When doing this, we created the judicial services department to kind of be the department that holds the court administrator and then the judicial fiscal management analysts. Those are the,

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we are the two in that department, but this is the department where we handle the finance and the management of the judicial services departments. There are several different departments in the judiciary and we are working still to make this one cohesive unit so that when we make presentations to you and when we do our budget preparations. We are one cohesive unit. Right now we do have the separate departments. We have the East Fork justice court, the Tahoe justice court, the district court clerks, department one, department two, court IT. We have the court advocacy department and judicial services, so the judicial services department is the department that basically is the management department over all of these departments. There's 10 departments in the judiciary right now encompassing 2% of your entire Douglas County budget.

Chairman Thaler speaks:

Questions for Ms. Williams from us? So on your salaries, are those your numbers or are those usually finances numbers.

Ms. Williams speaks:

Those are finances, numbers that we verified.

Chairman Thaler speaks:

You do, and as this comes up even, I don't see Bryan anymore parks and rec, was bringing it up, and they talked about the increase being attributed to COLA and/or merit increase and your at about 4.3 percent and I'm assuming if that number came from finance, that's probably what it is.

Ms. Williams speaks:

We do have some in some other departments. We do have some corrections we would like to bring to your attention; we'll get there as we go.

Vice Chairman Penzel speaks:

I think what you're pointing toward is that the judicial services would be basically the admin organization for the courts and you normally, the way I would see it coming is that you would then present all the budgets for all the departments. Is that kind of where you're focusing on going. Okay, and that makes a lot of sense because we get like Casa budget. We can cut the Casa budget I could ask you about that see, but didn't know that until now and I think this all makes a lot of sense. The other part of this is that I'm sure the judges are very much involved in this but you are the presenter for it and that makes sense because they can't always be here or do things that are necessary. Not that we don't want you here, not where I was going but it seems like it's more time efficient thing for you to do that and it's great to have the judges here because that to me says people are interested and they want to make sure that we get the right information, but I think they also trust you to provide that, am I right in my thinking. It makes more sense. Please continue.

Chairman Thaler speaks:

And then I assume that that's two positions in there, I'm just guessing but any further questions. Anything you want to highlight.

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Ms. Williams speaks:

Just once again we have line items that we pay for with restricted deferred revenue, so you will see that those amounts also and I want to make clear that that the courts are taking care of those budget line items.

Vice Chairman Penzel speaks:

I'm just going to point out that it's difficult to reconcile or even really fully understand this without knowing what the source of revenue is, and we have no authority over that revenue. I want to make sure that were not trampling on ground we are not supposed to be trampling. But there is some of this that is general fund, which we do have license over and it's very difficult to understand that. This is not your fault, or even a problem for you. I think it's more for identification for our CFO group. Is that the general fund, our general fund or is that the general fund for the judiciary.

Chairman Thaler speaks:

So this is the general fund because it's, when you look up there at the top. It's fund 101 which is the entire general fund for the County. I'm just going to go out on a limb here and say that although all the revenue is collected by your department or your whatever it be East Fork or Tahoe Township courts. Deposited in the County clerk and then it's deposited into different accounts. Some are restricted in other words, there are specific by statute on what there to be used for, and whatnot. I know, I don't remember if it was last year, the year before. There was one specific and I think it came out of the justice court and I can't remember just off hand there was one specific area. I remember auditors and or finance that this needs to be tracked separately because statutes said that it can't be part of the general fund, am I right there?

Ms. Williams speaks:

You're absolutely right.

Chairman Thaler speaks:

Okay so the part that I don't like is how many years ago was that two, three.

Ms. Williams speaks:

So yes and so and the tracking of this and I believe we're and I totally applaud you. You're getting this so these funds used to be maintained completely separately. The reason that it's even being brought through the general fund is because it's in deferred status now which were working with finance to correct and we will get this corrected so that the money can actually, doesn't have to run through the general fund line items to pay for these items. It will go strictly. It will be strictly handled through the restricted accounts that will be set up again like it was years ago, so that there will be you will see a complete audited account of this money, this much money comes in every month. This is the balance of this account. This is the money that was spent out of this account and there's judges signatures on every single one of those claims that are presented. There's actually two or three signatures on it and then and it doesn't run through the general fund so that will not confuse you in the future

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it will, it will be correct.

Chairman Thaler speaks:

Well and I think what gets lost sometimes is there and I've said this a couple times there are general funds that don't build enough revenue to offset their expenses and that's why they're part of the general fund and my guess is that you, the courts probably don't bring in more revenue than you expend and you rely on the general fund and a lot of would say some of that has to do with you are restricted because even though it's coming in then we don't get to see it. It's restricted, but my guess is that the end of the day, the courts, and I don't mean this in a negative way. The courts don't generate just like the assessor's office or the clerk's office or trying to think what other office. They don't generate so they're not in the business of generating revenue and so therefore the that's why we have the general fund and you have to balance the general fund are those departments with the general fund money. We just don't see this is what were used was transfers in or transfers out.

Ms. Williams speaks:

Correct.

Chairman Thaler speaks:

Okay any questions, okay keep going.

Ms. Williams speaks:

That is all I have with regards to that fund unless you have further questions.

Chairman Thaler speaks:

We're not going to try and slow you down, because you have many departments so I think the next is District Court one.

Todd Young District Court Clerk speaks:

This is this is Todd Young, the district court judge in that department and I'm just going to join them with a couple of prefatory comments. One, when we got the scheduling to come over and there was a period of time from 1 to 4. We were not all able to be here. I really and all four of us appreciate your courtesy in putting us last and I don't want that to go unsaid. I didn't, when I sent a letter about scheduling this. I didn't want to be curt about, but we simply weren't able to be here from 1 to 4 and your courtesy in putting us at four. We all four of us recognize and we really appreciate it. So, on the other points that I would make and I let Ms. Williams talk generally about this is that the number that you see on the top. The 159 267 is not correct and on and it's not correct for couple of reasons. One, my judicial executive assistant, you might refer to her as my secretary, is retiring and she is being replaced by someone who is at a much lower salary. So there's going to be a significant salary savings there. We, my estimation is it's about \$23,000. But what is not included in this what some of finance didn't get this budget for department one and for department two is the salary that we paid Judge McMorris to be our arbitration and discovery commissioner and so each one of our budgets is \$12,000 short on that. So that's department one and department two and that

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is. That's just the expenditure that we had for years we've split it between one and two, we pay him 24,000 year and it is 12,000 out of each department. So that should've been added in there and it was not for some reason.

Chairman Thaler speaks:

So, do we need to add a line item that, I'm going to go out on a limb he's a professional, he's a judge. Do we need to do a professional services that we could have as a line item so that it specifically shows in your department judge.

Judge Young speaks:

Salaries other is the 12,000 additional in my department and then 12,000 department two.

Chairman Thaler speaks:

Okay so we need to correct that before final budget. And remember this is preliminary so there are, I know finance is taking notes throughout all the stuff there will be the final budget at the end of the month.

Judge Young speaks:

So I think my final number should be 147,326 and that's with the adjustment for my secretary retiring and Judge McMorris added in and if we add Judge McMorris in department two not necessarily speaking for Judge Gregory but his number should be 149,258 and that's going to be in 322 when you get to that in a moment.

Chairman Thaler speaks:

So I'm going to defer to Commissioner Penzel but those notes you just you can tell us, and we'll probably write our notes the fact of the matter is that finance is here, they'll listen and they'll eventually plug it in and then all I do is tell department heads, or elected officials please when we into that next phase. Check all the numbers because that's when it really comes down to us doing what the state wants us to do in finalize the budget so that we have a balanced budget, Commissioner Penzel.

Vice Chairman Penzel speaks:

Thank you Mr. Chair, judge of it says in the amended budget. The 147, 348 is that the number you have.

Judge Young speaks:

No, the number I have is 147,326 pretty close.

