

# DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

## Action Summary February 18, 2021

**PUBLIC NOTICE:** This is only an **ACTION SUMMARY** that reflects the actions taken during the meeting. This should not be, in any way, used or construed as official minutes of the meeting. The official minutes are posted after being submitted to the Board of Commissioners for their approval. Audio recordings of the meeting are on file in the County Clerk's office and may be listened to by appointment (775-782-9014).

**Call to Order-** *Meeting called to order at 1:00 PM*

**PLEDGE OF ALLEGIANCE-** *Led by Vice Chairman Nowosad*

**PUBLIC COMMENT-** *Held*

**APPROVAL OF AGENDA-** *Approved*

For possible action. Approval of the proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

**APPROVAL OF PREVIOUS MINUTES-** *Approved*

For possible action. Discussion to approve the draft minutes of the January 4, 2021, special meeting and January 7, 2021, regular meetings of the Board of County Commissioners.

Board of County Commissioners - Special Meeting - Jan 4, 2021 1:00 PM

Board of County Commissioners - Regular - Jan 7, 2021 9:00 AM

## **ADJOURN AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD**

### **DOUGLAS COUNTY LIQUOR BOARD**

I For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License for La Hacienda Del Sazon, represented by its owner Alejandro Vicente, and the two on-site managers, Fermin Vicente-Urbano and Laura Novoa. Alejandro Vicente, Fermin Vicente-Urbano and Laura Novoa have each signed a Waiver of Notice of Hearing. La Hacienda Del Sazon is located at 1685 HWY 395, Suite B, Minden, Nevada 89423. (Captain Michitarian)- *Approved*

II For possible action. Discussion to approve the addition of an On-Site Retail Unrestricted Liquor License to the existing On-Site Beer and Wine Liquor, Packaged Retail Liquor, and Restricted Gaming License for Nevada Restaurant Services, Inc., dba Dotty's #194. Dotty's #194 is represented by General Manager David Michael Barnes and Manager Kathy McConnahea. Dotty's #194 is located at 1124 Supercenter Lane, Gardnerville, Nevada 89410. (Captain Michitarian)- *Approved*

# **ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS**

## **CONSENT CALENDAR**

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items **A – E** as presented. - ***Approved***

### **ALTERNATIVE SENTENCING**

A. For possible action. Discussion to accept the 2020 Statistical Report for the Department of Alternative Sentencing in accordance NRS 211A.110. (Yvette Doan)

### **CLERK-TREASURER**

B. For possible actions. Discussion to accept the cumulative voucher sheets required under NRS 244.210 for checks issued for the 1/8/21 Payables, 1/15/21 Payables, 1/15/21 Payroll, 1/19/21 Payables, 1/22/21 Payables, 1/27/21 Payables, 1/29/21 Payables, and 1/29/21 Payroll. (Amy Burgans)

### **COMMUNITY DEVELOPMENT**

C. For possible action. Discussion to approve the First Amendment to the contract with Wood Rogers, Inc. increasing the contract by \$3,123 from \$125,000 to \$128,123, for additional services performed by Wood Rogers, Inc. while providing support services to Community Development staff for the 2020 Master Plan Text Update. The total adopted budget for the Master Plan update was \$137,500. (Tom Dallaire)

### **EMERGENCY MANAGEMENT**

D. For possible action. Discussion to accept a \$57,239 grant from the Department of Public Safety's Division of Emergency Management to provide 25% of personnel/fringe benefit expenses for the Deputy Chief of Operations/Emergency Management position, approve **Resolution 2021R-019** augmenting the Douglas County Emergency Management budget in the amount of the grant, and authorize the East Fork Fire Chief, or his designee, to sign all documents related to the management of the grant. There is a 50% in-kind match required. (Tod Carlini)

### **FINANCE**

E. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through January 26, 2021 per Nevada Revised Statutes 251.030. (Terri Willoughby)

## **ADMINISTRATIVE AGENDA**

The Chairman will read the agenda title into the public record and will have the discretion to determine how the item will be presented. The timing for agenda items is approximate unless otherwise indicated for a specific item. Agenda items may be considered ahead of or after the schedule indicated by this agenda.

