



**COMMUNITY DEVELOPMENT**  
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Building Division  
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Code Enforcement

## **DOUGLAS COUNTY ADMINISTRATIVE HEARING PANEL**

### **MINUTES OF THE Thursday, March 08, 2018 MEETING**

#### **Call to Order**

Meeting was called to order at 2:00 PM by Planning Manager Heather Ferris and it was determined that a quorum was present.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Mimi Moss	Director Community Development	Absent	
Erik Nilssen	County Engineer	Present	
Heather Ferris	Planning Manager	Present	
Lani Collins	Plans Examiner	Present	
Steven Mason	Associate Planner	Present	
Bill Nichols	Applicant	Present	

#### **PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items within the jurisdiction and control of the Administrative Hearing Panel or those agenda items where public comment will not be taken as a public hearing is not legally required. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for discussion and action, please do so when that item is opened for public comment. On an item that is agendaized under “presentations” or “planning matters” with no action listed, public comment is not legally required and any public comment on those items must be made at this time. Please state your name for the record before you give your comment.

No public comment; public comment closed.

#### **PUBLIC HEARINGS**

1. For possible action. Discussion on a request for a Tentative Parcel Map that proposes to create three parcels: two parcels approximately 1.0 acre in size and one, 1.29 acre parcel. The subject parcel is located at 1359 Downs Drive, in the SFR-1 (Single-Family Residential, 1-acre minimum net parcel size) zoning district in the Johnson Lane Community Plan. The applicant is DeCarlo 93 Trust/Quails Nest Trust 99/Rick & Cynthia DeCarlo & William & Sandra Nichols (APN 1420-33-701-030) Lucille Rao

Ms. Ferris asked Mr. Mason (sitting in for Ms Rao) if there were any changes since the Staff Report was completed;

Mr. Mason stated no changes or correspondence.

Ms. Ferris asked the panel if they had any questions or comments;

Mr. Nilssen stated that the Engineering department had none;

Ms. Collins stated that as long as they are hooking up to water and sewer, the Building department had no comments;

Mr. Mason stated that the applicant is expected to hook up to water and sewer;

Ms. Ferris opened the meeting up to public comment, starting with the Applicant;

Mr. Nichols stated he approves of the conditions.

Ms. Ferris asked for additional public comment; there was none.

Ms. Ferris asked for additional panel comments; there was none.

MOTION to approve LDA 18-001 that proposes to create 3 parcels; located at 1359 Downs Drive, in the SFR-1 (Single-Family Residential, 1-acre minimum net parcel size) zoning district in the Johnson Lane Community Plan.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Erik Nilssen, County Engineer
<b>SECONDER:</b>	Lani Collins, Plans Examiner
<b>AYES:</b>	Nilssen, Ferris, Collins

  
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Planning Representative

  
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Engineering Representative

  
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Building Representative