Chairman Thaler speaks:

This is more of a housekeeping thing so that mic because you're so far away were not picking it up it makes it hard on the clerk. So, but there is a standing mic if you want that next to you over there.

Judge Young speaks:

Here is that okay. Ms. Williams would probably like me to get away from her.

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Vice Chairman Penzel speaks:

And it does show salaries other and I would defer to Ms. Williams about is that where you're capturing the cost.

Ms. Williams speaks:

We capture it equally in both departments because the expenses are paid equally for both departments because judge McMorris is the arbitration commissioner and discovery commissioner for both departments.

Vice Chairman Penzel speaks:

I understand that my other point is if your salary savings from the lower cost for the junior person that you've hired. Does that offset the cost for Judge McMorris?

Judge Young speaks:

I think it does more than that, the salary savings from the new secretary that salary savings is \$23,000 and then, just in my department and then what we would attribute to my department. The total cost for Judge McMorris is 24,000 between the two of us. So it's pretty close there.

Vice Chairman Penzel speaks:

And would a similar offset work for the thousand 15 on your supplemental request? Okay, thank you.

Judge Young speaks:

I really don't have much more to add, but to answer your questions but I would and I don't take too much of your time, but I would like to point out to you when we're talking about restricted funds a few minutes ago. Both Judge Gregory and I have modernized our courtrooms and I know that some of you know this but you have in Douglas County. The most technologically modern courtrooms in the state and we have attorneys who came up from Las Vegas not too long ago. They were in Judge Gregory's Court and they said wow we don't have this in Las Vegas. Just this morning I was able to allow people to appear from Clark County in my courtroom via the computer monitors they didn't have to pay their attorneys to drive up here or fly up here they could appear. They could be sworn under oath. We, you know the seats in our courtrooms, there's a foam rubber in those seats and kind of unlike these but that foam rubber in some of them had turned to dust and it was just a whole. They were all replaced, none of that came out of the General fund we paid for that with that restricted revenue that were talking about earlier and in one of the other things that we've done is as I know that you all are aware there were some significant changes to the guardianship laws from the legislature last session. Importantly, the legislature requires Judge Gregory and I to appoint attorneys in every adult guardianship case. In every adult guardianship case we have to appoint an attorney. Now, we didn't come to you and ask for money to do that we have to pay these lawyers as you probably know, the legislature said the recorder will collect the three dollar fee and put that in the fund. We didn't have access to any three dollar lawyers and so what we did was negotiate with Washoe legal services and they have provided counsel for us for free for a

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year, so that we can build the fund up in the recorder's office not come and ask for any money to take care of it. You know they're obviously hoping to get a contract with us where they would you'll be able to bill against that fund. At the end of the year, but that's you we watch the money we really do and I know that every one of you does too and we just want you to know that were very mindful of it. We know it's not our money. And so we've tried to take these measures in and upgrade our courtrooms but also provide services that were supposed to and I really think since the reorganization that Bobby mentioned we've had a savings in the judiciary of over \$300,000 and so I appreciate your time, I'd be happy to answer any other questions or just go sit down let you move on. Thank you.

Vice Chairman Penzel speaks:

Sir, Judge, since you mentioned the Washoe legal service. I was up at a conference at the Sheriff's office in Carson City and they had four different groups to provide legal services and Nevada legal services was kind of running it, but the VROL.

Judge Young speaks:

VARN that's the Volunteer Attorneys for Rural Nevada.

Vice Chairman Penzel speaks:

Yes, they were there and the Nevada legal aid was there and they were talking about all the services they run, render, and one of them was indigent care or indigent services is that a, are those organizations interchangeable, in providing that.

Judge Young speaks:

They're not exactly interchangeable and they do have some different specialties and some of their some of their work does overlap with those legal services organizations. Now we, part of the money that we collect in fees and assessments annually. We pay to Nevada legal services and I think that we pay them about \$25,000 year, but for that what we get is we get the lawyer in the library, we get free legal services for some folks, people in Douglas County can go to their office and get \$25,000 doesn't cover a whole lot but we do get some services and in order to know exactly what services we get. I've had them in my office and explain what if you done for us this month and so because you know whether its \$25,000 or \$20. It's still money so I'd like to know what we get for it. So we do get some services for it.

Vice Chairman Penzel speaks:

Good, Thank you.

Judge Young speaks:

Thank you I appreciate it.

Chairman Thaler speaks:

Any further questions for the judge seeing none we'll move on to the other side of the building district court two.

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Judge Tom Gregory speaks:

Good afternoon Tom Gregory, I'd just like to echo what Judge Young said thank you for accommodating our schedules had we not been on at four today. I wouldn't have been able to come and Commissioner Penzel like you said, I absolutely defer and trust Ms. Williams and Ms. Kroboth but I also wanted to be part of the process and appreciate the opportunity to appear in front of you. Judge Young and I departments pretty much handled the same way and so I'll ask if you have any questions or if Ms. Williams has anything to add but happy to answer any questions that you have.

Chairman Thaler speaks:

I just have one in and this is the one that always pops up. Although you must be doing some really good cost savings on your salaries because it went down 14% and I'm only assuming that was transitional.

Judge Gregory speaks:

It did so, like what Judge Young did I had a judicial executive assistant who'd been a County employee for nearly 30 years, Vicki Barrett, many of you know and Vicki retired last year and her replacement was brought in at a lower salary.

Chairman Thaler speaks:

Any questions? Anything you want to highlight before we let you go judge?

Judge Young speaks:

No, thank you for your time. Again, thanks for accommodating our schedules.

Chairman Thaler speaks:

Thank you judge so looks like next we'll be talking about casa?

Ms. Williams speaks:

The only two things that I think are noteworthy on this is the COLA merit increases. The only difference that I see here is that in previous years the COLA merit increases were put in salaries other, this year is added directly just to the salaries and wages so it looks like the salaries and wages went up significantly because it didn't get put into salaries other. It's the same thing, its COLA and merit for your line, so you know that that's where that came from. The other item is down with and it usually goes into travel. It's for a grant that Ms. Wagner applies for every year. It's usually about \$5400. She has applied for that grant. We haven't received it yet and are hoping to get that and other than that I have nothing to add for court advocacy.

Vice Chairman Penzel speaks:

I remember when I first got elected this was primarily a volunteer organization. Is it still.

Ms. Williams speaks:

It is still primarily volunteer, it used to be just casa and now it is court

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advocacy. Ms. Wagner it includes safe. Yes sir, and there's about 60 volunteers now as opposed to just 30. She does have an assistant that helps her with maintaining a large group of volunteers.

Vice Chairman Penzel speaks:
Are we paying her enough.

Ms. Williams speaks:
Not nearly, thank you.

Chairman Thaler speaks:
And then kind of a follow-up question because you're fairly consistent in your salaries and wages so we don't see a lot of fluctuation again I'm assuming that's because of the merit increases and/or cost-of-living increases and then I'm just throwing this out there we are all on the same page as far as the personnel policies or we all follow the same personnel policies. If I remember correctly used to be a court order and don't know if that's still in the court order that we follow the, hope I'm saying this right, the personnel policies, whatever that is. I'm now beyond eight years, retired seven years retired so those things change.

Ms. Williams speaks:
Personnel regulations.

Chairman Thaler speaks:
Thank you, so I see that consistency in each budget here so okay any questions before we move on to looks like court computer.

Ms. Williams speaks:
Again, this salaries and wages increases cost of living in merit down. We also, you will see in the training and education. There is the amended budget, which is, the addition to that is being paid for with our deferred revenue. A lot of this is for court technology conferences, that we are we've been working on for our technology. There is a \$6500 increase to the small equipment budget that was for PCI compliance. That was in our request last year and so that that was an increase from the prior years so that's the only increase in that department were asking for a \$900. We have a \$900 budget request in for court computer. That's to cover the 25 email addresses that we were asked to increase for the employee evaluation system in order to go through with the neogov. So we had to increase that and that is that just, the basic cost on that.