### **CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION- *none***

#### **COUNTY MANAGER**

1. For presentation only. Presentation by the Carson Water Subconservancy District (CWSD) regarding water resources for the Carson River Watershed. (Edwin James, P.E.)- ***Presentation Held***
2. For possible action. Discussion to approve a "Concept Proposal to Evaluate the Effects of Groundwater Management Options on Water Resources in the Carson Valley" submitted by the U.S. Geological Survey (USGS), Nevada Water Science Center, at the request of the County Manager and authorize the County Manager to enter into an agreement for services with USGS in a format acceptable to legal counsel for an amount not to exceed \$359,500 for Douglas County's contributions to the same through Fiscal Year 2023-2024. (Kip Allander, USGS Supervisory Hydrologist and Patrick Cates)- ***Approved***
3. For possible action. Discussion to approve a proposal to evaluate the "Status of Water Levels, Arsenic, and Nitrates in the Douglas County Alluvial Aquifer" and to develop an "Interactive Web Based Tool for Visualization of Hydrologic Data" submitted by U.S. Geological Survey (USGS), Nevada Water Science Center, at the request of the County Manager, and authorize the County Manager to enter into an agreement in a format acceptable to legal counsel for services with USGS for an amount not to exceed \$113,425 for Douglas County's contributions to the same through Fiscal Year 2023-2024. (Ramon Naranjo, USGS Research Hydrologist and Patrick Cates)- ***Approved***

#### **ADVISORY BOARD APPOINTMENT**

4. For possible action. Discussion on one appointment to the Douglas County Airport Advisory Committee for the remainder of the two-year term that ends December 2021 due to a resignation. The vacancy is for one representative from the business community in compliance with Douglas County Code 2.58. (Patrick Cates)- ***Virginia Starrett Appointed***

#### **FINANCE**

5. For possible action. Discussion to adopt **Resolution 2021R-004** augmenting the China Spring Fiscal Year 2020-21 budget by \$430,000 and approve the utilization of \$424,000 in salary savings to fund an anticipated shortfall of \$850,000 in Medicaid revenues. (Terri Willoughby and Wendy Garrison)- ***Resolution Adopted***

6. For possible action. Discussion on the adoption of **Resolution 2021R-008** which increases Douglas County Fiscal Year 2020-21 budgets in the General Fund by \$2,087,261 from greater than anticipated fund balance as noted. (Terri Willoughby)- **Resolution Adopted**

7. For possible action. Discussion on the adoption of **Resolution 2021R-009** which increases Douglas County Fiscal Year 2020-21 budgets in the Special Revenue Funds by \$5,839,006 from greater-than-anticipated opening fund balances as noted. (Terri Willoughby)- **Resolution Adopted**

## **PUBLIC WORKS**

8. For presentation only. Presentation on the water resources maintained by the Douglas County Water Utility in the Carson Valley, including an overview of the types of water quality tests and water level monitoring County staff conducts. The presentation may include examples of data collected and the trends observed over time for certain County wells. (Phil Ritger)- **Presentation Held**

9. For possible action. Discussion to approve a \$1,719,066 Construction Manager-at-Risk contract with Sierra Nevada Construction Inc. for equipment procurement for the Cave Rock Water System Improvement Project. (Ron Roman)- **Approved**

10. For possible action. Discussion to approve the purchase of four cell 14' x 6' x 76' (for a total of 304 linear feet) precast concrete box culverts from the lowest qualified bidder to supply box culverts for the SR88 FEMA flood control project; adopt **Resolution 2021R-020** augmenting the budget in the County Construction Fund in the amount of \$350,000; and authorize the Public Works Director or County Manager to approve change orders up to 10% of the total purchase price. The Engineer's estimate for the materials is \$400,000. (Jon Erb)- **Approved and Resolution Adopted**

## **COUNTY MANAGER**

11. For discussion only. Discussion to introduce **Ordinance 2021-1580**, an ordinance to amend Title 20, Appendix B, of the Douglas County Consolidated Development Code by adopting a revision to the 2018 International Fire Code by adding a new section 903.2.4 exempting manufactured homes from the requirement to install automatic sprinkler systems if specific conditions are met. (Doug Ritchie)- **Ordinance Introduced**

12. For possible action. Discussion regarding a regulatory framework for the Vacation Home Rental (VHR) Program, including a presentation on the work of the VHR Taskforce and the County Manager's recommendations and to provide direction to the County Manager on future VHR regulations which may include a temporary moratorium on the issuance of new VHR permits, a possible cap on the total number of VHR permits that may be issued, and other recommendations. (Patrick Cates) **FOR PUBLIC COMMENT- Direction Provided to staff to implement a temporary suspension of new VHR permits until new regulations are approved by the BoCC.**

**13.** For possible action. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed appropriate by the Board of County Commissioners. (Patrick Cates)- ***Direction provided to staff to express BoCC's opposition to Innovation Zones, express opposition of AB90 and to express support of AB1.***

#### **COMMISSION**

**14.** For possible action. Discussion to adopt Resolution 2021R-018 approving the transfer of \$1.1 million from the County's Regional Transportation Fund to the County's General Fund to reverse previous Board action on Resolution 2020R-126 to fund the Muller Parkway design. (Chairman Engels) **FOR PUBLIC COMMENT-*Resolution Denied***

**15.** For presentation only. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. (Chairman Engels)- ***Reports were given***

#### **CLOSING PUBLIC COMMENT- *Held***

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

**ADJOURNMENT- *Meeting adjourned at 8:41 PM***