Vice Chairman Penzel speaks:
I just got to ask email securence? it's not email security? I figured that's a lawyer term.

Ms. Williams speaks:
Securence is the actual term they use when they asked for it.

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Chairman Thaler speaks:

Any questions for Ms. Williams. Looks like will move on to East Fork Justice court.

Judge Tom Perkins speaks:

I'm just going to talk about my budget request for a minute because I've been in there hollering about our needs so many times and I think you're tired of hearing me. I will say that the deferred, the administrative assessments and deferred accounts that were been talking about today. They pay for a mediation program that we have in Tahoe and East Fork Justice court. They pay for the community service coordination that's administered by the Chamber of Commerce. They pay, they support the misdemeanor treatment court that we have the pay for training for our staff. A lot of these things that we would otherwise be asking you money for and we're very proud and the other thing I wanted to say because this is my last budget hearing, at least in this capacity, and one of the one of the ways that you tell whether somebody's doing a good job is the quality of the people that they hire and and Bobbie has hired a crackerjack accountant. The new IT guy is amazing and don't even think about trying to hire him or her and also Elana the casa. She has surrounded us with professional staff and she already told you about the salaries and everything, but I think it's a great complement to the Bobbie. I've included two items in the budget, that I wanted to and I'm not going to make a lengthy argument about them. I'm just going to tell you what they're there for. One is to pay for referee one of the ways that the East Fork Justice court will continue to function as a single judge corridors is by having adequate amount of support. And when you pass 40,000 in the Township you can hire referee. The referee can do small claims actions that can help with protective orders and traffic court. This would be a contract position by statute. It's half the cost of the senior judge and I can't remember how much we asked for Bobbie, 18 and then the other one is for an administrative assessment for the judge or assistant for the justice court which would handle the management, calendaring, management, and it wouldn't be a clerk. It would be like the administrative assistants in the County manager's office or in the other courts. That's another way of continuing to maintain this as a single judge district. I don't have a clue what your funding availability is for things like that. I saw somebody bragging about how much money were going to get this year more than we had last year and I was hoping the you really did have \$3 million a year more that you take a million of that borrow some money and build a new courthouse with it. But if you're not going to do that, then maybe you could, I'd appreciate this if you do authorize us to do that then I think we would get the procedures set up and the framework for it but it would be my successor that would really implement those two items and I decided to bring to your attention this year because it just made sense. Thank you. Any questions?

Chairman Thaler speaks:

So real quick, I'm going to back up a little bit. I know you fast forwarded to your supplemental request, but your revenue justice court fines are way down 54,000. I mean it's a lot of money. 625,000 projected but it's down from 680 is that just because were just doing a really good job or just not fining people.

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Why is that so down so much?

Judge Perkins speaks:

I think it fluctuates with the number of citations in the collection on the citations. Now we had a really slow year a couple years ago and we didn't see a real bump in the last year. I think it has more to do with the numbers citations than anything else. With credit card payments and warrants and everything like that. I would be willing to study that and maybe come back to you when were not in the middle of the budget but I really can't tell you why that's gone down. I thought about it when they gave me those statistics.

Chairman Thaler speaks:

So I guess my question judge, was is that your guy's numbers or is that a finance plugged in the number?

Judge Perkins speaks:

No, that's finances, that's coming from the accounting. We generate the accounting and they take our numbers from it. The revenue we make a deposit every month. It's very easy to count.

Chairman Thaler speaks:

So I'm just trying to get this right my mind.

Judge Perkins speaks:

As far as the estimate we reduce the estimate to reflect the reality and I quarrel with Bobbie about that. I said go ahead leave it up there, they don't care. I mean we were not in business to make money anyway. But she said no we are going to tell them the truth about it.

Chairman Thaler speaks:

Okay. I don't know what to read into that. But, staying on that same note.

Judge Perkins speaks:

I can't tell you judge or Steve but I will look into it and report back to you. I don't, our practices and procedures on collection of fines have not changed during the time I've been there. They did change from how Judge General did it. But as far as how I've done, it hasn't changed and it hasn't gone down in a direct line since I came to work there. We have we haven't released anymore fines than we used to.

Chairman Thaler speaks:

I guess where I'm going with this is I want to make sure this is me. I want to make sure that when estimation of revenues, that you are in control of, that the estimates come from you, and not necessarily finance. I'm looking at finance going, how do they know how much projected fines you are going to have.

Judge Perkins speaks:

That's very easy and I was just kidding about telling Bobbie. Every month we

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make a report. Lori actually emails it to me every month, every month and Judge Glasson's court does the same thing. We report all the revenue we collected. We, in what accountant goes to administrative assessment, facilities, tech, general fund and it fluctuates between 40 and 60,000 to the general fund on a monthly basis. So if the money, if the estimates, so that it's very easy to tell exactly what we're bringing in and the estimates for the coming year that we submitted are based upon collections year to date.

Chairman Thaler speaks:

I've always said that it's better to be really conservative on your revenues and because you know if you're overly generous on your revenues. We end up short at the end of the year so it's better to be a little conservative on your revenues and I get that. I mean I was looking at that and going okay, what's going on but if this is what you're saying is more true to. Because we only have a year plus of history so we really we can't see without getting into.

Judge Perkins speaks:

No, she considered last year too. They submit finance submits to us the report and asks us to estimate revenues. We do estimate it and they plug it in.

Chairman Thaler speaks:

And that's money that comes back to the general fund. Any questions?
Commissioner Penzel.

Judge Perkins speaks:

Bobbie says three years. She's looked back three years on that, go ahead I'm sorry.

Vice Chairman Penzel speaks:

Well later the district attorneys in his presentation shows that the actual number of citations has gone down and went down this year so reasonable it's to assume that the, the amount of monies collected on fines would go down too. I think the one that that really interests me is the reduction in chemical analysis find. In my mind, because that's a 30% drop in my mind, that's because they made marijuana legal in other places. So they can carry less than one ounce I think it is.

Judge Perkins speaks:

I'm sorry, I'm not sure exactly what line you're looking at.

Vice Chairman Penzel speaks:

It's the chemical analysis fund last year adopted was 15,000 this year is 10,000.

Judge Perkins speaks:

This is Breanna's law three dollars. Yeah, that's a \$60 fee \$60 lab fee.

Vice Chairman Penzel speaks:

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And then you are forecasting it is going to go down, why is, we're not going to catch as many. What drives it down?

Judge Perkins speaks:

We got our own lab. We don't know don't send it out. We don't charge extra for it, the \$60 we used to send, we used to have to assess this fee and recover it because were sending them to Arizona but now alternative sentencing does the lab work right there. We send out one or two a month instead of a dozen. I'm hazarding a guess, but were not charging them the additional \$60. I don't think, I'm just guessing. I don't want to guess, if you want me to look into it.

Vice Chairman Penzel speaks:

No, you got a lot of lot more important things. Bobbie could probably, Ms. Williams could probably give us a readout on that summary. Can you.

Ms. Williams speaks:

What we did was this year we took the revenues for the last several years we took three years and there was a quite a fluctuation in them. So rather than just giving you an increase or decrease we gave you an average and that's what we went with this year and that's over all of these revenues, not just not just one. We did it across the top we're trying to get to an accurate as accurate as we can. A true budget for you.

Vice Chairman Penzel speaks:

So, is the three year running average?

Ms. Williams speaks:

It's a three year running average is what we did, and we've left that the same for several years. Even though we had a drop or we had an increase. We averaged it this year because Judge Perkins asked me to average it when I was first going through it because he didn't just want me to go in with what we had. He thought the average would be a more truthful representation of what is actually going on in the community so that is what we did.

Judge Perkins speaks:

Anything else, I'm happy to answer any more questions.

Chairman Thaler speaks:

You think you're off the hook judge him, you left something you left the hanging Chad out there so if you have the choice between your judicial assistant and maybe leasing a building for the next 3 to 5 years because it's going to come down to that's a supplemental request. I'll be honest with you we have to figure out priorities and that all be done next Tuesday. If all goes well, will be working on supplemental request on Tuesday so somewhere along the line we have to make priority decisions and you said earlier and I'm not going to let you off the hook on this it. The expansion and/or the needs over there in the JLEC building, at least in my mind. I'm going to try and speak for my colleagues here are high on our mind and we're still trying to figure that out. I know we talked about not bonding but were looking I know just even this week.

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The County manager trying to reach out and see if there's buildings that we can lease a short-term fix. I know to a bigger problem. Obviously I get questioned a lot about if you're going to spend \$10,000 a month which is \$120,000 a year. Wouldn't you just spend that money and bond over 30 years hard argument to disagree with, but I can tell you that part of our discussion I think on Tuesdays going to be when we set priorities. At least I know for me. One of my priorities is going to be, we need to set money aside because that problem over the, I don't want to say too bad but the issues over there in JLEC don't go away. We still have to address, it just becomes a priority for us.

Judge Perkins speaks:

Mr. Thaler, Mr. Chairman with respect, needs that the justice court has for another courtroom, are about 10% of the needs in the capital improvements that I presented to you over the last two or three years and I refuse to make a choice between those two. I think both of them are absolute priorities in order to continue this as a single judge district. You're going to have to fund the necessary support for that position and I don't think the entire cost of relocating a portion of the District Attorney's Office or juvenile probation or allowing storage for the Sheriff's office, or everything like that can be attributed to the justice court and I don't think I should have to choose between those two things, but I'm not trying to pick a fight with you. I'm just telling you I don't think it's fair ,I don't think it's fair binary.

Chairman Thaler speaks:

My point sir is that next Tuesday. We have to prioritize all this because we only have so much money to go around and I'm only speaking for myself, I will tell you that you know the courts and JLEC is a priority to me but that's just me. I can tell you I'm just going to guess that there's other commissioners up here that have different priorities for that, or those supplemental request which makes our job up here very difficult because we're going to have to prioritize based upon the number three.

Judge Perkins speaks:

I think the I think the referee position is quite a bit cheaper and a higher priority than the assistant and I think the assistant should be funded at least beginning in January and I think that both of those things are extremely important to the continued functioning of the court as a single judge township. I think that the idea of doing leasing in the capital improvements in lieu of big capital expenditures is really smart and I think that you can, that the County could save a lot of money there. And one of our administrative assessments could be used be used to hypothecated some lending for capital improvement and I think we would be glad to work with you guys to make both of those things work, but I think they're both different priorities. One of them is functional and the other one is capital. I'm sorry, I realize that you have a tough situation and that there are other departments making demands on resources but I felt obliged. As you know it doesn't benefit me, but I felt obliged to the court to at least bring this forward for this cycle and that's why I did it.

Chairman Thaler speaks:

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That's absolutely okay, seeing no further I think we'll move up to oh, Commissioner McDermid.

Commissioner McDermid speaks:

Well I think Judge Perkins makes a very valid point, there will be coming, starting in this next fiscal year, a new judge for the East Fork justice court and so for him to assess the situation that that new judge would be coming into is I think valid. So I think what he's saying is that if you're not, since we're not doing the JLEC building as a whole and were not adding a second justice court then you're going to have to consider the potential of beefing up staff for the one Justice court. That's all I'm saying because I think because a lot of the changeover that's coming as he said it doesn't benefit him, but you will have a new person in that robe and they've never been a justice court judge before so I think he's just trying to make sure that the transition is smooth and to some extent continues, as a one justice court.

Vice Chairman Penzel speaks:

I think your point is well made but the Chairs point is we are going to have limited funds. Where do we put this in the total priority picture, when we get to that point and I would ask the court, especially Ms. Williams to look at, what kinds of things can we do to offset at least one of those costs and actually it's you, what could you do, not we, to offset at least one of. You know sharpen the pencil will show us, would higher fines work in this I don't know. I hesitate to say that part but you know we don't have a magic bullet that we can fire an answer everybody's need, as you well know. So it becomes difficult, I think the Chairs right about how to prioritize these things and it's good to know where everybody stands on. And if these are things that people are going to fall on their sword for that raises the priority. So I appreciate the asking the question, and I know that Judge Perkins knows these are our tough decisions to make and somebody is not going to be happy when we get done with this, which is normal. We can't please everybody, so and I think everybody knows that, thank you.

Chairman Thaler speaks:

And my final comment unless, I keep saying that unless, you read the last chapter of this book, which is Tuesday. I think where, what's the total amount of supplemental request we have to, 1.9 million in request, how much. Mr. Werner a guess is close.

Larry Werner County Manager speaks:

Yea the supplementals on the ongoing is about 1.6. You also have one time cost, you also have so by the time you add it up you have over a couple million dollars.

Chairman Thaler speaks:

So and that becomes our dilemma and I know you guys know it or get it so big day for us on Tuesday. So do you want to move on to Tahoe justice court?

Judge Richard Glasson speaks:

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Thank you, Mr. Chairman I'm Dick Glasson of the Tahoe justice court and started thinking back about how old I am now this is my 40th year in the legal and judicial business at Lake Tahoe. I think only Mr. White Rice has more experience up there than I do. But we've seen a lot of changes and one of the most wonderful changes that have been able to put together with my colleagues is having a professional team to administer the courts for us. Before it was hit and miss, and trying to mesh three other departments together and now it's harmonious and I can. I'm really going to be sad to see Judge Perkins retire. He guides me through this budget process. He talked me down off the ledge when I when I get way out there, but these two women in front of you are what's now driving a court and the legislature drives our court. The legislature sets these taxes. These administrative assessments, on a speeding ticket the majority of the money is restricted. On a \$500 fine another \$140-\$200 is added on top of that, trying to project revenues, we're kind of like grocers, the justice court judges are grocers. The folks out there in the field picking the fruit. That's the Highway Patrol and the Doug's County Sheriff's and then they bring it to the District Attorney's Office, which is like the food processor and decides grapefruits aren't worth anything, and these are all wormy and they go through it all. By the time your you're done what you got sometimes is the low hanging fruit and we would love to charge higher fines but we can't instruct law-enforcement to only arrest rich people it's not the way it works and if you think about it. If the probable cause most of the time the probable cause on a drunk driving is not somebody driving like a maniac, it's somebody who has expired tag on their license plate. It's somebody that doesn't have the money to fix their taillight. That's the reason for the stop will if the reason for the stop is associated with something that indicates a person of not having a lot of money begin with. Then were in a situation not only of not being able to hit a high revenue, but we are also now creating an additional burden of, I don't want to call it a burden because the sixth amendment is an honor, but we have now public defender costs. It's all it all snowballs but so we try as we can, but my mentor city can't get lemonade out of a rock, we need lemons. I do want to address court computer system is just up and running like a dream. Tomorrow morning I will hold an event where the defendant's attorney will be at his desk in Reno. The defendant will be in Douglas County jail in front of a camera. I don't know who the district attorneys going to be. I've nominated Mr. Ritchie to do it because I know Mr. Levin is in a jury trial and it's his case and I'm going to be on the bench and we're all able to do that now because of our court computer department. It makes a perfect record. It makes it easier to address this. This is a man who may not have to stay in jail for the next six days because were able to address it with his attorney being out of town. Our budget at Lake Tahoe were still running on bare-bones, we had a significant salary savings a cycle ago and we've been able to keep a position filled with a lower waged employee who is now operating. We hired an apprentice and that apprentice is now operating with the ability of a senior court clerk. We've found some very, very talented people. It's a pleasure to come to work. It's a pleasure to work with these gentlemen I'm here to answer any questions that my staff can't answer. But if they can't answer you are going to get a rinky-dink response from me. Anything in particular?

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Chairman Thaler speaks:

Thank you judge, any questions from the board? I just noticed your fines are right up there too. I wasn't going to talk about. I get the fine thing and you're not in control of the fines, it's the people working the streets and it's the people that are being criminals in our jurisdiction and I get that, and I don't think ever we've actually looked at trying to balance that there isn't balance between fines and us trying to balance at some other program it's. I think it's just a sign of the time and I want to compliment Ms. Williams, I mean never before that I know of, have we had this three year running average so I think that's huge at least for us because the last thing we want to see is spikes because in the down year you're asking for up here and its vice versa. This is this is good, this is good news.

Judge Glasson speaks:

And we have good community service partners up at Tahoe as well. If we can't collect the fine, we try to turn it into something else. You can't turn straw into gold but I can turn a negative into 20 hours of community service for Douglas County Parks and Rec. If I tried to convert it to jail time. That's going to cost the Sheriff money and it doesn't give us anything positive. It's like Judge Perkins said it might be a life sentence on the installment plan, let's put that person to work. Thank you very much.

Chairman Thaler speaks:

Thank you judge next on the list is actually in our book is the public defender, excuse me. First, is the grand jury and then will go down to the public defender after that. Are you going to, I just didn't see it on this but you're going to prepare for that? So okay judge?

Judge Young Speaks:

Again Todd Young and Tom Gregory and I don't know if you have any questions about the grand jury. You've seen where we came in on the budget and we came in far less than you budgeted us, at our request and if you have any questions. We would be glad to answer them but that's I think the closing bell. I think we came in about 66% or so right around in there of what we were budgeted and we kept an eye on it as we went through it.

Chairman Thaler speaks:

Any questions, in regards to the grand jury, Commissioner Penzel.

Vice Chairman Penzel speaks:

I don't have any questions, I just want thank you for coming in under budget. Those are great things for us, thank you.

Judge Young speaks:

You're welcome, sir.

Chairman Thaler speaks:

Okay moving along to the public defender's office.

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Judge Young speaks:

But that is, and I'll address that to but that number has not changed. We have not asked you for an increase for several years there, you know, we'll see what happens next year but I am not making any predictions that it will come in and ask for more or anything different but for the upcoming year we're rocksteady.

Vice Chairman Penzel speaks:

Judge yeah I hear a lot of rumblings in the legislature about public defenders. Are we looking at an increase in the numbers of public defenders?

Judge Young speaks:

Well I think that Judge Gregory, are going to talk about that more? We have talked about it some and we have concern about that. I have been for some time now, on the indigent defense commission with the state and I was on the rural subcommittee and then on the indigent defense commission. I've been invited to come to the task force meeting for rural Nevada. I will tell you. I'm greatly offended by the lawsuit. I think that we've had some really great defenders in Douglas County and I'll also tell you that I believe that we've had defenders who have just been far and away better than some of our neighboring Counties. I understand difficulties at some of the Counties of had but we've had and have attorneys who you know how to try cases and I'll also tell you this. It's been years since we haven't had at least one or two, and now maybe three murder cases in the queue coming up to trial. Douglas County is not what it once was. And we have to preserve that indigent defense, but I will also tell you that I fully anticipate being asked to take a deposition and give my thoughts on that and I intend to do that. I don't know that we need to add any defenders. I think that we might be well, as we go through this to look at how we have it structured and because there is a, I would anticipate that one of the things that were going to hear would be a caseload management and that what the state is going to tell us is that we have to limit the number cases any defender gets and I think that we have to look at how that's managed and were we will certainly put our heads together with the County manager because I think that's important and come up with a plan for you. But you know I asked Elko, relatively comparable size County, what do they spend on public defenders. They're over \$2 million. Okay, they have a County office. We can go with a County office if you want. It doesn't take care of all the conflicts but you are going to have to staff it. Right now, you don't pay for secretarial support, you don't buy a paperclip for these folks and if we do that, you're still going have to have conflict counsel, and there are other solutions out there, but I think that we have been very fortunate to have some really good lawyers working for us. We lost one recently but we got him another job and we'll miss Mr. Lopez, quite frankly.

Vice Chairman Penzel speaks:

He's smiling.

Judge Young speaks:

Yea, he's smiling he didn't used to do that when he was a public defender, I

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can imagine. Did I answer your question, sir?

Vice Chairman Penzel speaks:

Yes sir and I have a question for the County manager and finance folks. If we, if we see increases. Can we use the indigent medical fund?

Mr. Werner speaks:

That would only be for those clients that, I'd have to think about that.

Vice Chairman Penzel speaks:

They defend indigents.

Mr. Werner speaks:

Yea but once you are in custody; I don't know that the indigent care monies can be used. I have to check on that I don't think it can. It's just like if somebody goes to prove to go to jail or something. There's a fine line there, where you no longer. I have to go and look.

Vice Chairman Penzel speaks:

Okay all I can ask is to check it out.

Judge Young speaks:

I would just tell you, I think you're getting really good service for the money you're spending and if you compared it to other counties. You're getting a good deal.

Chairman Thaler speaks:

And just to jump on what the Vice Chair was saying, I think our biggest frustration judge, judges is this used to be funded by the state of Nevada and this was a passed down \$1 million pass down. I will admit to you sir, we've got some of the finest, we have had some of the finest and continued the finest public defenders we are leading that charge, but the frustrating part for us is that used to come from the state and now the state legislature said we're not going to pay for it anymore. We're just going to let the Counties pay for it and if you don't want to pay for it. You get our public defenders and were pretty smart, we said we'll choose our own, thank you very much. I think what we need to do this is me is we need to continue to put the pressure back on the state to say this was your maybe they even should maybe send some money our ways regardless of whether we jump on their program or not, but it's frustrating for us to see these kind of pass downs that the legislature just says we don't want to fund this anymore.

Judge Young speaks:

You know sir, I'm fully in favor of that and it is a state constitutional and United States constitutional obligation that were fulfilling when we provide counsel for indigent individuals. You don't have to convince me but we are fulfilling that obligation is all I would say sir.

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Chairman Thaler speaks:

Any further questions before we move on. Okay so I think next on the list were actually, thank you judges. We are going to talk a little revenue on the justice court side.

Judge Young speaks:

Can I just say as a closing comment, Commissioner Penzel? I really I appreciate what you had to say there a few minutes ago. I support Judge Perkins's request for an administrative assistant, it would be impossible for the two of us and I don't know how Judge Perkins and Judge Glasson both have to write all of their own orders. I mean they don't have a secretary so they have to write all of their own orders and so and so I support that request. My only comment though is when you asked Ms. Williams to sharpen her pencil. Sir, we do an awful lot with the budget we have and I and I know the other judges, because we meet every month. We didn't come in here with a lot of fluff in this budget, we don't have an area for our pencil to get sharper and cut anyone out. I appreciate your intent there, but I think that you know that we all try to watch that money carefully, and I appreciate you hearing me today. I thank you very much.

Vice Chairman Penzel speaks:

I do appreciate and I want you to know that that's my normal retort on these.

Judge Young speaks:

Well I didn't use my normal retort so I thank you.

Chairman Thaler speaks:

Ms. Williams, we're moving on to justice court, looks like administrative so its fund 240.

Ms. Williams speaks:

Again, nothing out of the ordinary here and there's nothing out of the ordinary that I want to bring to your attention it's pretty straightforward.

Chairman Thaler speaks:

So this is an account that continues to have an opening fund or reserves continues to grow, we get question this all the time is you don't collect money not to spend, you collect money to spend it and so I'm wondering or curious whether or not you have. Because I'd love to tack into that million dollars to maybe help fund some of the justice court problems that we have over there like future justice court, but that's me but so do we have a plan for those reserves.

Ms. Williams speaks:

We do and part of those reserves are for projects that are, that your speaking of, I believe, and it's in and they have to be and we have the facilities projects that were going on in these funds have been reserved for that and we put that in our CIP form that we've laid out for you.

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Chairman Thaler speaks:

And the only reason I say that is because I don't see a slide on it. I don't know does anybody else. So that part we don't see so all we have is the revenue we don't we don't see an expense side to that revenue but my guess is, it's built into all of what justice court does, but the specific part for us as those or at least for me is those reserves. You know how to we, or how do you as I know it's a restricted fund correct.

Ms. Williams speaks:

Correct.

Chairman Thaler speaks:

So only you get to decide what you're going to do for it or do with it.

Ms. Williams speaks:

Well statutory, statute says what we do with it and not me personally.

Chairman Thaler speaks:

Any thoughts, and then I'll get to Commissioner McDermid.

Ms. Williams speaks:

So these funds are used for the, Judge Perkins and Judge Glasson did allude to what they have. They have mediation programs they're working on. They have, they been using these for all of the work that they've been doing in their courts advancing what they can do and Judge Glasson might, He didn't even mention how many times a week he comes down here to assist in the administration of justice here in the valley with mediation with the different programs that they're offering. So these funds are being used for that. These funds are being set aside, in case they need to be used for facilities as well so the facilities are specifically laid out that they can be used for that and then you have to benchmark those funds you can't use them for anything. So they're tied up.

Commissioner McDermid speaks:

I think when Judge Perkins presented his plan for the JLEC, I believe he referenced some of these reserves that they were talking about going forward for that. So I do remember that.

Vice Chairman Penzel speaks:

Just out of curiosity, decoding some of these accounts, like I can read East Fork justice court blackjack fees? Is that to use a blackjack?

Ms. Williams speaks:

So this is a fee that is designed by the judges that are currently in office and there to pay for specific funds. Judge Glasson, please.

Judge Glasson speaks:

I was, this Richard Glasson. I always like to, when someone says blackjack

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fees. It sounds bad, we're called, they're called blackjack fees because they grew out of the case of the Nevada Supreme court called the Municipal Court of Las Vegas versus blackjack mailbox and so we just call them blackjack, fees, and in that case, the Municipal Court was charging a fee for its essential services: it's called an inherent power fee. For the posting of the bond and so we and many courts have established and this commission is approved with a memorandum of understanding and ordinance and our contract. Certain fees that we can charge as convenience fees, especially with folks from out-of-state somebody from out-of-state gets a speeding ticket in Douglas County. They go back to the Ventura, Texas or Florida, wherever they forget about us all. We don't forget about them because we just can't forgive the bail bonding. I mean the bail and I'm going to talk about that in a second. We issue a bench warrant for their arrest, well eventually they want to run for County commissioner or something and they want to clean up the record. I know, it's cruel and unusual punishment. So what we've done is we've designed a convince fees so they can get the warrant recalled out of the system, which requires staff time and everything else. For someone who was too lazy to mail in their ticket originally and that's a convenience they don't have to come to court. They don't have to go to jail. They can pay that and those are for certain restricted items. The ones that pop to mind are education so I can send forward to send my staff out to get educated on how to be a modern court clerk. I don't have to try to figure how to do it. Ms. Williams, I got an email from the desk. Hey, here's a great class because I'm on it and on so-and-so's taking it. It allows us to pay for that, and importantly, to keep good justice happening here in Douglas County. I don't have to rely upon volunteer pro-tam's preps attorneys that are used to charging \$450 an hour and I can only pay them \$100 a day. I can hire retired senior judges at the full statutory rate because I have that money and now I am doing that I have. I'm going to be a grandpa next, I'm going to do babysitting next week and I have professionals coming in to run my court so I don't have to rely upon anything slipshod or falling through the cracks. It's going to be seamless as can be and it's really nice because I have the reserve to do that and we have built up for some time an I'm going to take some time off finally but I have to do that within the constraints of the budget that we selected for another flashback since I do have the microphone. I travel to other courts Judge Gregory and Judge Young are pretty much stuck in the District Court and their processing the good fruit, what's a good fruit. Bing cherries they only come once a year, they are real expensive dealing with everything else. The lemons, the avocados, the cactus sprouts and that takes more public defender time than the felony trials take in District Court and when I travel to Lyon County to Churchill County to Pershing County to sit in because they don't have the fund to hire a senior judge, I volunteer to do it for them on my time off. I'm not going to pick a particular county, but I go to tell you the public defenders out there aren't like the public defenders we have here and there's a huge difference and that might be the fuel in that locomotive in that lawsuit. I don't think anybody's looking at Clark County, Washoe County or Douglas County but it's a big state. Thank you.

Chairman Thaler speaks:

Any questions before we move on to looks like the next would be the law

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library? Looks like next and last and this is probably your biggest account.

Ms. Williams speaks:

There's nothing really nothing out of the ordinary with the law library fund either going on. I will tell you we just had another board. We had a board meeting recently so everything's up to date, there with our law libraries, so any questions.

Chairman Thaler speaks:

Questions from the Board?

Vice Chairman Penzel speaks:

Do we still have a commissioner going on law library board? Is it you?

Judge Gregory speaks:

We did have a quorum of the law library. There's many periodicals that are required statutorily and so that's kind of the function of the boards. Make sure that the law library has everything it's supposed to have and it does really pretty simple. I think the meeting lasted about five minutes so you didn't miss a whole lot Commissioner Nelson.

Chairman Thaler speaks:

So I noticed at least under the current year. You have about 47,000 in reserves for ending fund balance and that it drops down to almost nothing. Does that mean there's going to be some purchases that I'll see?

Judge Gregory speaks:

I don't know, Ms. Williams can you answer that?

Ms. Williams speaks:

It's for the judicial accounts. We also maintain a computer that allows attorneys and the public to have access to the laws and so those accounts there it's quite costly so those fees don't come out until they were given. We just, I just changed those contracts so that they run on the fiscal year with us now. And we're taken an extra bite to this year so that it ends in June so that we can start running these accounts on the fiscal year with the County.

Chairman Thaler speaks:

Further questions?

Ms. Williams speaks:

I had just a couple of things I wanted to bring to your attention before we leave and that is that I do. I wanted, I wanted you to know that that the entire judiciary spends 2% of the Douglas County budget and I know that that several of you have been here through our reorg. The judges meet monthly, and they're very conscious of the budget. They're very conscious of what we're doing to advance all of our departments and with what they do with white what they've been given with regards to budgets and with the community's resources. There is a \$309,000 savings since 2014 and they're very proud of that because

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they've also put a lot of money into two advancing access to justice within the court system and I think you should be very proud of your judiciary. And that's all I have to say.

Chairman Thaler speaks:

Since you're in charge we can attribute some of that, if not most of it to you and then the judges as well. Any further comments okay thank you Ms. Williams, thank you judges for taking time out of your day. We're going to move on and I'm going to ask Miss Garrison to come up because we have a hard stop at 5:45 so if you think you can get through in 20 minutes. Come on up.

Vice Chairman Penzel speaks:

As there coming up, it strikes me that the former public defender hasn't really changed his role. Got to defend it in the public.

Wendy Garrison Director of Juvenile Camp Services:

Thank you, good afternoon, commissioners. I do have the pleasure of having Derek Lopez to my right and he did hit the ground running on Monday with quite a turbulent week. We were thinking that maybe today was Friday, but no such luck. So I guess the first thing I'm going to go through is just the revenue just so that were all on the same page. China Spring Youth Camp is a special kind of account that will either amaze or confound. But the way that it works is not only do I come to this budget process, but we go to the governor's budgeting process and the legislature. At the legislative, if the governor has not made a decision on our budget or has flat lined our budget. They get to make decisions and one of the first decisions they make is how much money they are going to contribute at this point in time, it's about 50%. So once the legislature decides how much money they contribute to the camp allocation. The rest is distributed among the 16 Counties that we serve. And as you know we serve every County except Clark and the way that this magical formula becomes the budget number that you see before you today is based on school population. Douglas County has about 7% of the total state population, so Douglas County's portion is 7% of the remaining after the County or after the state has given their assessment so that amounts to roughly \$108,000 of a five million dollar budget, so it's quite a good deal for China Spring as well as for Douglas County because you couldn't buy a five million dollar program anywhere else for \$109,000. So I'm pretty proud of that formula, it can be kind of confusing. It is statutorily determined NRS 62B.150 and do you have any questions about that. So the County's portion of this, Douglas County's portion and the rest of the counties is coming from ad valorem tax. Douglas County on our budget worksheet, you'll see two instances where the ad valorem is distributed among two line items, and so this first line item here is 102. The remaining is down at the bottom under a general fund transfer. It is our only general fund money that we receive on a year-to-year basis, outside of any repairs or other things that we bring to you for consideration. This year we have none. I'm probably the only department that's not asking you for money. So, any questions about the revenue from Douglas County. Any questions about the state revenue they don't give me enough, no sir. We won't have time tonight, but when we do have time I'll bring to you our plan for the Medicaid medication money that we hope

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we'll be getting here shortly.

Commissioner McDermid speaks:

Interim funding it's going to be up by a million in 2019. Is that what the state is putting in? It's the last line under intergovernmental revenue.

Ms. Garrison speaks:

I shuffled my papers, I thought I was done. Just give me one second. So, going across the interim funding, that is that is the state's portion.

Commissioner McDermid speaks:

And what about the other 15 counties?

Ms. Garrison speaks:

And the other 15 Counties, they're all in the interim funding so the only one that, so I don't know how this started, and maybe Commissioner Thaler could elaborate. Douglas County is the only one that is separated out of that for some reason we begin the process of being paid from Douglas County. So I start the voucher, send it to Douglas County for payment. Douglas County does not send that money to the state it comes directly to the camp. I think it was for ease of paperwork. Every other County sends all of their money to the state, the state pays us in quarters.

Commissioner McDermid speaks:

So, you don't have any idea what the Counties are contributing as it goes to the state?

Ms. Garrison speaks:

I do know how much they're contributing they do send us a formula based on the school population broken down by County each year.

Commissioner McDermid speaks:

So, for instance I'm assuming Washoe has the largest number of students. So what is their portion of this interim funding?

Ms. Garrison speaks:

So, this is a point of contention. Washoe County, they are half of the remaining of the County contributions so if the state applies. Let's just go for rough numbers. If we get \$5 million the state is roughly at 50%. They give us 250,000. Sorry two and a half million, I was going smaller. It's late and I have not even thought about it this way so the state pays half of that remaining 2 1/2 million, Washoe County has the other half and then each of the rural Counties are broken up even smaller. So Douglas County is 7%, you can go across Elko's about 7% and then how we take that is. We also then attribute so many bad allotments, broken down by County based on their assessment so Washoe County also has half of the beds in the camp.

Commissioner McDermid speaks:

So are you now in the Governor's budget?

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Ms. Garrison speaks:

I'm always in the Governor's budget but I am not ever adjusted by the Governor, so the Governor has from year-to-year, with the exception of his first year in office has flat lined us and passed it to the legislature to make a decision. In the legislature, we've had some success in convincing that we did need some more money and the Governor did participate in that. So the Governor doesn't have it, usually in his budget that's published in January, but through the process he'll assist us and help us with some money. Which is how the state has become 50% of our budget previously two sessions ago, they were 33% of our budget.

Commissioner McDermid speaks:

Okay that is what I thought, thank you.

Chairman Thaler speaks:

Okay so real quick, where are we at on Medicaid or where are you at on Medicaid.

Ms. Garrison speaks:

I thought I said I would do that later. Medicaid is actually coming to the camp on the 17th to provide training tomorrow we'll be establishing our daily rate and setting up the guidelines of how this will all function. There is some cost to the individual Counties. And that's where we're having a stumbling block. There in order to be assessed to come to the camp and use Medicaid. You can't come as a juvenile justice adjudicated case. So the camp right now, so that yea this is this is the fun part. So currently under statute or previous to last session, under statute, the only type of kid the camp could take was adjudicated youth through the districts. The NRS was adjusted to say that we could take placements, which is the judicial part or referrals, which is the treatment part. So if a kid comes on the juvenile justice, its business as usual. We know that process. If there being referred because they have a higher mental health need and I need to provide additional services the Counties have to do a needs assessment and that needs assessment can be costly because at this point in time we are being told it has to be done by a psychiatrist. As you know Douglas County does not have one of those available on a regular basis. Medicaid is going to be working with us in order to make this process easier for the Counties and then even if you can't find psychiatrist to take your kids. Sometimes it takes 30 to 45 days and we have a mandate to get the kids out of detention in under 30, so we are running up against the couple stumbling blocks. Medicaid seems to think they can fix this and we will all be happy a year from now.

Chairman Thaler speaks:

Now will Medicaid set your daily rate or will you set that Medicaid just comes along.

Ms. Garrison speaks:

From what I understand it's the negotiated rate so they may have what they

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believe we are worth and then I can prove my case, why should I get more?

Chairman Thaler speaks:

And then your best ballpark figure on when we, when you would see your first Medicaid check.

Ms. Garrison speaks:

I'm estimating July, I'm not putting it in the budget yet it will have to be an augment. We are also being told that Medicaid can be up to three months paying in the rears. So we may not see that money till October, November.

Chairman Thaler speaks:

And you'll know for sure when Medicaid comes out and does their thing and gives you the whatever they give you, certification or as I can tell you, it's a huge thing to get Medicaid but it's also a curse.

Ms. Garrison speaks:

So, that the camp has crossed two major hurdles that I can do on my own. We are a licensed facility now under the state of Nevada. We have our license, it was effective in January 2018. We also had our accreditation by CAR for which I now know stands for the commission on accreditation for rehabilitative facilities. So CAR came out, they did an assessment it was quite in-depth and I do have to give kudos to Mr. Thaler because I didn't change a single process may have made them, you know tweaked them a little bit when I became director but really all the processes been in place for so many years that when they came out they were so impressed. We got a three-year accreditation right out the gate and the choices are no accreditation, one year, or three years. And we got the highest, so it was quite an accomplishment. There was a lot of singing and you know high fives and some joyous things you don't know always hear at China Spring Youth Camp. So it was quite an accomplishment.

Commissioner McDermid speaks:

So, where it's by state law or by Medicaid that you have to have a psychiatrist?

Ms. Garrison speaks:

We are talking about that right now with Medicaid. We are unsure as the level of certification needed by the provider, who can provide that assessment of need. The Counties are requesting that I do it and that I create a position with the Medicaid money that we receive. There's no there's no block to me doing not increasing beds, I'm not increasing anything. I'm not drumming up business, but I don't know that one person can travel to 16 Counties and do the assessments that we need because the Counties we serve don't all have telehealth.

Commissioner McDermid speaks:

So just curious, but it has to be a psychiatrist. It cannot be a psychologist. It probably is a psychiatrist because they can prescribe medication correct. So where is the nearest psychiatrist for China Spring?

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Ms. Garrison speaks:

Carson City, that's it. That was easy. So going back to our expenses, the camp budget can ebb and flow with the times, but usually our budget increases have to do with damage or a staffing situation. You can see our salaries remain fairly consistent, a slow rise this next year, which has to do with budgeting in some COLA's for the staff. It's not a huge increase, certainly not for a staff that is, as turbulent as our staff tends to be.

Chairman Thaler speaks:

So is that your number, finances number because it's 7%. We know if you were to add up the COLA and the merit at its max rate it doesn't equate to 7%, so I was just curious.

Ms. Garrison speaks:

I believe that that was the rate that we worked on together. We did go back and forth but that's what we came up with and the other reason for the increase as I had open positions. So for example Derek Lopez is filling the Assistant Director. I've been keeping that open and using that salary savings to do what the other needs of the camp happened to be that day, a roof or flooding or whatever. So we were holding positions vacant. We will continue to hold positions vacant going into this next cycle, but they're going to be a supervisory position and I think we settled on a line staff position. So, we will be holding two positions open just to make that budget number reality because as you also know that legislature because they decide our budget. Our budget is a two-year budget so our budget is flat from one year to the next and were gearing up at the legislature now were starting to have, oh many hearings and some subgroups and things that are happening now, but it's right now it's not looking like there can increase our funding at all. So, any questions on salaries, other than those? I got a little over enthusiastic. I went to page 3, on page 2 you will see the majority of the camps money outside of salaries ends up being in a variety of operating supplies and maintenance. So, I'm happy to answer any questions about those. There was a change this last year that the judges and asked me to do. Previously we incurred the cost of the medical for the kids and then we would turn around and bill the families by statute I'm able to do that. The judges asked that I no longer bill the poorest among us and ask for money for services that if they could, provided they would've been providing. So we're now incurring the total cost of all prescription medications and all appointments that was asked last session, so our medical bills have gone up quite a bit as particularly our prescription costs. Other operating supplies that had increases last year is if you been to the camp you seen that there's been some building and grounds improvement. So you will see an increase their, we have all new roofs on every building that needed one. There is now not a roof among us that needs replacing in this next 30 years. We have also we did have a lot of damage last year with the flooding. One of the buildings was already damaged previously from just age so we did not claim that on our FEMA grant so we did pay for that out of the camp budget. We currently are waiting for FEMA to approve our grant there is a couple of problems. I don't know why we have the big hiccup but China Spring is

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probably the last one in the County to be approved. I'm hoping that will be about \$200,000 to complete the majority of the repairs that are remaining on that.

Commissioner McDermid speaks:

In looking at your expenses of 521.500 it says admin and overhead, I'm assuming that's cost allocation.

Ms. Garrison speaks:

Yes ma'am.

Commissioner McDermid speaks:

And that went from actual 125,000 in 2018 to 206,000 that's incredible.

Chairman Thaler speaks:

Actually its 167, 125 is the number there currently at.

Commissioner McDermid speaks:

I know but I'm saying 167 to 206 is still a high jump, and they may not use all of that between now and July 1. So it could be 125 right, no is it billed monthly.

Ms. Garrison speaks:

I just see it disappear.

Chairman Thaler speaks:

I can pretty much guarantee the County is going to grab that whole 167 I'm thinking you're going from 167 up to 206 is your new number which we've been hearing at every department level.

Ms. Garrison speaks:

Correct. So the way I understand it is, the camp has for many years benefited from not being assessed the cost allocation. A few years ago, the camp began the process got the legislature to approve the line item and they did increase our revenue that year from the state. The next year Larry Warner and I discussed and he left it flat for the first year of the biennium and it was my understanding that the second year of the biennium it would increase and so this is within, what staff and the County manager have alerted me would happen.

Chairman Thaler speaks:

Any other questions before we, no. Seeing none, you may be done.

Ms. Garrison speaks:

Thank you, have a good evening.

Chairman Thaler speaks:

Okay we got one more question.

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Vice Chairman Penzel speaks:

What is the average number of people you have in attendance there?

Ms. Garrison speaks:

So, the youth population at the camp. The average daily attendance on the boy side is 38 and on the girls side is 14 and any given day we will be up as high as 41 on the boy's side as high as 22 on the girl's side.

Vice Chairman Penzel speaks:

Thank you.

Chairman Thaler speaks:

Okay, that pretty much finishes up the day. The only things left obviously will start on Tuesday when the announcement goes out but I'm now going to open this up for public comment. Public comment is now open.

RESULT: FOR PRESENTATION ONLY.
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CLOSING PUBLIC COMMENT

Jim Slade speaks:

Jim Slade for the record, as you may have noticed, I sometimes okay often but not always disagree with applicants and community development staff particularly when it comes to development. Especially if it comes to master plan amendments but also zoning map amendments, plan developments and variances. We can often disagree reasonably, agreeably, without much rancor, or making a personal but not always. One thing that I find it hard to tolerate, and I imagine all of you do too is being misled misinformed or lied to. Unfortunately that happened at your March 1st meeting regarding the request for plan development overlay for Valley Knolls and Indian Hills's Sunridge area. It was also clear that some board members, at least in part made their decision based on demonstrably false claims, you will have a second reading on that item tomorrow. I believe that staff will now try to correct the record, but only because I brought it to their attention, even though they should've clearly known better. Staff answered my official request for public records with an unsatisfactory, misleading document that included falsehoods and didn't actually answer my request. I made a follow-up request and got an email response that was misleading and incomplete. It was only after a somewhat combative phone call yesterday, where I expressed my clear disappointment and staffs misstatements, misleading and incomplete information that they finally agreed to correct the record. Without my persistence in trying to discern the truth, you and the public would be hearing the second reading and basing your decision in part on false statements. That issue in several other issues

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where the information provided to the Board and to the public was misleading or incomplete are included in the written comments that I provided you today. I hope you will have a chance to look through them before the agenda item is heard tomorrow. I've also made copies for the public. I provided you with written comments because I had a suspicion that I wouldn't be able to get all of the info in the written document into three minutes. I believe that applicants who mislead or misstate the facts should be taken to tasks. The request denied and that they should be instructed to be more forthright if they come before the Board again. We will have a chance to complete this discussion tomorrow in three minutes or less. Thank you.

Chairman Thaler speaks:

Any further public comment. Seeing none I'll close public comment any further questions, I know we went past the stop time, but I did that for Mr. Slade so, Commissioner Walsh.

Commissioner Walsh speaks:

For Tuesday's morning, Tuesdays meeting, are we going to get a whole new packet of information or will we have to fumble through all the stuff again like we have.

Chairman Thaler speaks:

Well, my guess is this has everything we still need to work through Tuesday. What we don't have but it is in the packet. I'm just can throw this out because I did look ahead, the supplemental requests in the capital improvement. I don't know. That's in the binder. Is it, okay so...

Vice Chairman Penzel speaks:

So it's not divided up into that. It will be going into ongoing versus one-time funding.

Chairman Thaler speaks:

Mr. County manager you want to address this.

Mr. Werner speaks:

Yes, and Julie can correct me, you should be getting a new handout based on a lot of discussions we had that relate to the supplemental request. We'll make sure were accurate there. We'll break it up by ongoing versus one-time cost we'll break it up by fund, we'll break it up to show you what we have already recommended that it be funded. There are some things in there that we had started out with you will be left with them, with the remaining dollar value is that you have available to you. That you will then have to decide whether it's road maintenance, supplemental, capital, that sort of thing, but you should be getting a whole new packet that day that will have all this current stuff in it. The only item that would carry forward would be just the District Attorney's Office. That's the only department we have left to present so I suspect we won't give any new information on the just pull the District Attorney's Office should be fine for Tuesday.

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Commissioner McDermid speaks:
Will that also tell us the request by department?

Mr. Werner speaks:
Yes ma'am it will be by fund and department and also be a brief description of it.

Commissioner McDermid speaks:
And would it also, if there is a fund, other than the general fund?

Mr. Werner speaks:
It will be broken up by fund yes.

Commissioner McDermid speaks:
Thank you.

Chairman Thaler speaks:
Further questions, comments?

Julie Andress speaks:
That is correct, you will receive exactly what Larry Warner just announced.

Chairman Thaler speaks:
Okay. I expected nothing less. So, okay, unless there's no other further action to come before the Board, I will call us adjourn.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 5:51 PM

Respectfully submitted:

Steven J Thaler, Chairman
Douglas County Board of Commissioners

ATTEST:

Kathy Lewis, Clerk-Treasurer